



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, OCTOBER 17, 2024

TRUSTEES PRESENT:

Chair, Ward 6	Fiona Gilbert
Vice-chair, Ward 5	Judi Hunter
Ward 1	Shali Baziuk
Ward 2	Shelley Kinley
Ward 3	Fred Burley, zoom
Ward 3	Melyssa Bowen
Ward 3	Todd Brand
Ward 4	Norma Lang

ADMINISTRATION PRESENT:

Superintendent of Schools	Greg Luterbach
Associate Superintendent of Business and Operations	Mike Guindon
Director of Communications	Tara de Weerd
Communications Officer	Christina Waldner

RECORDER:

Executive Assistant Ashley Maroukian

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 9:30 a.m.

Navi Sunkaranam joined the meeting at 9:30 a.m.

REGULAR BOARD MEETING AGENDA

#1406-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the October 17, 2024, Regular Board meeting agenda as presented.

CARRIED

Ashley Maroukian left the meeting at 9:31 am

IN CAMERA

#1407-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves into an in-camera meeting at 9:31 a.m.

CARRIED

Navi Sunkaranam left the meeting at 9:56 a.m.

OUT OF IN CAMERA

#1408-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves out of an in-camera meeting at 10:02 a.m.

CARRIED

Chair Fiona Gilbert recessed the meeting at 10:02 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:07 a.m.

Trustee Norma Lang read the RVS Land Acknowledgement Statement.

ITEMS FROM IN CAMERA:

UPDATE ON HORSECREEK PROPERTY

#1409-2024 MOTION BY FIONA GILBERT:

That the Board Chair send a letter to the Town of Cochrane Mayor and Council requesting the municipality honour the Memorandum of Understanding dated May 2019 regarding the purchase of the Horse Creek lands, and that they provide the serviced high school site as is their obligation under the MOU and the Municipal Government Act.

CARRIED

MINUTES OF THE BOARD MEETING

#1410-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the minutes of the October 3, 2024, Regular Board meeting as circulated.

CARRIED

EXEMPLARY PRACTICE: MITFORD SCHOOL LITERACY AND NUMERACY FOCUS BLOCKS

Presenters: Paul Lipman and Meggie Martin

Advancing students' numeracy and literacy skills has been an area of focus for Mitford School. To achieve this goal, the school has implemented an engaging and collaborative model of instruction they call Focus Blocks, which has replaced the traditional daily 18-minute silent reading block.

Focus Blocks follow a weekly cycle: Monday and Wednesday centres on word study and vocabulary, Tuesday and Thursday focus on number sense with the current targeted math skill area, and Fridays see students work on writing and making learning visible through myBlueprint. During Focus Blocks, teachers target their literacy and numeracy instruction based on available data from real time reporting, their own observation of their students and baseline data from the Benchmark Assessment System and GB+ French reading assessments.

Staff at Mitford find the targeted outcome approach of Focus Blocks allows students to advance in their own learning while also supporting and collaborating with their peers. Teachers can assess student progress through observation and conversations with students. Data indicates a more than 20 per cent increase in the number of Mitford students reading at or above grade level in June 2024 compared to the previous year, and staff observe more students being engaged in their learning and feeling confident in their skills.

This approach aligns with Goal 1 of RVS' Education Plan, advancing students' numeracy and literacy skills.

Chair Fiona Gilbert recessed the meeting at 10:46 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:53 a.m.

Brian Callaghan joined the meeting at 10:53 a.m.

SUPERINTENDENT REPORT

WARD BOUNDARY REVIEW:

#1411-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the proposed Option B as presented in the Ward Boundary Review report.

Chair Fiona Gilbert requested a recorded vote for all Motions regarding the Ward Boundary Review.

#1412-2024 SUBSTITUTE MOTION BY TRUSTEE NORMA LANG:

The RVS Board of Trustees accepts Brian Callaghan's Ward Boundary Report as information and direct the Board Chair to send a letter to the Education Minister asking for support to explore the feasibility of forming an Airdrie School Division.

Motion ruled out of order by the Board Chair

Trustee Norma Lang challenged the decision of the Board Chair.

#1413-2024 MOTION TO CHALLENGE THE CHAIR:

The Board uphold the ruling of the Chair.

In Favour

Judi Hunter
Shali Baziuk
Fiona Gilbert
Melyssa Bowen
Todd Brand
Fred Burley

Opposed

Shelly Kinley
Norma Lang

#1411-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the proposed Option B as presented in the Ward Boundary Review report.

CARRIED

In Favour

Fiona Gilbert
Judi Hunter
Shali Baziuk
Todd Brand
Fred Burley

Opposed
Norma Lang
Shelley Kinley
Melyssa Bowen

CARRIED

Brian Callaghan left the meeting at 12:50pm
Chair Fiona Gilbert recessed the meeting at 12:50 p.m.
Chair Fiona Gilbert reconvened the meeting at 1:22 p.m.
Murray Besenski joined the meeting at 1:22 p.m.

2025/26 AND 2026/27 SCHOOL CALENDARS:

#1414-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves for the 2025 – 2026 school year draft calendar 3 as presented by administration and directs the Superintendent of Schools to distribute the calendar to Rocky View Schools stakeholders.

CARRIED

#1415-2024 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees approves for the 2026 – 2027 school year draft calendar 3 as presented by administration and directs the Superintendent of Schools to distribute the calendar to Rocky View Schools stakeholders.

DEFEATED

#1416-2024 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees directs the Superintendent to draft a new 2026 – 27 School Calendar that includes a minimum of 196 operational days for the Board's consideration.

DEFEATED

Murray Besenski left the meeting at 2:08 p.m.
Navi Sunkaranam joined the meeting at 2:08 p.m.

SEPTEMBER 30, 2024 ENROLMENT SUMMARY:

The Board of Trustees acknowledges receipt of the September 30, 2024, Enrolment Summary as information.

Navi Sunkaranam left the meeting at 2:26 p.m.

CHAIR REPORT/CORRESPONDENCE

Chair Gilbert acknowledged receipt of a letter sent to the Board from Superintendent Luterbach that states in part:

“Please accept this letter as formal notice of my intent to retire at the end of the 2024/2025 school year. My last day with Rocky View Schools will be August 31, 2025. It has been my pleasure to serve our students, families, communities, and teammates over these past 8+ years as Superintendent of Schools.”

The Board is grateful for Greg's 8+ years successfully leading the division through rapid growth, an evolving education system and a world-wide pandemic, to name a few. We wish him the very best in

this next exciting chapter and thank him for his 34 years of positively impacting the lives of students. The Board will soon commence a formal recruitment process for a new Superintendent of Schools.

BOARD COMMITTEE REPORTS

There were no committee reports.

TRUSTEE REPORTS (submitted in writing)

Shali Baziuk, Ward One Trustee:

Verbal Update:

Chestermere Student Accommodation Engagement on Tuesday October 22, all Trustees are welcome to attend.

Shelley Kinley, Ward Two Trustee:

October 3 Attended Regular Board and Planning Meeting
October 4 Attended ASBA Zone 5 Meeting in Strathmore
October 9 Attended Policy Committee Meeting
October 10 Attended Budget Committee Meeting
October 11 Attended Tsuut'ina Nation Tour

Melyssa Bowen, Ward Three Trustee:

Joint Board School Council meeting is next week on Thursday October 24, looking forward to seeing everyone there. Please remind School Council's if they have not rsvp'd to do so as the deadline for registering is Friday October 18.

Todd Brand, Ward Three Trustee:

October 3 Participate in Board & Planning Meetings
October 8 Attended Muriel Clayton School Council meeting
October 9 Chaired Policy Committee meeting

Norma Lang, Ward Four Trustee:

October 2-3 Participated in Central Table bargaining
October 4 Chaired a Labour Relation committee meeting
October 8 Participated in a TEBA 61 committee meeting
October 8 Attended the Kathryn School Council AGM and monthly meeting
October 9 Attended the Discovery Trails school council meeting
October 10 Participated in a board budget committee meeting
October 16 Attended the monthly Crossfield Chamber of Commerce meeting

Judi Hunter, Ward Five Trustee:

October 3 Participated in Board meeting
October 4 Attended Zone 5 meeting/workshop
October 7 Participated in agenda planning meeting
October 8 Attended Elbow Valley School Council meeting
October 10 Budget Committee meeting
October 11 Attended Tsuut'ina Nation Tour
October 16 Attended Springbank High School Council meeting
October 16 Attending Banded Peak School Council meeting

Fiona Gilbert, Ward Six Trustee:

October 3 Chaired regular Board meeting
October 3 Participated in Board Planning Committee
October 4 Attended ASBA Zone 5 monthly meeting
October 4 Participated in ASBA hosted virtual learning session on Bill 20
October 4 Participated in Labour Relations Committee meeting
October 7 Participated in Agenda Planning Committee meeting
October 7 Attended Cochrane High School Council meeting
October 9 Attended Policy Committee meeting
October 9 Attended Glenbow School Council meeting
October 10 Chaired Budget Committee meeting
October 10 Attended Bow Valley High School Council meeting
October 11 Participated in professional learning and tour of Tsuut'ina Nation
October 16 Attended Elizabeth Barrett School Council meeting

NOTICE OF MOTION

Trustee Melyssa Bowen shared a Notice of Motion.

That the Board of Trustees directs the Superintendent to provide a class size report to the Board of Trustees by February 13, 2025, detailing class size averages for each grade and school in the 2021-2022, 2022-2023, and 2023-2024 school years.

This item will appear on the October 31 Board meeting's agenda.

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 2:31 p.m.

Chair

Secretary-Treasurer