



# Ad Hoc Trustee Orientation Committee

## Terms of Reference

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**Purpose:**

To work with administration to plan pre-election candidate information session(s) and a fulsome post-election orientation for new trustees and the new board.

**Membership:**

- a) Three trustees, with one to serve as Committee Chair
- b) Superintendent of Schools
- c) Director of Communications and Engagement

**Authority:**

To draft an information and orientation plan for Board Planning Committee to review and approve prior to September 2025.

**Areas of Focus:**

Areas of focus include:

- a) Identify topics to be covered as part of pre-election candidate information session(s)
- b) Identify topics to be covered as part of the post-election new trustee/new board orientation
- c) Identify timeline for these sessions

**Meetings:**

As required and called by the Committee Chair or Superintendent of Schools.

**Summaries:**

A meeting summary will be drafted by recording secretary and approved by committee at next meeting.

**Remuneration of Trustees:**

As per Board Policy 27 – Trustee Compensation and Development.

**Budget:**

To be established by the Board.