



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
ORGANIZATIONAL BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, SEPTEMBER 19, 2024**

**TRUSTEES PRESENT:**

Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 3 Fred Burley  
Ward 4 Norma Lang  
Ward 5 Judi Hunter  
Ward 6 Fiona Gilbert

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Mike Guindon  
Director of Communications and Engagement Tara de Weerd

**RECORDER:**

Executive Assistant Ashley Maroukian

**1. CALL TO ORDER**

Associate Superintendent of Business and Operations Mike Guindon called the Organizational meeting to order at 9:30 a.m.

**2. APPROVAL OF AGENDA**

**#1389-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the September 19, 2024, organizational meeting agenda as circulated.

**CARRIED**

**3. REQUEST FOR SECRET BALLOT FOR CHAIR AND VICE-CHAIR POSITIONS**

Associate Superintendent of Business and Operations Mike Guindon advised that in accordance with the Education Act, if requested by one or more Trustees, a secret ballot must be held for the election of the positions of Chair and Vice-Chair.

Trustee Shali Baziuk requested a secret ballot for the election of the positions of Chair and Vice-chair.

**4. APPOINTMENT OF BALLOT COMMITTEE**

Associate Superintendent of Business and Operations Mike Guindon appointed Cindy Stuart and Jenelle Weisgarber as the Ballot Committee.

**5. ELECTION OF CHAIR OF THE BOARD OF TRUSTEES**

Associate Superintendent of Business and Operations Mike Guindon called three times for nominations for the position of Chair of the Board of Trustees of Rocky View School Division.

Judi Hunter nominated Fiona Gilbert.  
Fiona Gilbert accepted the nomination.

Associate Superintendent of Business and Operations Mike Guindon called for nominations to cease.

As only one nomination was put forward, the secret ballot vote was not required.

Associate Superintendent of Business and Operations Mike Guindon declared Fiona Gilbert Chair of the Board.

**6. TURN OVER OF CHAIR**

Associate Superintendent of Business and Operations Mike Guindon congratulated Fiona Gilbert and turned the position of meeting Chair over to her.

**7. ELECTION OF VICE-CHAIR FOR THE BOARD OF TRUSTEES**

Chair Fiona Gilbert called three times for nominations for the position of Vice-chair of the Board of Trustees of the Rocky View School Division.

Shelley Kinley nominated Judi Hunter.  
Judi Hunter accepted the nomination.

Chair Fiona Gilbert called for nominations to cease.

As only one nomination was put forward, a secret ballot was not required.

Chair Fiona Gilbert declared Trustee Judi Hunter Vice-chair of the Board.

**8. APPOINTMENTS TO COMMITTEES AND BOARD REPRESENTATIVES**

**I. BOARD COMMITTEE REPRESENTATIVES**

**#1390-2024 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the Representative appointments and Committee memberships as presented.

<b>RVS Board Representatives</b>		
A.	<b>Teacher Employer Bargaining Association (TEBA)</b>	Trustee (N. Lang)
B.	<b>Teacher Professional Learning (TPLC)</b>	Two Trustees (M. Bowen, J. Hunter)
C.	<b>Alberta School Boards' Association (ASBA) Zone 5</b>	Two Trustees (M. Bowen, S. Kinley)
D.	<b>Inclement Weather</b>	One Trustee Representative Per Area Chestermere/Langdon/Indus (S. Kinley) Airdrie (F. Burley)

		Crossfield / Kathryn / Beiseker (N. Lang) Bragg Creek / Springbank (J. Hunter) Cochrane/Westbrook/Bearspaw (F. Gilbert)
E.	<b>School Council Meetings</b>	One Trustee Representative Per Council (area specific, including two online schools) Discovery Trails Online – N. Lang Summit Trails Online High School – S. Kinley
F.	<b>Springbank Park for All Seasons</b>	Ward 5 Trustee (J. Hunter)
G.	<b>Cochrane Parks and Recreation</b>	Ward 6 Trustee (F. Gilbert)
H.	<b>Langdon Community Collaborative</b>	Ward 2 Trustee (S. Kinley)
I.	<b>Rocky View County Joint Use and Planning Agreement</b>	2 Trustees (F. Gilbert, N. Lang)
J.	<b>Chamber of Commerce</b>	One Trustee Representative Per Area Chestermere (S. Baziuk) Langdon (S. Kinley) Airdrie (M. Bowen) Crossfield (N. Lang) Bragg Creek (J. Hunter) Cochrane (F. Gilbert)

<b>RVS BOARD COMMITTEE MEMBERSHIP</b>		
A.	<b>Advocacy</b>	Chair ASBA Zone 5 Rep (S. Baziuk) Trustee (F. Burley)
B.	<b>Agenda Planning</b>	Chair Vice Chair
C.	<b>Appeals</b>	Three Trustees (M. Bowen, T. Brand, S. Kinley)
D.	<b>ASBA</b>	Three Trustees: Zone 5 Rep – (M. Bowen) Zone 5 Rep – (S. Kinley) Trustee (J. Hunter)
E.	<b>Audit</b>	Trustee from previous year (J. Hunter) Trustee (M. Bowen) Alternate (F. Gilbert)
F.	<b>Board Planning</b>	All Trustees
G.	<b>Budget</b>	All Trustees
H.	<b>Indigenous Advisory Circle</b>	Two Trustees (F. Burley, M. Bowen)
I.	<b>Labour Relations</b>	Three Trustees: TEBA Rep (N. Lang) Two Trustees (S. Baziuk, F. Gilbert)
J.	<b>Policy</b>	Three Trustees (T. Brand, F. Burley, S. Kinley)
K.	<b>School Councils</b>	Vice Chair Two Trustees (M. Bowen, N. Lang)

<b>L.</b>	<b>Student Expulsion Hearing</b>	Three Trustees (J. Hunter, S. Baziuk, F. Gilbert)
<b>M.</b>	<b>Student Transportation</b>	Four Trustees: Two Trustees – Rural (N. Lang, J. Hunter) Two Trustees – Urban (M. Bowen, F. Gilbert)

**#1391-2024 AMENDED MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees amend the School Council committee membership to include Trustee Shelley Kinley.

**CARRIED**

**9. MOTION TO ACCEPT ALL COMMITTEE MEMBERSHIPS**

**#1392-2024 MOTION BY TRUSTEE FIONA GILBERT:**

The Board of Trustees accepts all Board committee memberships and trustee representatives as amended.

**CARRIED**

**10. ADJOURNMENT**

Chair Fiona Gilbert adjourned the organizational Meeting at 9:56 a.m.

**CARRIED**

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Chair

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Secretary-Treasurer