



REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, AB

ZOOM LINK: <https://rockyview.zoom.us/my/rvsboard>

JANUARY 23, 2025

10:00 a.m. Regular Board Meeting

AGENDA

1. Call to Order
2. Approval of Agenda
3. Land Acknowledgement
Trustee Fred Burley
Rocky View Schools would like to acknowledge the land and recognize all the Indigenous Peoples whose footprints have marked these lands from time immemorial. Together, we can learn and honour the ways of knowing of Indigenous Peoples for all future generations.
4. Approval of Minutes
 - a) Regular Board Meeting – January 9, 2025
5. Exemplary Practice/ Student Showcase
 - a) Mechanics Training Centre 25th Anniversary
6. Superintendent's Report
7. Chair's Report/Correspondence
8. Trustee Reports
9. Notice of Motion
10. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



EXEMPLARY PRACTICE

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Date of Meeting: Jan. 23, 2025

Showcase Name: Mechanics Training Centre 25th Anniversary

Teachers: Stephen Teasdale

Other Presenters: Hayley Smith, Tristan Ternowsky (alumni)

Project Description

In the 1999/2000 school year, RVS launched the Mechanics Training Centre in partnership with Cam Clark Ford in Airdrie. This program gives high school students in the division the opportunity to work in a fully equipped shop while they explore both the theoretical and hands on aspects of the mechanics trade. This year, the Mechanics Training Centre celebrates its 25th anniversary.

In this presentation, staff will discuss the history of the program, spotlight its growth and draw connections to the Alberta Education curriculum. Two former students will also share the way the program has impacted their lives.

The Mechanics Training Centre is just one example of a program that helps equip students to graduate high school prepared to be successful for any path they choose, which is one of the outcomes of RVS' Education Plan.



SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF TRUSTEES

JANUARY 23, 2025

AGENDA

- | | ACTION |
|-----------------------------------------------------------------|---------------|
| 1. Chestermere Student Accommodation | Directive |
| 2. Balancing Airdrie Student Spaces Adjustment | Directive |
| 3. Improving our Students' Learning - Education Plan update | Information |
| 4. Ad Hoc Orientation Committee | Directive |

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a small star-like mark above the letter 'i' in "Luterbach".

Greg Luterbach
Superintendent of Schools

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: **Chestermere Student Accommodation Decision**

Date: **January 23, 2025**

Background

In October 2024, RVS' administration brought forward a proposal to engage families whose children attend Chestermere schools. The rationale was, because Chestermere's increasing student population and lack of approval of schools resulted in overutilized schools in Chestermere. Student spaces in Chestermere have not kept up with the community's rapid growth. With a 262 percent rise in population over the past two decades, RVS' schools in Chestermere are experiencing enrollment pressures that require new school builds as soon as possible.

Currently, 4 out of 5 schools in Chestermere are operating at full capacity as of September 30th, 2024. The overall utilization of Chestermere schools is at 94%, which is not sustainable for long. The only middle school in Chestermere is currently being utilized at 100%, and due to the land constraints, there cannot be any more modular classroom units added to this school.

With one school site in Dawson's Landing funded for design in the 2024 provincial budget, the earliest that school can open will be September 2028. Chestermere schools will not be able to sustain the enrollment pressure until then, under the current structure, so altering student distribution and boundaries can provide a temporary relief to Chestermere schools.

In November 2023, a staff working group was formed to investigate the current situation in Chestermere and develop options for the better accommodation of student spaces until the new school opens. The group conducted a thorough review of Chestermere's situation in 2023/24, identifying possible solutions to address the student accommodation challenges including reviewing attendance areas, grade configurations, alternative schedules and modular classrooms.

The working group's findings and suggestions, combined with the announcement of design funding for a new school in Dawson's Landing and approval for additional modular classrooms, led to an option for consideration to help better distribute student spaces across Chestermere:

- East Lake School's English program expands from Kindergarten to Grade 6 to Kindergarten to Grade 9 beginning September 2025.
- The Christian and French Immersion programs for Kindergarten to Grade 6 remain at East Lake School while the Christian and French Immersion programs for Grades 7 to 9 would continue to be offered at Chestermere Lake Middle School only.
- Communities of Bridgeport commercial, Dawson's Landing, Chelsea, Waterford, Waterford Estates, and Paradise Meadows are redesignated from attending East Lake School to Rainbow Creek Elementary School.
- North Acreages area is redesignated from attending East Lake School to Prairie Waters Elementary School.
- Clearwater Park community is designated to attend Rainbow Creek.
- Bridgeport North is designated to attend Prairie Waters.



DIRECTIVE FOR ACTION

TO: BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

RVS administration presented the above option to the Board of Trustees for their consideration and direction on the next steps.

On October 3, 2024, the Board of Trustees passed the following motion:

**STUDENT ACCOMMODATION CONSULTATION - CHESTERMERE
#1404-2024 MOTION BY TRUSTEE SHALI BAZIUK:**

The Board of Trustees approves the Chestermere Student Accommodation engagement plan, as presented, and directs administration to lead implementation beginning in October 2024.

Current Status

A comprehensive engagement process was developed and executed over the fall of 2024. The survey launched online on Oct. 3 and closed Nov. 26. Participants were asked to rank the issues most important to them in terms of the proposed option for balancing enrolment across Chestermere. See the December 12, 2024, summary report (attached) for a detailed description of the process and the findings from the engagement.

An in-person engagement session was also held at Chestermere Lake Middle School on Oct. 22 with trustees, RVS administration and executive in attendance to listen and help answer questions.

Key themes from the survey included:

- Respondents are generally in favour of the proposed changes.
- There continues to be considerable confusion about the process for building new schools. Many submissions referenced 'build a new school' as the solution.
- Greatest opposition is from parents/guardians with students in French Immersion (FI) who had concerns FI students would be segregated from their regular program friends by moving the program to a new school or concerns the program would experience a drop in registration as a result.
- Concerns about more changes in a community, that has already seen quite a bit of change in recent years – this will be more disruption.
- Suggestions that some students be bused to the new high school in Langdon or to smaller rural schools to help with over-crowding in Chestermere's schools.
- Concerns that Rainbow Creek is already full. Concerned about not seeing a plan for additional washroom stalls to support the proposed increase in enrollment numbers.
- Respondents like, that this potential solution adds a middle school option, but many have questions about whether students currently in Grades 7 – 9 will be allowed to stay at CLMS.

Actions Taken to Date:

- Added 1 modular units at Chestermere Lake Middle School in 2024 school year.
- Received funding for 4 modular units at Rainbow Creek School in 2024 and the units will be ready for occupancy by August 2025.

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

- Received funding for 2 modular units at Chestermere High School, and the units will be ready for occupancy by August 2025.
- Requested funding for 4 additional modular units for Rainbow Creek School along with a relocation of a wet unit from Indus to Rainbow Creek School.
- Requested for 2 modular units at Prairie Waters school.

Updated Enrollment Projections Based on Status Quo

School	Prarie Waters			Rainbow Creek			East Lake			Chestermere Lake Middle			Chestermere High School		
	K-6 (EN)			K-6 (EN)			K-6 (EN)/ K-6 (FI-CHR)			7-9 (EN-FI-CHR)			10 to 12		
Grades	Enrolment	Capacity	Utilization K@FTE	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization
2023	617	624	93%	520	631	78%	879	827	100%	884	909	97%	1105	1018	109%
2024	584	624	88%	498	631	75%	985	827	113%	933	934	100%	948	1018	93%
2025	569	624	86%	510	731	67%	1006	827	116%	952	934	102%	898	1084	83%
2026	578	624	87%	500	731	66%	1036	827	119%	987	934	106%	937	1084	86%
2027	576	624	87%	481	731	63%	1065	827	122%	993	934	106%	1035	1084	95%
2028	580	624	88%	457	731	60%	1101	827	126%	1043	934	112%	1132	1084	104%

In this scenario the capacity for 2026 for Rainbow Creek and Prairie Water's doesn't include additional Modular Units.

Updated Enrollment Projections Based on the Option as presented: East Lake School becomes K-9 for English Program and Stays K-6 for FI/CHR programs

School	Prarie Waters			Rainbow Creek			East Lake			Chestermere Lake Middle			Chestermere High School		
	K-6 (EN)			K-6 (EN)			K-9 (EN)/ K-6 (FI-CHR)			7-9 (EN-FI-CHR)			10 to 12		
Grades	Enrolment	Capacity	Utilization K@FTE	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization
2023	617	624	93%	520	631	78%	879	827	100%	884	909	97%	1105	1018	109%
2024	584	624	88%	498	631	75%	985	827	113%	933	934	100%	948	1018	93%
2025	569	624	86%	755	731	99%	956	827	111%	757	934	81%	898	1084	83%
2026	585	674	82%	769	831	89%	995	827	115%	744	934	80%	937	1084	86%
2027	602	674	84%	793	831	91%	997	827	115%	723	934	77%	1035	1084	95%
2028	632	674	88%	803	831	92%	963	827	111%	783	934	84%	1132	1084	104%

Updated Enrollment Projections Based on a proposed amendment of staggered implementation of Grade Changes at East Lake: 2025/26- Eng K-8, 2026/27- Eng K-9

School	Prarie Waters			Rainbow Creek			East Lake			Chestermere Lake Middle			Chestermere High School		
	K-6 (EN)			K-6 (EN)			K-8/9 (EN)/ K-6 (FI-CHR)			7-9 (EN-FI-CHR)			10 to 12		
Grades	Enrolment	Capacity	Utilization K@FTE	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization
2023	617	624	93%	520	631	78%	879	827	100%	884	909	97%	1105	1018	109%
2024	584	624	88%	498	631	75%	985	827	113%	933	934	100%	948	1018	93%
2025	569	624	86%	755	731	99%	888	827	103%	825	934	88%	898	1084	83%
2026	585	674	82%	769	831	89%	995	827	115%	744	934	80%	937	1084	86%
2027	602	674	84%	793	831	91%	997	827	115%	723	934	77%	1035	1084	95%
2028	632	674	88%	803	831	92%	963	827	111%	783	934	84%	1132	1084	104%

In this scenario Current grade 8 students at CLMS will remain there for Grade 9.

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Updated Enrollment Projections Based on the Option of staggered implementation of Grade Changes at East Lake: 2025/26- Eng K-7, 2026/27- Eng K-8 and 2027/28- Eng K-9.

School	Prairie Waters			Rainbow Creek			East Lake			Chestermere Lake Middle			Chestermere High School		
Grades	K-6 (EN)			K-6 (EN)			K-7/8/9 (EN)/ K-6 (FI-CHR)			7-9 (EN-FI-CHR)			10 to 12		
	Enrolment	Capacity	Utilization K@FTE	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization
2023	617	624	93%	520	631	78%	879	827	100%	884	909	97%	1105	1018	109%
2024	584	624	88%	498	631	75%	985	827	113%	933	934	100%	948	1018	93%
2025	569	624	86%	755	731	99%	825	827	95%	888	934	95%	898	1084	83%
2026	585	674	82%	769	831	89%	928	827	107%	819	934	88%	937	1084	86%
2027	602	674	84%	793	831	91%	997	827	115%	723	934	77%	1035	1084	95%
2028	632	674	88%	803	831	92%	963	827	111%	783	934	84%	1132	1084	104%

Current students at CLMS remain there for rest of their Middle School.

We expect this project will get construction funding in the 2025 budget announcement by Government of Alberta. While not a given, the new school should open in fall 2028. While it would reduce change in the community, East Lake and CLMS would struggle to maintain their current configurations and attendance area until the fall of 2028.

Given continued growth projected for Chestermere, better balancing the growth and adding modulars where possible is administration's recommendation while we await construction of a new school in Chestermere.

Alternatives:

Alternative I:

The Board adjust grade configurations and attendance areas effective the fall of 2025 as presented:

- East Lake School's English program expands from Kindergarten to Grade 6 to Kindergarten to Grade 9 beginning September 2025.
- The Christian and French Immersion programs for Kindergarten to Grade 6 will remain at East Lake School and the Christian and French Immersion programs for Grades 7 to 9 will continue to be offered at Chestermere Lake Middle School only.
- The communities of Chelsea, Dawson's Landing, Bridgeport commercial, Waterford, Waterford Estates, and Paradise Meadows are redesignated from attending East Lake School to Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The North Acreages area is redesignated from attending East Lake School to Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The Clearwater Park community is designated to attend Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- Bridgeport North is designated to attend Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.



DIRECTIVE FOR ACTION

TO: BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Alternative II:

The Board adjust grade configurations and attendance areas effective the fall of 2025 with staggered implementation of grade changes at East Lake: 2025/26- Eng K-8, 2026/27- Eng K-9:

- East Lake School's English program will expand from Kindergarten to Grade 6 to Kindergarten to Grade 8 in Sept. 2025, with Grade 9s added in Sept. 2026.
- The Christian and French Immersion programs for Kindergarten to Grade 6 will remain at East Lake School and the Christian and French Immersion programs for Grades 7 to 9 will continue to be offered at Chestermere Lake Middle School only.
- The communities of Chelsea, Dawson's Landing, Bridgeport commercial, Waterford, Waterford Estates, and Paradise Meadows are redesignated from attending East Lake School to Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The North Acreages area is redesignated from attending East Lake School to Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The Clearwater Park community is designated to attend Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- Bridgeport North is designated to attend Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.

Alternative III:

The Board adjust grade configurations and attendance areas effective the fall of 2025 with a staggered implementation of grade changes at East Lake: 2025/26- Eng K-7, 2026/27- Eng K-8 and 2027/28- Eng K-9.

- East Lake School's English program will expand from Kindergarten to Grade 6 to Kindergarten to Grade 7 in Sept. 2025, with Grade 8s added in Sept. 2026 and Grade 9s added in 2027.
- The Christian and French Immersion programs for Kindergarten to Grade 6 will remain at East Lake School and the Christian and French Immersion programs for Grades 7 to 9 will continue to be offered at Chestermere Lake Middle School only.
- The communities of Chelsea, Dawson's Landing, Bridgeport commercial, Waterford, Waterford Estates, and Paradise Meadows are redesignated from attending East Lake School to Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The North Acreages area is redesignated from attending East Lake School to Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The Clearwater Park community is designated to attend Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- Bridgeport North is designated to attend Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.



DIRECTIVE FOR ACTION

TO: BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Alternative IV:

The Board refers the matter back to Board Planning Committee for further discussion.

Recommendation:

The Board adjust grade configurations and attendance areas effective the fall of 2025 with staggered implementation of grade changes at East Lake: 2025/26- Eng K-8, 2026/27- Eng K-9:

- East Lake School's English program will expand from Kindergarten to Grade 6 to Kindergarten to Grade 8 in Sept. 2025, with Grade 9s added in Sept. 2026.
- The Christian and French Immersion programs for Kindergarten to Grade 6 will remain at East Lake School and the Christian and French Immersion programs for Grades 7 to 9 will continue to be offered at Chestermere Lake Middle School only.
- The communities of Chelsea, Dawson's Landing, Bridgeport commercial, Waterford, Waterford Estates, and Paradise Meadows are redesignated from attending East Lake School to Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The North Acreages area is redesignated from attending East Lake School to Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- The Clearwater Park community is designated to attend Rainbow Creek Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.
- Bridgeport North is designated to attend Prairie Waters Elementary School for Kindergarten to Grade 6. Students in these communities will attend Chestermere Lake Middle School for grades 7 to 9.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Summary of Feedback from Chestermere Student Accommodation Engagement

Date of Meeting: December 12, 2024

Background:

With a 262 per cent rise in population over the past two decades, RVS' schools in Chestermere are experiencing enrolment pressures that require new school builds as soon as possible. Until these much-needed schools are approved and built, the division must look at other means of balancing the existing student spaces to best serve Chestermere students overall.

An RVS staff working group conducted a thorough review of Chestermere's situation in 2023/24, identifying possible solutions to address the student accommodation challenges including reviewing attendance areas, grade configurations, alternative schedules and modular classrooms. A potential solution was developed and the Board approved the Chestermere Student Accommodation engagement plan on Oct. 3 to gather feedback and insights from the Chestermere community.

The goals of the engagement were:

- to collect valuable feedback from stakeholders to influence decisions about the plan and implementation;
- to ensure clear, consistent and transparent communication throughout the process; and
- to thoroughly communicate to maximize stakeholder awareness and participation.

A page was developed on RVSEngage.com to act as the main source of information for community members. This included tables of changes by school and by community, presentation slides and a survey. Approximately 2,200 visits to this site have been recorded.

The survey launched online on Oct. 3 and closed Nov. 26. Participants were asked to rank the issues most important to them in terms of the proposed option for balancing enrolment across Chestermere. Participants were also asked what they liked best and least about the option and to suggest any new ideas they might have for helping to mitigate crowding in Chestermere's schools. A total of 204 surveys were completed. Respondents did not need to register or provide any personal information to participate.

Key themes from the survey included:

- Respondents are generally in favour of the proposed changes.
- There continues to be considerable confusion about the process for building new schools. Many submissions referenced 'build a new school' as the solution.
- Greatest opposition is from parents/guardians with students in French Immersion (FI) who had concerns FI students would be segregated from their regular program friends by moving the program to a new school or concerns the program would experience a drop in registration as a result.
- Concerns about more changes in a community that has already seen quite a bit of change in recent years – this will be more disruption.
- Suggestions that some students be bused to the new high school in Langdon or to smaller rural schools to help with over-crowding in Chestermere's schools.
- Concerns Rainbow Creek is already full.
- Respondents like that this potential solution adds a middle school option, but many have questions about whether students currently in Grades 7 – 9 will be allowed to stay at CLMS.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

RVS also held an engagement session at Chestermere Lake Middle School on Oct. 22 with trustees, RVS administration and executive in attendance to listen and help answer questions. The session was communicated via Chestermere school websites, the RVS website, a letter to Chestermere families, school newsletters and through local media.

At the event, Superintendent of Schools, Greg Luterbach and Director of Planning, Navi Sunkaranam presented a detailed slideshow to 67 attendees. Participants were then invited to take part in facilitated small group roundtable discussions based on the same questions as the survey. Data collected during these discussions was integrated into the online survey results.

Participants could complete the survey at the information session using the computers provided or click on a QR code, be taken to RVSEngage and complete the survey at their convenience.

Interested community members were also invited to prepare and present a delegation to the Board at its Dec. 12 meeting.

Current Status:

The RVSEngage Chestermere Student Accommodation engagement page continues to be the main source of information for community members.

Once the Board decision is made, it will be shared with Chestermere families, staff and other interested groups through a variety of channels.

Recommendation:

The Board of Trustees acknowledges receipt of the Summary of Feedback from Chestermere Student Accommodation Engagement as information.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Chestermere Accommodation Survey Text Analysis

Question: What do you like about the proposed changes?

East Lake to K-9 means kids can stay at same school longer	25
Schools and feeder communities are appropriate	23
Additional middle school	20
Provides better balance	17
Nothing	15
Newer communities feed Rainbow Creek	14
Pressure off East Lake	14
Smaller class sizes	10
Relief at middle school level	9
Everything	4
Schools and feeder communities are appropriate	4
Build a school	4
Too crowded at CLMS	3
Maintains FI and Christian programs	2
FI at East Lake	2

Question: What do you dislike about the proposed changes?

Nothing	33
No space at Rainbow Creek	23
Disruptive	22
Negatively impacts FI	8
Build a school	6
Keep FI and Christian programs at East Lake	6
Segregates FI middle school students from English program students	6
Loss of friends	5
Moving FI	4
Dissatisfaction with modulars as solution	4
Should cut FI and Christian programming entirely	4
Short term proposal	4
Everything	4
East Lake to K-9 means kids can stay at same school longer	3
Dawson's Landing should be designated to Rainbow Creek	3
Better planning/development required of City	2
Changes to East Lake grade configuration	2
Dedicated school for FI	2

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Question: What other new ideas should we consider?

Build a school	54
Bus students out of area	10
Eliminate Christian program	8
Better planning/development required of City	8
Move FI to Langdon	7
Add modulars	6
Eliminate FI	6
Move FI to East Lake for 7-9	5
Keep FI and Christian programs at East Lake	5
Nothing	4
Move Christian program to Langdon	3
Send rural kids elsewhere	3
Keep FI at East Lake	3
Add grade 9 to high school	2
Cap enrolment	2

Question: What else would you like the Board to know to help inform this decision?

Concern about overcrowding	10
Build a school	8
Disruptive	7
Nothing	5
Decision is already made	5
Short term proposal	3
Fast-track new schools	3
Grade 9s should have option to stay at CLMS	2
Schools and feeder schools are appropriate	2
FI at East Lake	2

DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES



FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Potential BASS Adjustment

Date of Meeting: January 23, 2025

Background:

On January 9, 2025, RVS administration provided the Board Planning Committee an update on various aspects of Balancing Airdrie Student Spaces implementation efforts. The update included proposed communications from administration, updated projections, modular updates, staffing process, out of area process, resource allocation, and the grandfathering communications.

The updated projections identify a few challenging areas for 25/26 and beyond. RVS' Planning team updated enrolment projections based on Sept 30th numbers, current population trends, early data on age 0-4 population, and overall RVS projected enrolments for the upcoming school year. Given the importance of these numbers for staffing and planning, rather than these coming out in late February, these were shared with schools in December. The projections reflect the changes approved on April 25, 2024. As growth is not evenly dispersed across the community, projections evolve each time they are updated.

Includes two new K-9 Schools. Assumption is made that Southwindsong school will open in September 2027 and Bayview School in September 2028

School	A.E. Bowers			Cooper's Crossing			Heloise Lorimer			R J Hawkey		
	K-5 (EN)-K-6 (FI)			K-5 (EN)			K-6 (EN)			K-6 (EN-CHR)		
Grades	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE
2023	496	537	84%	445	607	68%	732	820	82%	416	494	77%
2024	494	537	85%	420	607	64%	740	820	83%	404	494	76%
2025	559	537	98%	507	607	79%	870	920	89%	487	494	94%
2026	554	587	89%	494	607	77%	892	920	91%	433	494	83%
2027	536	587	86%	468	607	72%	917	920	94%	423	494	81%
2028	515	587	82%	450	607	70%	938	920	96%	399	494	77%
2029	482	587	77%	442	607	69%	994	920	102%	369	494	70%
2030	472	587	75%	414	607	64%	1061	920	108%	339	494	64%

Ecole Edwards			Nose Creek		
K-6 (EN-FI)			K-5 (EN)		
Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE
683	807	79%	600	616	88%
664	807	77%	636	616	95%
809	807	96%	774	616	118%
798	807	94%	833	716	108%
713	807	83%	891	716	116%
679	807	79%	557	716	73%
637	807	74%	537	716	70%
610	807	70%	534	716	70%

Ralph McCall			Heron's Crossing		
K-5 (EN)			K-9 (EN)		
Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE
557	668	77%	901	924	93%
551	668	76%	897	924	94%
681	718	89%	949	949	97%
719	718	94%	922	949	94%
714	718	93%	702	949	72%
641	718	83%	672	949	69%
633	718	82%	630	949	64%
638	718	82%	585	949	59%

Removed Cobblestone Creek starting 2027

Removed Bayview and Baysprings starting 2028

Removed Keystone Ranch starting 2028

Removed Chinookgate and Southwinds starting 2027

DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS



Windsong Heights			Northcott Prairie			Southwindsong (2027)			Bayview (2028)		
K-9 (EN)			K-9 (EN)			K-9 (EN)			K-9 (EN)		
Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE
864	888	94%	954	979	93%						
849	888	92%	1062	979	104%						
758	888	83%	971	979	95%						
724	888	79%	977	979	95%						
512	888	56%	819	979	80%	738	905	78%			
499	888	54%	897	979	87%	849	905	90%	676	905	70%
487	888	53%	970	979	94%	976	905	104%	847	905	88%
477	888	52%	1029	979	100%	1083	905	115%	1050	905	110%

Removed Southwindsong (North) starting 2027	Removed Southwindsong (South) starting 2027	Added Southwindsong (North/South), Southwinds, Cobblestone Creek and Chinook Gate
---------------------------------------------	---------------------------------------------	-----------------------------------------------------------------------------------

Added Bayview, Keystone Ranch, Vantage Rise and Baysprings

Bert Church			W.H. Croxford			George McDougall		
10-12 (EN)			10-12 (EN)			10-12 (EN-FI)		
Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization	Enrolment	Capacity	Utilization
1374	1341	102%	1539	1379	112%	1050	1100	95%
1388	1341	104%	1705	1379	124%	1111	1100	101%
1214	1341	91%	1329	1379	96%	801	1100	73%
1245	1341	93%	1418	1379	103%	787	1100	72%
1240	1341	92%	1596	1379	116%	805	1100	73%
1277	1341	95%	1682	1379	122%	845	1100	77%

Muriel Clayton			C W Perry			Meadowbrook		
6-9 (EN)			6-9 (EN)			7-9 (EN-CHR)		
Enrolment	Functional Capacity	Utilization	Enrolment	Functional Capacity	Utilization	Enrolment	Functional Capacity	Utilization
691	730	95%	530	772	69%	590	583	101%
719	730	98%	559	772	72%	557	583	96%
823	730	113%	909	984	92%	578	583	99%
810	730	111%	1042	984	106%	585	583	100%
785	730	108%	1136	984	115%	604	583	104%
772	730	106%	1026	984	104%	609	583	104%
756	730	104%	1094	984	111%	660	583	113%
774	730	106%	1128	984	115%	692	583	119%

Removed Bayview and Baysprings starting 2028

DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS



Airdrie Middle		
7-9 (EN-FI)		
Enrolment	Functional Capacity	Utilization
482	572	84%
506	572	88%
529	572	92%
532	572	93%
521	572	91%
503	572	88%
529	572	92%
518	572	91%

Airdrie Overall			
	Total Enrollment	Functional Capacity	Utilization K@FTE
2023	12904	13817	88%
2024	13262	13817	90%
2025	13548	14204	94%
2026	13765	14354	93%
2027	14120	15259	89%
2028	14486	16164	86%
2029	15021	16164	88%
2030	15585	16164	91%

Removed Cobblestone Creek starting 2027

As a result of the conversation, the Board Planning Committee passed the following motion:

The Board Planning Committee direct administration to prepare a plan for the Board Planning Committee's consideration to address Muriel Clayton utilization.

Carried

DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS



Current Status:

Current Projections for Cooper’s Crossing, Windsong Heights and Muriel Clayton School are:

School Grades	Cooper’s Crossing			Windsong Heights			Muriel Clayton		
	K-5 (EN)			K-9 (EN)			6-9 (EN)		
	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization
2023	445	607	68%	864	888	94%	691	730	95%
2024	420	607	64%	849	888	92%	719	730	98%
2025	507	607	79%	758	888	83%	823	730	113%
2026	494	607	77%	724	888	79%	810	730	111%
2027	468	607	72%	512	888	56%	785	730	108%
2028	450	607	70%	499	888	54%	772	730	106%
2029	442	607	69%	487	888	53%	756	730	104%
2030	414	607	64%	477	888	52%	774	730	106%

Option 1: Redesignate Prairie Springs neighbourhood from Cooper’s Crossing for K-5 and Muriel Clayton for grades 6-9 back to Windsong Heights for grades K-9.

Prairie Springs stay at Windsong Heights for Grade K to 9. Removed Prairie Springs from Muriel Clayton and Coopers Crossing

School Grades	Cooper’s Crossing			Windsong Heights			Muriel Clayton		
	K-5 (EN)			K-9 (EN)			6-9 (EN)		
	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization
2023	445	607	68%	864	888	94%	691	730	95%
2024	420	607	64%	849	888	92%	719	730	98%
2025	427	607	66%	924	888	101%	737	730	101%
2026	408	607	63%	916	888	100%	704	730	96%
2027	400	607	61%	673	888	74%	692	730	95%
2028	402	607	62%	641	888	70%	678	730	93%
2029	402	607	62%	611	888	67%	672	730	92%
2030	386	607	60%	586	888	64%	693	730	95%

While it would help Muriel Clayton Middle School and fit within Windsong Heights School, it leaves Cooper’s Crossing School very underutilized.

Option 2: Prairie Springs K-5 would be at Cooper’s Crossing School. Redesignate Prairie Springs neighbourhood from Muriel Clayton for grades 6-9 back to Windsong Heights for grades 6-9.

Prairie Springs stay at Windsong Heights for Grade 6 to 9.
Removed Prairie Springs from Muriel Clayton

Cooper’s Crossing			Windsong Heights			Muriel Clayton		
K-5 (EN)			K-9 (EN)			6-9 (EN)		
Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization
445	607	68%	864	888	94%	691	730	95%
420	607	64%	849	888	92%	719	730	98%
507	607	79%	844	888	93%	737	730	101%
494	607	77%	830	888	91%	704	730	96%
468	607	72%	605	888	66%	692	730	95%
450	607	70%	593	888	65%	678	730	93%
442	607	69%	571	888	62%	672	730	92%
414	607	64%	558	888	61%	693	730	95%

This best balances the three schools. At the end of grade 5 some Cooper’s Crossing School students would feed into Windsong Heights (Prairie Springs) while others feed into Muriel Clayton (Cooper’s Crossing and Morningside). This happens for other schools.

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Option 3: Redesignate the neighbourhoods of Cooper’s Crossing and Morningside from grades 6-9 going to Muriel Clayton to having grades 6-9 go to Windsong Heights.

Coopers Crossing and Morning Side attend Windsong Heights for 6-9 and removed from Muriel Clayton

Cooper's Crossing			Windsong Heights			Muriel Clayton			
K-5 (EN)			K-9 (EN)			6-9 (EN)			
Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization K@FTE	Enrolment	Functional Capacity	Utilization	
445	607	68%	2023	864	888	94%	691	730	95%
420	607	64%	2024	849	888	92%	719	730	98%
507	607	79%	2025	1038	888	114%	543	730	74%
494	607	77%	2026	1062	888	117%	472	730	65%
468	607	72%	2027	846	888	93%	451	730	62%
450	607	70%	2028	807	888	89%	464	730	64%
442	607	69%	2029	777	888	86%	466	730	64%
414	607	64%	2030	782	888	86%	469	730	64%

This option significantly helps Muriel Clayton but makes Windsong Heights over utilized.

Alternative I:

The Board approves the following school designations for students in the English program residing in the Prairie Springs community starting September 2025: Kindergarten to Grade 9 at Windsong Heights School, Grades 10 to 12 at W. H. Croxford High School.

Alternative II:

The Board approves the following school designations for students in the English program residing in the Prairie Springs community starting September 2025: Kindergarten to Grade 5 at Cooper’s Crossing School, Grades 6 to 9 at Windsong Heights School, Grades 10 to 12 at W. H. Croxford High School.

Alternative III:

The Board approves the following school designations for students in the English program residing in the Cooper’s Crossing and Morningside communities starting September 2025: Kindergarten to Grade 5 at Cooper’s Crossing School, Grades 6 to 9 at Windsong Heights School, Grades 10 to 12 at W. H. Croxford High School.

Recommendation:

The Board approves the following school designations for students in the English program residing in the Prairie Springs community starting September 2025: Kindergarten to Grade 5 at Cooper’s Crossing School, Grades 6 to 9 at Windsong Heights School, Grades 10 to 12 at W. H. Croxford High School.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

Item: Improving our Students' Learning - Division Education Plan Update

Date of Meeting: January 23, 2025

Background:

The fall of 2023 began the implementation of Rocky View's new Division Education Plan. Coming on the heels of the previous 4YP that saw students and staff 'connect, achieve and navigate' before, during and after a global pandemic there is much to be excited about in our new plan and it's 'focus on the future'. The plan was developed after consultation with parents, students and staff across the division that used a blend of electronic means and in person sessions to collect feedback and help establish priorities for our work for the next four years.

Approved by the Board of Trustees in May 2023, the fall of 2023 saw the kick off the new plan and its goals that have our students achieve, build and create within a system that is future focused. By nurturing skills in numeracy, literacy, global citizenship, collaboration and problem solving, inclusivity within healthy and safe environments we are equipping our students for academic success and success in the dynamic challenges of the ever-evolving world.

Current Status:

Goal 1 – Advancing students' numeracy and literacy skills.

Outcomes:

- Students are numerate and literate.
- Students are actively engaged in meaningful and relevant learning.

In September of 2024 Alberta Government implemented mandatory literacy and numeracy screening for all grade 1 students. While the timing of the announcement and the implementation were not ideal, the data has been valuable. After reviewing the data, 10 schools have been determined to receive direct support from the learning specialists to implement a literacy and/or numeracy block in the K-3 classrooms. This work will begin in January and use government provided Learning Disruption Funding targeted at those 10 schools. Other schools may reach out for additional support and each request will be considered.

Results for English program students:

Assessment	Grade 1	Grade 2	Grade 3
LeNS	77% no intervention 21% intervention 1% N/A	74% no intervention 25% intervention 1% N/A	Not required for this grade
PAST (new)	72% no intervention 26% intervention 2% N/A	Not required for this grade	Not required for this grade
RAN (new)	69% no intervention 28% intervention	Not required for this grade	Not required for this grade

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

	3% N/A		
CC3	Not required for this grade	79% no intervention 19% intervention 2% N/A	77% no intervention 21% intervention 2% N/A
Numeracy	72% no intervention 23% intervention 5% N/A	70% no intervention 28% intervention 2% N/A	82% no intervention 16% intervention 2% N/A

Results for French Immersion students:

Assessment	Grade 1	Grade 2	Grade 3
LeNS	71% no intervention 28% intervention 1% N/A	74% no intervention 25% intervention 1% N/A	Not required for this grade
TDCP (new)	57% no intervention 43% intervention 0% N/A	Not required for this grade	Not required for this grade
DRS (new)	64% no intervention 32% intervention 4% N/A	Not required for this grade	Not required for this grade
CC3	Not required for this grade	69% no intervention 30% intervention 1% N/A	77% no intervention 21% intervention 2% N/A
Numeracy	54% no intervention 46% intervention 0% N/A	69% no intervention 29% intervention 2% N/A	84% no intervention 14% intervention 2% N/A

Reassessment is required with all the above tools for grades 1-3 in January.

Kindergarten students will also be assessed for the first time in January using the PAST, RAN, LeNS and Alberta Numeracy screening tools as per Alberta government mandate.

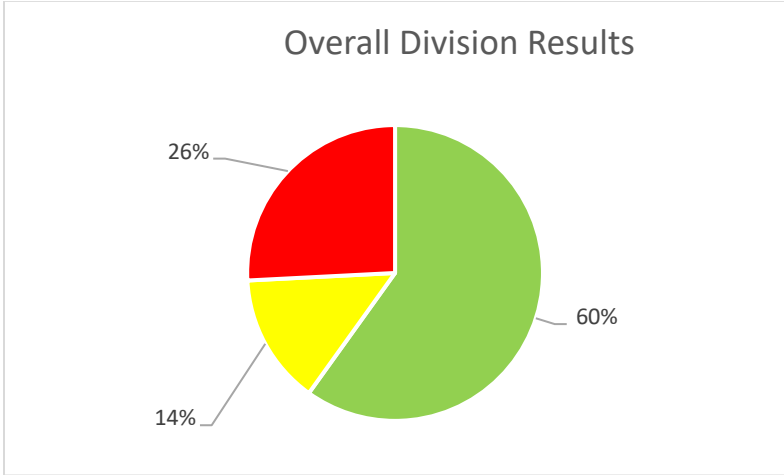
INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

Students in grades 4-10 took part in the Elk Island Catholic Schools Math Assessment this fall for the first time. Results indicate that 60% of grade 4-10 students demonstrated math skills that do not require intervention, 14% would benefit from intervention and 26% need more intense intervention.



The spring of 2024 saw the implementation of the OurSCHOOL survey with grades 4-12 for the first time. The survey is a student perceptual survey that asks them questions related to how they feel about their school, their learning and skills, themselves and their future aspirations. Just over 15,000 students participated in the survey, and the schools are at the early stages of understanding the data.

Students in grades 4-6 reported interest and motivation in their learning to be below the Canadian average. 66% of RVS students said they are interested and motivated while the Canadian average is 78%. In grades 7-12, 27% of RVS students indicated that they are interested and motivated while the Canadian average for those grades is 33% with the low spot being at grade 9 and then slowly climbing back up through grades 10-12 both in RVS and nationally. This survey will be repeated again in the spring of 2025.

Goal 2 – Building future ready students.

Outcomes:

- Students demonstrate strong abilities in critical thinking, communication, problem solving, collaboration, managing information, cultural and global citizenship, creativity and innovation, and personal growth and well-being (Alberta Education student competencies).
- Students graduate high school prepared to be successful for any path they choose.

The Career Learning Practice Guide is complete as of December 2024. This document provides guidance for all schools to advance career learning and planning for all students in grades 1 through 12. The Career Learning Practice Guide is built upon the framework of Explore, Engage, and Experience. The pragmatic approaches identified within the guide emphasize experiential learning, collective contributions of all staff, and partnerships with parents and community members who can share career related expertise.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

Discussions between the Schools Department and administrators in all schools with middle and high school students took place between September and December. These discussions helped to inform the development of the practice guide as well as to provide an early preview of the content of the guide. All schools expressed enthusiasm for the work ahead in advancing career learning. Next steps to support the implementation of the practice guide include the establishment of an RVS career learning web presence, consultation with elementary school administrators, and strengthening community partnerships.

Our three English as an Additional Language (EAL) specialists are each assigned approximately 1/3 of our schools. One focuses completely at the high school level including the colony schools and the other two with the remainder of the schools. They provide targeted support to EAL coordinators, teachers, and administrators helping them address the language needs of EAL learners. They offer guidance on EAL Benchmarks, intake assessments, high school programming, clarifying timelines, and reporting processes. They also model intake assessments such as oral, writing, and reading assessments, empowering teachers to assess students independently. In addition, they collaborate with Rocky View Immigrant Services to provide extra support to students and families.

With EAL support being context-specific, the specialists tailor their guidance to meet the unique needs of each school and classroom. Teachers often seek support for their EAL students, either directly with the assigned specialist to their school or through their EAL coordinator. The specialists observe classrooms, collaborate with teachers on instructional strategies, and offer solutions for differentiating instruction. They model the use of scaffolding techniques such as visuals, language frames, and technology, ensuring alignment with curricular outcomes and key vocabulary. They also train teachers to use generative AI for creating and adapting materials to better support EAL learners.

Additionally, the specialists lead professional learning sessions and coach teachers on language acquisition, culturally responsive pedagogy, and integrating language development into content areas. They provide embedded, on-demand support to teachers, helping them plan using formative assessments, select key vocabulary, and apply scaffolding techniques. Through data analysis, classroom coaching, and collaboration, the specialists help refine instructional practices, advance student learning, and promote a shared understanding of language acquisition across grade levels and subjects. This approach fosters long-term innovation in literacy, numeracy, and curriculum engagement, preparing students for future success.

Goal 3 – Creating inclusive, engaging, healthy learning opportunities for all students.

Outcomes:

- Students are happy, healthy, feel they belong and are safe, and experience success in learning environments that are inclusive of every learner and celebrate diversity.
- Students are self-aware, focused and demonstrate perseverance and resilience.

To support goal 3 and the identified outcomes in year two of the RVS school education plan, divisional learning supports has concentrated our efforts on ensuring equitable access and timely delivery to a diverse range of divisional supports and services, resulting in the submission and assignment of 364 referrals to date.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

In addition, we are expanding and deepening our positive behavior interventions and supports (PBIS) implementation across all schools, with a particular emphasis on the implementation of a data collection system- Behavior Data Tracking module in Dossier and classroom implementation. This focus will continue support schools in utilizing data to predict, plan, and respond effectively to behaviors universally, targeted and intensively.

We collaborated with transportation, communications, and IT to enhance Positive Behavior Interventions and Supports (PBIS) on school buses, which includes the development, implementation, and training of bus drivers on the bus matrix and voice scale and supporting video bytes.

To strengthen our support for schools in managing behavior, we have developed and delivered a set of 5 professional learning modules that align with the rollout of the new Positive Behavior Support Plan process and document in Dossier. This includes the creation and implementation of a coordinated 5-point scale for behavior response; we have aligned the positive behaviour support planning document with the individualized program planning document to meet the diverse learning needs of students across the division. We also designed and implemented an intensive coaching and debriefing model to assist school teams with the effective implementation of positive behavior support plans. As part of our support for schools, we finalized, had approved and have made active the Rocky View Schools Responding to Behaviour Guidelines and Fair Notice, that is active on all school websites.

Future Direction:

Plans for the second half of the year:

- Final development of the RVS Writing Assessment will see the complete set of assessment rubrics for all grades this spring for implementation in the fall of 2025.
- Targeted supports for numeracy and literacy in specific schools while supporting the growth in other schools.
- Implementation of the parent version of the OurSCHOOL survey in the spring of 2025.
- Further expansion of behavior data tracking related to PBIS.

Recommendation:

The Board of Trustees acknowledges receipt of the Improving our Students' Learning - Division Education Plan Update.



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

Item: Ad Hoc Trustee Orientation Committee

Date of Meeting: January 23, 2025

Background:

Consistent with at least the past two trustee election cycles, the Board has created an ad hoc committee to guide development and delivery of the orientation process. The plan is developed at the committee level and brought to the whole group for consideration.

Current Status:

The terms from the 2021 election were updated with all changes highlighted. Changes include:

- Update of title for Director of Communications and Engagement
- Changed order of sections to be consistent with other Terms of References
- Give authority to Board Planning Committee to review and approve orientation plan created by the ad hoc committee prior to September 2025
- Changed heading from Minutes to Summaries
- Allow the Board to set a budget at any time and not just during annual budget process

Alternative I:

The Board of Trustees approves the proposed Terms of Reference for an Ad Hoc Trustee Orientation Committee as presented.

Alternative II:

The Board of Trustees approves the proposed Terms of Reference for an Ad Hoc Trustee Orientation Committee as amended.

Alternative III:

The Board of Trustees directs the Board Planning Committee to determine a different course of action.

Recommendation:

The Board of Trustees approves the proposed Terms of Reference for an Ad Hoc Trustee Orientation Committee as presented.



Ad Hoc Trustee Orientation Committee

Terms of Reference

Purpose:

To work with administration to plan pre-election candidate information session(s) and a fulsome post-election orientation for new trustees and the new board.

Membership:

- a) Three trustees, with one to serve as Committee Chair
- b) Superintendent of Schools
- c) Director of Communications and Engagement

Authority:

To draft an information and orientation plan for Board Planning Committee to review and approve, prior to September 2025.

Areas of Focus:

Areas of focus include:

- a) Identify topics to be covered as part of pre-election candidate information session(s)
- b) Identify topics to be covered as part of the post-election new trustee/new board orientation
- c) Identify timeline for these sessions

Meetings:

As required and called by the Committee Chair or Superintendent of Schools.

Summaries:

A meeting summary will be drafted by recording secretary and approved by committee at next meeting.

Remuneration of Trustees:

As per Board Policy 27 – Trustee Compensation and Development.

Budget:

To be established by the Board.

Moved down [1]: Areas of Focus: → → ¶
 Areas of focus include: ¶
 Identify topics to be covered as part of pre-election candidate information session(s) ¶
 Identify topics to be covered as part of the post-election new trustee/new board orientation ¶
 Identify timeline for these sessions ¶
 ¶

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