



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, OCTOBER 31, 2024

TRUSTEES PRESENT:

Chair, Ward 6 Fiona Gilbert
Vice-chair, Ward 5 Judi Hunter, Zoom
Ward 1 Shali Baziuk
Ward 2 Shelley Kinley
Ward 3 Fred Burley, Zoom
Ward 3 Melyssa Bowen
Ward 3 Todd Brand
Ward 4 Norma Lang

ADMINISTRATION PRESENT:

Superintendent of Schools Greg Luterbach
Associate Superintendent of Business and Operations Mike Guindon
Director of Communications Tara de Weerd
Communications Officer Christina Waldner

RECORDER:

Executive Assistant Ashley Maroukian

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 9:30 a.m.

REGULAR BOARD MEETING AGENDA

#1417-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the October 31, 2024, Regular Board meeting agenda as presented.

CARRIED

IN CAMERA

#1418-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves into an in-camera meeting at 9:31 a.m.

CARRIED

Ashley Maroukian left the meeting at 9:31 a.m.

OUT OF IN CAMERA

#1419-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves out of an in-camera meeting at 9:52 a.m.

CARRIED

Chair Fiona Gilbert recessed the meeting at 9:52 a.m.
Chair Fiona Gilbert reconvened the meeting at 10:03 a.m.

Lori Meyer, Cindy Stefanato, Stacy Dyke, Trish McCallum and Valerie McDougall joined the meeting at 10:03 a.m.

Chair Gilbert read the RVS Land Acknowledgement Statement.

ITEMS FROM IN CAMERA:

SUPPORT EMPLOYEES TERMS OF EMPLOYMENT

#1420-2024 MOTION BY TRUSTEE NORMA LANG:

The Board approve changes to the Support Employees Terms of Employment, as presented, effective December 2, 2024.

CARRIED

MINUTES OF THE BOARD MEETING

#1421-2024 MOTION BY TRUSTEE UNANIMOUS CONSENT:

The Board of Trustees approves the minutes of the October 17, 2024, Regular Board meeting as circulated.

CARRIED

EXEMPLARY PRACTICE: INDIGENOUS LEARNING SELF-REFLECTION TOOL

Presenters: Cindy Stefanato, Stacey Dyke, Trish McCallum, and Valerie McDougall

The Indigenous Learning department has created a tool that supports school-based staff and administrators to determine their level of knowledge and comfort with different areas of Indigenous knowledge and understanding. This tool is available to all schools and departments in RVS. Supported by members of the Indigenous Learning department, staff can use the self-reflection tool at the beginning of the year to inform personal and school-wide goals related to Indigenous learning. Schools can also use the tool at the end of the year as a comparison, to see if their goals were met and how the school has progressed.

This tool supports data collection in a safe and informative way. The data is collected anonymously, and each staff member receives a copy of their responses for reflection and goal setting. Administrators also receive a colour-coded report that shows areas of strength and growth at their school.

This tool supports RVS in creating learning environments that are inclusive of every learner and celebrate diversity, which is one of the desired outcomes of the Education Plan

Chair Fiona Gilbert recessed the meeting at 10:35 a.m.

Lori Meyer, Cindy Stefanato, Stacey Dyke, Trish McCallum and Valerie McDougall left the meeting at 10:35 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:42 a.m.

SUPERINTENDENT REPORT

WARD BOUNDARY BYLAW:

#1422-2024 MOTION TO AMEND THE BY-LAW BY TRUSTEE TODD BRAND:

Add an "s" after the word "trustee" on page 1 of the by-law in item e where it lists the number of trustees per ward.

CARRIED

#1423-2024 MOTION TO AMEND THE BY-LAW BY TRUSTEE NORMAL LANG:

Add the word "The" in the first sentence of the first paragraph on page 1 of the by-law between the words "of" and "Rocky".

CARRIED

#1424-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees gives the first reading to By-law 2024-01 read in full this 31st day of October, 2024.

CARRIED

WARD BOUNDARY BYLAW:

#1425-2024 MOTION BY TRUSTEE SHALI BAZIUK:

The Board of Trustees gives second reading to By-law 2024-01 - A By-Law of the Rocky View School Division in the Province of Alberta, relating to the number of trustees that sit on the Board and the rearrangement of the electoral wards read in part this 31st day of October, 2024.

CARRIED

WARD BOUNDARY BYLAW:

#1426-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees considers third reading of By-law 2024-01 this 31st day of October 2024.

DEFEATED

COCHRANE STUDENT ACCOMMODATION UPDATE:

The Board of Trustees acknowledges receipt of the Cochrane Student Accommodation Update as information.

SPENDING PLAN:

#1427-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board approves the proposed spending plan, as presented, and directs administration to embed into a fall budget update.

Chair Fiona Gilbert recessed the meeting at 11:55 a.m.

Chair Fiona Gilbert reconvened the meeting at 12:04 p.m.

SPENDING PLAN:

#1428-2024 SUBSTITUTE MOTION BY TRUSTEE MELYSSA BOWEN:

Substitute the original motion "The Board approves the proposed spending plan, as presented, and directs administration to embed into a fall budget update."

With

The Board of Trustees approves the proposed spending plan, as amended, increasing funding from \$500,000 to \$700,000 for BASS support, funding the replacement of projectors at \$243,000 and not funding Literacy Intervention at this time, and instructions administration to embed into a fall budget update.

Trustee Melyssa Bowen requested a recorded vote

Favour

Melyssa Bowen
Fred Burley
Judi Hunter
Norma Lang

Opposed

Fiona Hunter
Todd Brand
Shelley Kinley
Shali Baziuk

DEFEATED

SPENDING PLAN:

#1427-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board approves the proposed spending plan, as presented, and directs administration to embed into a fall budget update.

Trustee Melyssa Bowen requested a recorded vote

Favour

Fiona Hunter
Todd Brand
Shelley Kinley
Shali Baziuk

Opposed

Melyssa Bowen
Fred Burley
Judi Hunter
Norma Lang

DEFEATED

SPENDING PLAN:

#1429-2024 MOTION BY TRUSTEE NORMA LANG:

The Board approves the proposed spending plan, as presented, and directs administration to embed into a fall budget update with the exception of the literacy intervention support item

which would be referred back to administration for further review and brought back to the Board for consideration.

SPENDING PLAN:

#1430-2024 AMENDMENT TO THE MOTION BY TRUSTEE TODD BRAND:

To remove the words “which would be referred back to administration for further review and brought back to the Board for consideration” from the motion.

DEFEATED

SPENDING PLAN:

#1429-2024 MOTION BY TRUSTEE NORMA LANG:

The Board approves the proposed spending plan, as presented, and directs administration to embed into a fall budget update with the exception of the literacy intervention support item which would be referred back to administration for further review and brought back to the Board for consideration.

DEFEATED

Chair Fiona Gilbert recessed the meeting at 1:00 p.m.
Chair Fiona Gilbert reconvened the meeting at 1:35 p.m.

SPENDING PLAN:

#1431-2024 MOTION BY TRUSTEE TODD BRAND:

The Board approves the proposed spending plan, as amended, by reallocating monies proposed for literacy invention support into instruction contingency and directs administration to embed into a fall budget update.

Trustee Melyssa Bowen requested a recorded vote

In Favour

Norma Lang
Todd Brand
Fiona Gilbert
Shelley Kinley
Judi Hunter
Shali Baziuk

Opposed

Melyssa Bowen
Fred Burley

Justin Heeks and Navi Sunkaranam joined the meeting at 1:49 p.m.

MODULAR REQUEST SUBMISSION:

#1432-2024 MOTION BY TRUSTEE SHALI BAZIUK:

The Board of Trustees approves the submission to the province for twenty-seven (27) new modular classrooms, plus one (1) washroom unit relocation, in priority as outlined in the Table 1.

CARRIED

Justin Heeks and Navi Sunkaranam left the meeting at 2:12 p.m.

CHAIR REPORT/CORRESPONDENCE

Thank you to the School Councils Committee for planning and organizing another successful Joint Board and School Councils session on Oct. 24. The evening was attended by about 50 of our school council members from across the division and was filled with good conversation, learning, and connection.

A letter has been sent to Town of Cochrane Mayor and Council from the Board of Trustees urging them to complete the site servicing of the Horse Creek lands as soon as possible for the next new high school in Cochrane. The letter in part reads:

This new high school is a critical project for the community to support the growing population and rising student enrolment in Cochrane. It is crucial the Town completes the required servicing of the site as soon as possible so it may be considered for capital funding from the province. RVS cannot advance the project until the Town does so.

BOARD COMMITTEE REPORTS

BOARD PLANNING COMMITTEE REPORT FROM TRUSTEE JUDI HUNTER:

The Board of Trustees acknowledges receipt of the Board Planning Committee Report as presented.

The Board Planning Committee is bringing forward a motion for the Board's consideration.

#1433-2024 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees approves the proposed Terms of Reference for an Ad Hoc Superintendent Search Committee as presented.

CARRIED

TRUSTEE REPORTS (submitted in writing)

Shelley Kinley, Ward Two Trustee:

October 17 Attend Regular Board and Planning Meeting
October 21 Attend School Council Committee Meeting
October 21 Attend and present at Langdon School Parent Council Meeting
October 22 Attend Chestermere Student Accommodation Engagement – In Person session
October 24 Meeting with Principal Smith – CW Perry School
October 24 Attend Board Planning Meeting and Joint Board School Council Meeting
October 27 Attend and present at Langdon Community Collaborative Meeting
October 28 Attend and present at Sarah Thompson School Parent Council Meeting

Todd Brand, Ward Three Trustee:

October 17 Participated in Board & Planning Meetings
October 22 Attended Windsong Heights School Council meeting
October 22 Attended City of Chestermere Attendance Consultation
October 24 Attended Board Planning Committee meeting
October 24 Attended Joint Board-School Council meeting

Norma Lang, Ward Four Trustee:

Verbal Update:

Excited to announce that WGM and Crossfield Elementary will be the location for the Crossfield Christmas Market which will be held on Friday and Saturday. At the WGM school council, the parents got really excited about the career learning and they will be the first out of the gate to do the bring your child to work day which is a new initiative.

October 17 Attended the Board and Board Planning Committee meetings
October 18 Attended the Airdrie Kiwanis fundraiser event for the food bank
October 18 Participated in the JUPA ad hoc committee meeting on TEAMS
October 21 Participated in the School Councils committee meeting at the Education Centre
October 22 Attended the BCS school council meeting
October 22 Attended the Chestermere community consultation
October 23 Participated in a meeting between the RVS Board and Chestermere City Council
October 23 Participated in a TEBA bargaining prep meeting
October 24 Participated in the board planning committee meeting
October 24 Assisted with the organization and hosting of the Joint Board School Council Meeting
October 27-29 Participated in Central Table Teacher Bargaining
October 29 Attended the WGM School Council Committee meeting

Judi Hunter, Ward Five Trustee:

October 17 Participated in Board meeting
October 21 Attended School councils meeting
October 21 Participated in agenda planning meeting
October 22 Attended Chestermere Engagement Session
October 23 Met with Chestermere Town Council meeting
October 24 Participated in Board planning meeting
October 24 Attended Westbrook School Meeting
October 24 Attended Joint Board/ School council meeting

Fiona Gilbert, Ward Six Trustee:

October 17 Chaired regular Board meeting
October 17 Participated in Board Planning Committee
October 17 Attended CCA Council meeting
October 18 Participated in RVC JUPA Committee
October 21 Participated in Agenda Planning Committee
October 22 Attended Chestermere Student Accommodation public engagement
October 23 Met with City of Chestermere Mayor and Council
October 24 Participated in Board Planning Committee meeting
October 24 Attended Joint Board and School Councils Meeting
October 28 Attended Manachaban School Council meeting

OTHER BUSINESS**#1434-2024 MOTION BY TRUSTEE MELYSSA BOWEN:**

That the Board of Trustees directs the Superintendent to provide a class size report to the Board of Trustees by February 13, 2025, detailing class size averages for each grade and school in the 2021-2022, 2022-2023, and 2023-2024 school years.

#1435-2024 MOTION TO POSTPONE BY TRUSTEE MELYSSA BOWEN:

That the Board of Trustees postpone this item to a later date as determined by the Agenda Planning Committee.

CARRIED

NOTICE OF MOTION

There was no notice of motions to report.

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 2:27 p.m.

Chair

Secretary-Treasurer