



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, SEPTEMBER 19, 2024**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-chair, Ward 5 Judi Hunter  
Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Fred Burley, Zoom  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 4 Norma Lang

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Mike Guindon  
Director of Communications Tara de Weerd

**RECORDER:**

Executive Assistant Ashley Maroukian

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 10:01 a.m.

**REGULAR BOARD MEETING AGENDA**

**#1393-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the September 19, 2024, Regular Board meeting agenda as presented.

**CARRIED**

Trustee Todd Brand read the RVS Land Acknowledgement Statement.

**MINUTES OF THE BOARD MEETING**

**#1394-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the minutes of the September 5, 2024, Regular Board meeting as circulated.

**CARRIED**

## **SUPERINTENDENT REPORT**

### **Q3 FINANCIAL UPDATE WITH Q4 PROJECTIONS:**

The Board of Trustees acknowledges receipt of the Q3 Financial Update with Q4 Projection as presented.

Navi Sunkaranam joined the meeting at 10:18 a.m.

### **ADDITIONAL MODULAR LOCATION APPROVAL:**

#### **#1395-2024 MOTION BY TRUSTEE NORMA LANG:**

The Board of Trustees approves the allocation of the twelve (12) new modular classrooms units and twelve (12) relocations as presented and directs the Superintendent to request approval from Alberta Education.

**CARRIED**

Tara de Weerd left the meeting at 10:40 a.m.

Tara de Weerd joined the meeting at 10:48 a.m.

Navi Sunkaranam left the meeting at 11:07 a.m.

### **ENROLMENT UPDATE:**

The Board of Trustees acknowledges receipt of the Enrolment Update as information.

## **CHAIR REPORT/CORRESPONDENCE**

On September 18, the provincial government announced the School Construction Acceleration Program, and the Board received correspondence from the Minister of Education that included the following statement:

*Alberta's government is addressing the historic growth in student population head-on, through the newly created School Construction Accelerator Program. This program will invest in school infrastructure and will kick-start up to 90 new schools and up to 24 modernizations and replacement schools over the next three years.*

The Board appreciates the government has plans to address the acute and unsustainable pressures RVS schools and other schools across the province are facing due to increasing enrolment. RVS has experienced significant enrolment growth for many years, and we eagerly await further certainty from the government on our projects to help make informed decisions to address growing enrolments across the division.

The Board of Trustees held its annual Organizational Meeting on September 19, just prior to this Board meeting. This is the time each year that the Board elects/appoints the Chair, the Vice Chair, and various committee memberships and representatives. Thank you to all trustees who have taken on additional roles and workload to ensure that the work of the Board is conducted efficiently and effectively, as the Board acts to fulfill its governance and oversight responsibilities.

## **TRUSTEE REPORTS** (submitted in writing)

### **Shelley Kinley, Ward Two Trustee:**

Verbal Update: Tonight is the community open house at Horseshoe Crossing  
September 5                      Attend Regular Board and Planning Meeting

September 6	Attend ASBA Zone 5 Meeting at Golden Hills School Division
September 11	Attend Policy Committee Meeting
September 11	Meet with David Smith, Principal of Summit Trails Online High School
September 11	Attend and present at Langdon District Chamber of Commerce Quarterly Meeting
September 12	Attend School Councils Committee Meeting via Zoom
September 12	Attend Indus School Welcome Back BarBQ
September 13	Attend Langdon School Welcome Back Breakfast
September 13	Attend Sarah Thompson School Welcome Back Lunch
September 16	Attend and present at Indus School Parent Council Meeting
September 18	Attend and present at Langdon School Parent Council Meeting

**Melyssa Bowen, Ward Three Trustee:**

Verbal Update: Attended along with Trustee Burley, Trustee Hunter, and Superintendent Luterbach the opening of the Ed Edger Turf Field. There was a large turn out and all enjoyed the game that followed.

**Todd Brand, Ward Three Trustee:**

September 5	Participated in Board & Planning Meetings
September 9	Attended W.H. Croxford School Council meeting
September 11	Chaired Policy Committee meeting
September 11	Attended Cooper's Crossing School Council meeting
September 12	Attended A.E. Bowers School Council meeting

**Norma Lang, Ward Four Trustee:**

September 5	Participated in the Board and Board Planning Committee meetings at the Education Centre
September 10	Kathryn School Council meeting
September 8	Attended a Crossfield Wellness Network event
September 8-10	Participated in central table bargaining at Barnett House in Edmonton
September 12	Attended a School Councils Committee meeting on zoom
September 12	Attended a TEBA 61 committee meeting on zoom
September 12	Attended the CES, WGM and BCS welcome back BBQs. Special shout out to Beiseker School for partnering with the Beiseker Station Museum Society to include a cake cutting celebrating the 110 birthday of BCS which was founded in 1914. On hand were multiple generations of BCS graduates and two previous RVS School Board trustees – Wendy Metzger and Jeanette Richter.
September 13	Volunteered at the Crossfield Chamber golf tournament. Proceeds from this year's event go to the Crossfield and Madden Food Hamper program – a close affiliate of the Airdrie Food Bank. Also \$1000 from last year's tournament proceeds went to WGM leadership program to offset costs to attend this year's national leadership conference. This is year 2 of 3 committed years for the proceeds from last year.
September 17	Attended the BCS School Council Meeting

**Judi Hunter, Ward Five Trustee:**

September 5	Participated in Board meeting
September 6	Secretary for zone 5 ASBA meeting
September 6	Attended opening of Airdrie Turf field
September 7	Participated in Springbank Fall Fair

September 10 Participated in Elbow Valley School Council meeting  
September 11 Attended Springbank Middle School council meeting  
September 16 Volunteered at Springbank Community Fundraiser  
September 18 Attended School Councils meeting

**Fiona Gilbert, Ward Six Trustee:**

September 5 Chaired regular Board meeting  
September 5 Participated in Board Planning Committee meeting  
September 6 Attended ASBA Zone 5 monthly meeting  
September 7 Attended Chestermere County Fair  
September 9 Participated in Agenda Planning Committee meeting  
September 10 Attended Mitford School Council meeting  
September 11 Participated in Policy Committee meeting  
September 11 Attended Fireside School Council meeting  
September 11 Attended Glenbow School Council meeting  
September 12 Participated in School Councils Committee meeting  
September 12 Attended BVHS Council meeting  
September 17 Assisted with BVHS Open House  
September 17 Attended RancheView School Council meeting  
September 18 Attended Education Minister's Technical Briefing (virtual)  
September 18 Attended GOA press conference related to school capital funding  
September 18 Listened to Premier's Town Hall phone call with Education stakeholders  
September 19 Participated in Board Organizational meeting

**NOTICE OF MOTION**

There was no notice of motion

Chair Fiona Gilbert called a recess at 11:16 a.m.  
Chair Fiona Gilbert called the meeting to order at 11:26 a.m.  
Brian Callaghan joined the meeting at 11:26 a.m.

**OTHER BUSINESS**

**WARD BOUNDARY REVIEW SUMMARY OF PUBLIC FEEDBACK WITH BRIAN CALLAGHAN**

The Board of Trustees acknowledge receipt of the Ward Boundary Review Summary.

Brian Callaghan left the meeting at 12:09 p.m.

**IN CAMERA**

**#1396-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees moves into an in-camera meeting at 12:09 p.m.

**CARRIED**

**OUT OF IN CAMERA**

**#1397-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees moves out of an in-camera meeting at 12:27 p.m.

CARRIED

**ITEMS FROM IN CAMERA:**

**AWARD OF HORSESHOE CROSSING HIGH SCHOOL TURF FIELD RFP**

**#1398-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees award RFP Q-24-17, for the Horseshoe Crossing Artificial Turf Field to Wilco Contractors Southwest Inc., in the amount of \$2,690,219.80.

CARRIED

**ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 12:28 p.m.

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Chair

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Secretary-Treasurer