



REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW

AIRDRIE, AB

ZOOM LINK: <https://rockyview.zoom.us/my/rvsboard>

JUNE 13, 2024

10:00 a.m. Regular Board Meeting

AGENDA

1. Call to Order
2. Approval of Agenda
3. In-Camera Session
4. Land Acknowledgement
 - Trustee Melyssa Bowen**
 - Rocky View Schools would like to acknowledge the land and recognize all the Indigenous Peoples whose footprints have marked these lands from time immemorial. Together, we can learn and honour the ways of knowing of Indigenous Peoples for all future generations.*
5. Motions Arising from In-Camera Session
6. Approval of Minutes
 - a) Regular Board Meeting – May 30, 2024
7. Delegation
 - a) City of Airdrie
8. Superintendent's Report
9. Chair's Report/Correspondence
10. Trustee Reports
11. Notice of Motion
12. Other Business
13. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.

Partnering to support RVS students



Natural play surface at Ed Eggerer Athletic Park

Project cost: \$6.5MM

Funding request: \$600,000

Status: Construction has begun.
Estimated completion Q3 2024.

About the artificial turf field project

This project will see the construction of a much-needed artificial turf field for varsity sport teams and community use, offering a safer playing surface and increased opportunities for sport development. The turf field will be constructed at the Ed Eggerer Athletic Park near Bert Church High School in Airdrie and include an artificial turf field as well as, sport field lighting to extend playable hours, an enhanced press/coach's box, and equipment storage facilities.

The City of Airdrie has allocated funding to cover the majority of costs to deliver this amenity and is seeking contribution partnerships similar to other turf field projects recently completed in the region.

Direct benefits for Rocky View Schools

- Significant cost savings compared with the other artificial turf sites (ex. \$1.1 million in Langdon) as the school board is required to invest less capital, does not need to budget for annual operations, maintenance, or lifecycle replacement.
- BCBS and all other schools would receive daytime use under an expanded reciprocal agreement – giving the high schools in Airdrie a similar experience and opportunity to those students in the Langdon area and Cochrane.
- Ed Eggerer Athletic Park with artificial turf would become the premier field of RVS varsity and playoff use as it includes seating of up to 1,000, night-time lighting, full press/coaches box, and connection to the larger Genesis Place for concessions, washrooms, etc.

A partnership with good value for Rocky View Schools

COA assumes operational and life cycle responsibilities.



Fulfills a RVS varsity playoff requirement for a home artificial turf.

Increased and diverse sport opportunities for RVS students.



12,904

RVS student in Airdrie
(350-500 new students/year)

100k

Population by 2030
Fastest growing city in Alberta

50%

of all new RVS students
are in Airdrie (2023/24)

Partnering to support RVS students



Turf field at Bow Valley High School

Current use of Ed Eggerer Athletic Park by Rocky View Schools sees nearly 10,000 visits per season.

Approximately 20 varsity games annually, practices, track and field events, and other special event activity days.

Increased sport opportunities and safety for students

Airdrie is an active community with high participation rates in organized sports. This field will accommodate football, soccer, rugby, field hockey and other school activities.

An artificial turf field provides between 438 – 615 of additional prime time hours per year compared to a natural surface field. The addition of this facility significantly increases playable hours, allowing more students to participate in a larger number of recreation activities.

User preference for artificial turf is often related to consistency and reliability, but an artificial turf field could result in 43% fewer ACL injuries, 25% less long-term injuries, a 27% reduction in severe injuries, and 44% fewer concussion injuries within just the football community alone. Long term, increased safety for players is a critical component of this project.

Community and connection

Up to 13,000 students in Airdrie stand to use the field through their varsity, intramural, and activity days at Genesis Place and Ed Eggerer Athletic Park. Varsity sporting events are well-attended by the school community and general public. An artificial turf field would provide local teams the opportunity to host and participate in larger tournaments and championship events, with a home field advantage. The artificial turf in Airdrie will be the only such field serving the north central school zone with use feeding in from Airdrie and area.



Turf field at Cochrane High School

Artificial Turf – Contribution Request

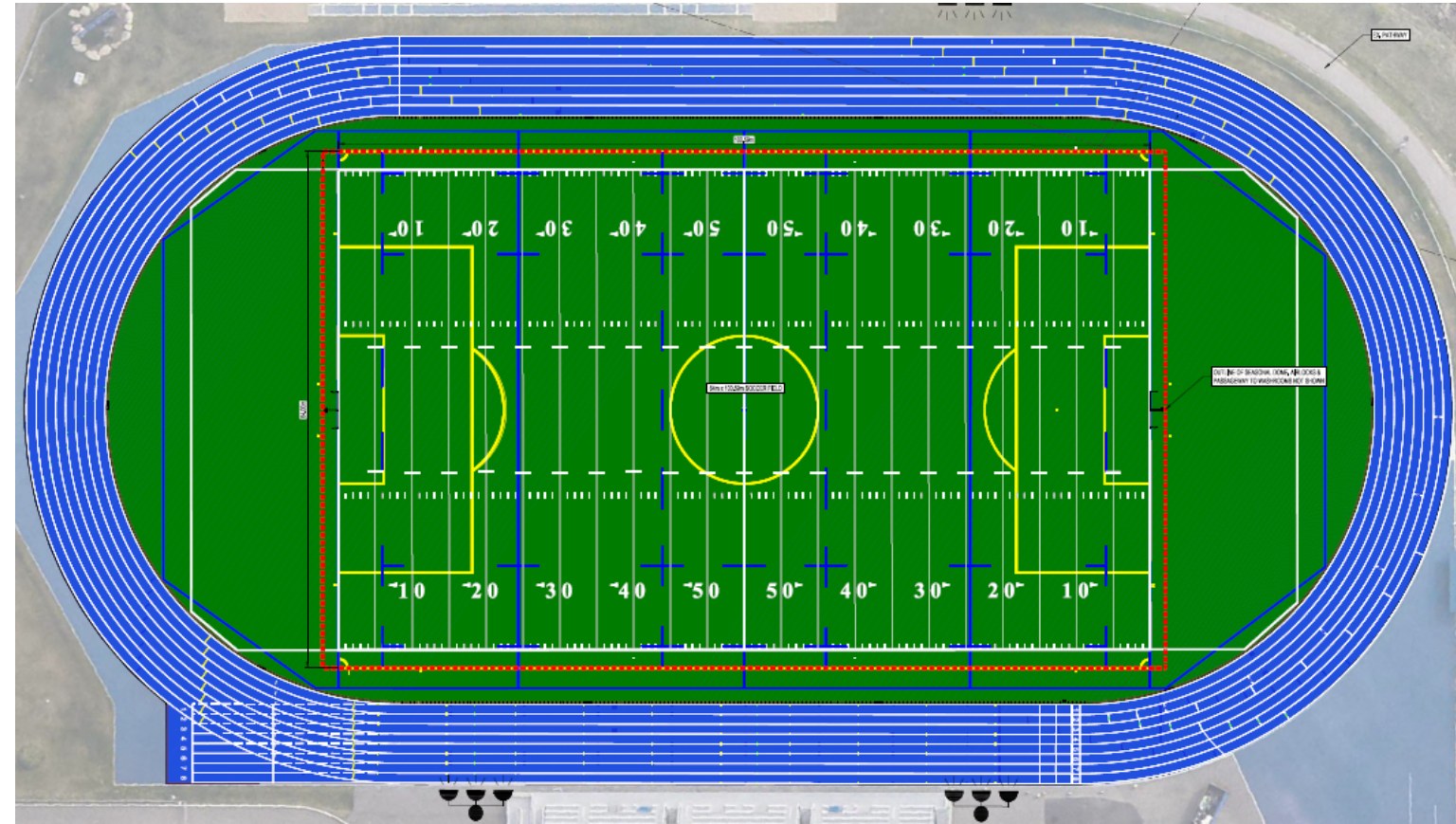
Ed Eggerer Athletic Park

Background

CITY OF AIRDRIE

ARTIFICIAL TURF SPORTSFIELD FEASIBILITY STUDY

JANUARY 2021



Ed Eggerer Athletic Park

- Existing bleachers, parking, dressing rooms, and washrooms.
- Connection into Genesis Place with staffing support and other amenities.
- Ability to expand press box.
- Easy access and central to region.



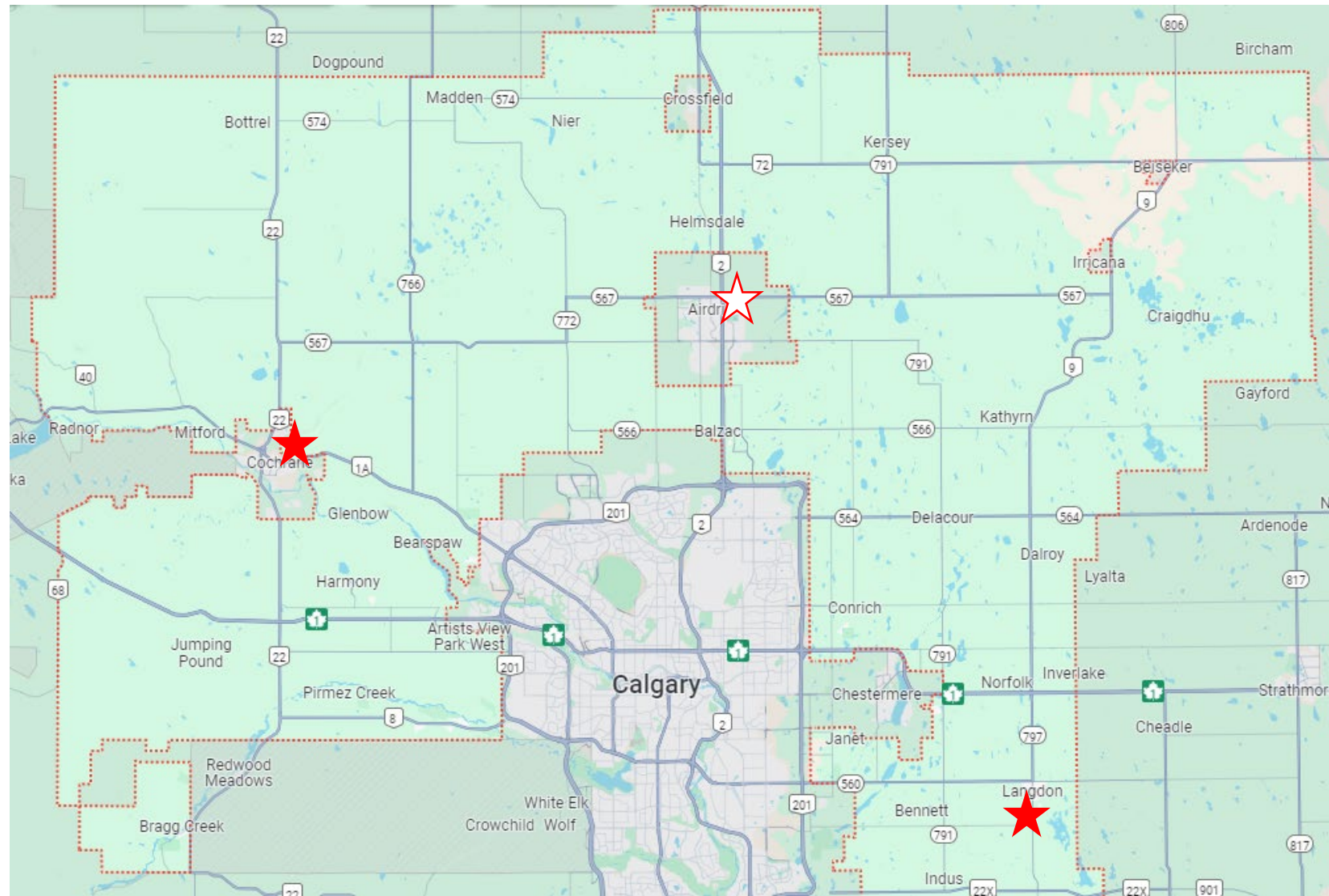
Benefits

- Accommodates football, soccer, lacrosse, field hockey, and school activities.
- Up to 615 additional hours of prime-time use.
- 25% reduction in injuries and 44% fewer concussions.
- Lighting for evening and night games.
- Ability to host tournament and championship games.



Direct RVS Benefit

- Capital savings compared with other artificial turf sites (~\$1.1 million in Langdon).
- COA assumes all operational and lifecycle responsibilities.
- Fulfills ASAA requirements for playoff games.
- BCHS and all other schools receive daytime use under expanded reciprocal agreement.
- ~13,000 students have access per year.

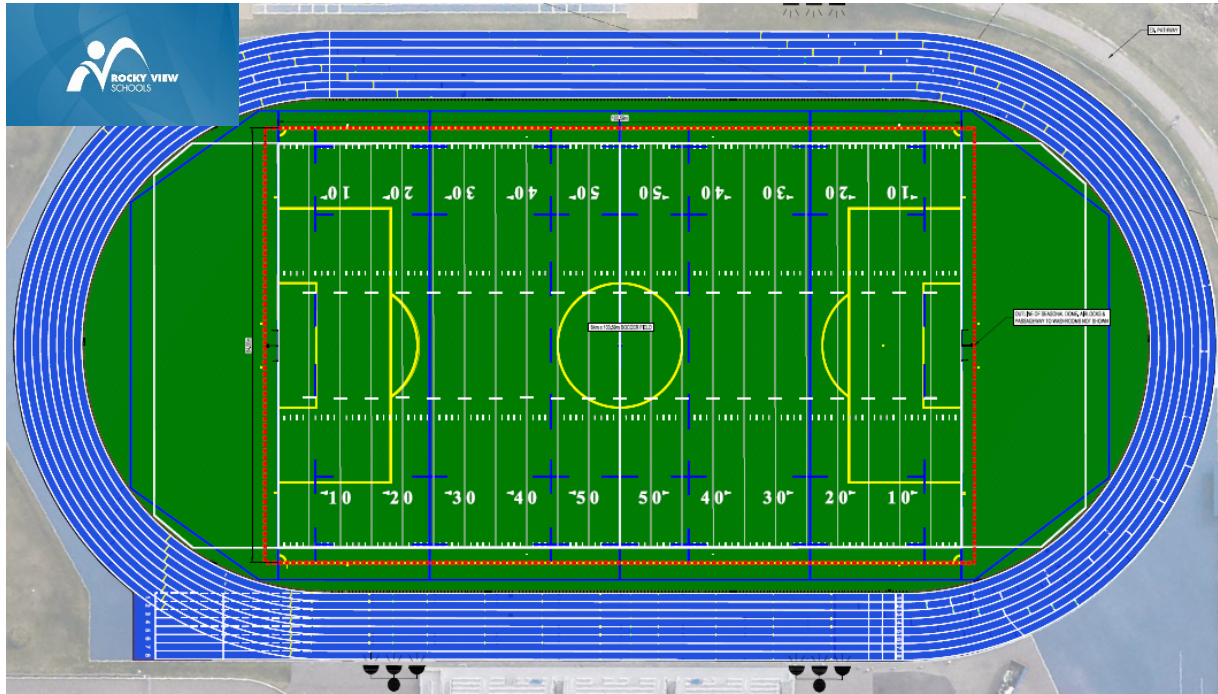


Support:

- City of Airdrie currently supporting project with budget of \$4.6+ million for construction.
- Original infrastructure of Athletic Park carried fully by the City of Airdrie in 2008.
- Seeking \$600,000 (13%) as a contribution. Equal to contribution request of RVC (mirroring Cochrane project).

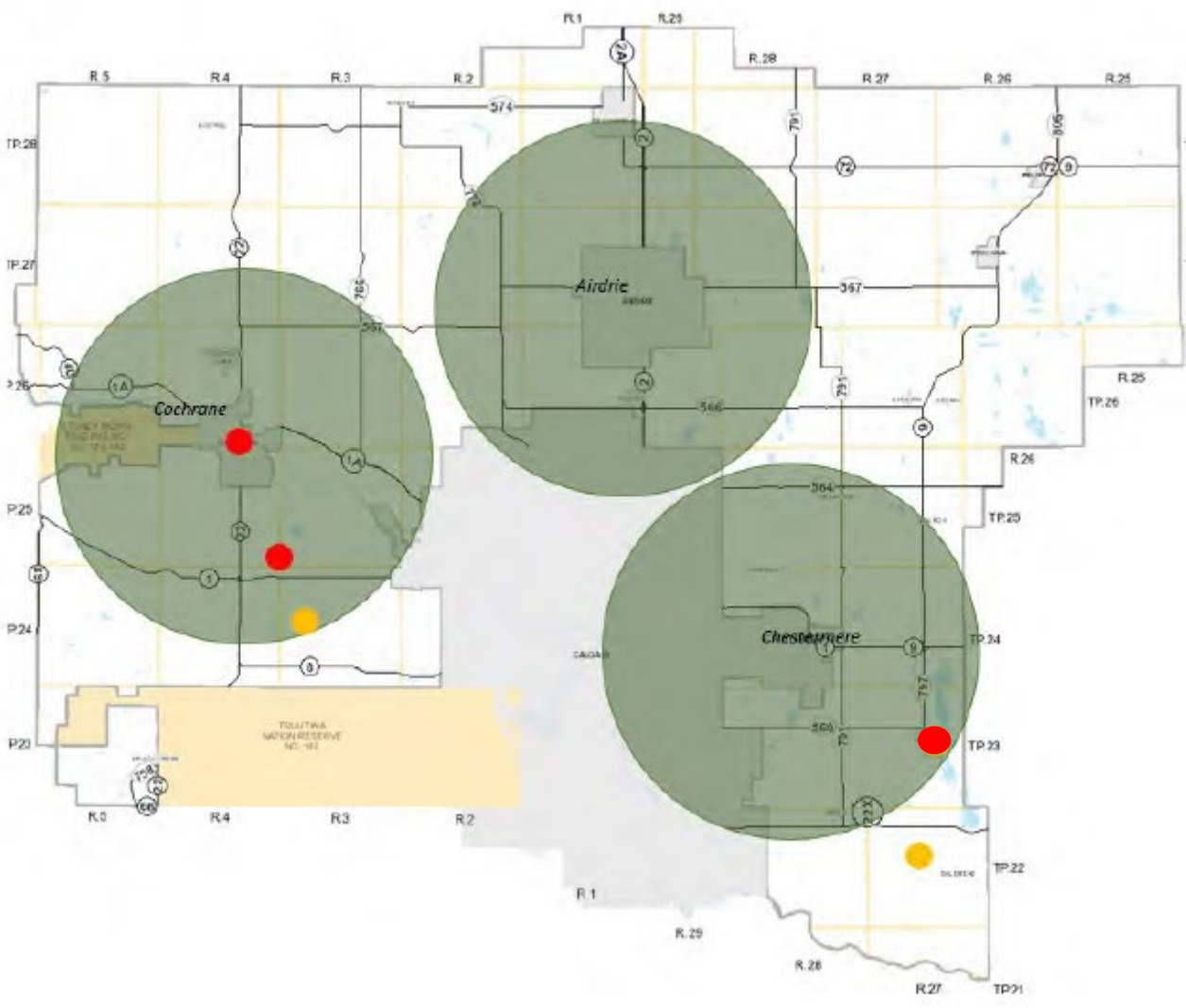


City of Airdrie Request of Rocky View Schools



1. Rocky View Schools direct the contribution of \$600,000 to the City of Airdrie towards the Artificial Turf Project at the Ed Eggerer Athletic Park.

City of Airdrie to recognize contribution through prominent signage, stakeholder celebrations, and continued top priority allocation to RVC varsity and intramural uses.



QUESTIONS / COMMENTS



SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF TRUSTEES

JUNE 13, 2024

AGENDA

	ACTION
1. Infrastructure Maintenance and Renewal Projects for 2024/25	Directive
2. Accountability Report: Technology	Information
3. Purchase Orders Issued Over \$200,000	Information
4. Locally Developed Courses Approval	Directive
5. Delegation of Tender Awards	Directive
6. Administrative Procedures Update	Information

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a small star-like mark above the end of the signature.

Greg Luterbach
Superintendent of Schools



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Date of Meeting: June 13, 2024

Item: Infrastructure and Maintenance Renewal Projects for 2024/25

Background:

Update for Infrastructure Maintenance and Renewal (IMR) spending for 2024-2025.

In March of 2024, as part of the provincial budget, RVS was granted \$2,864,478 for IMR for the 2024-2025 school year.

Current:

The table below shows the planned allocation for IMR projects for the 2024-2025 school year.

Projects	Budget Allocation	Comments
Exterior building envelope and drainage	\$70,000	A.E. Bowers, George McDougall, W.G. Murdoch, Elizabeth Barrett
Student washroom upgrades	\$480,000	W.G. Murdoch & one barrier free washroom
Roofing upgrades and replacements	\$200,000	Cochrane High, Meadowbrook
Mechanical & plumbing upgrades	\$100,000	Banded Peak, preventative maintenance
Electrical & fire panel upgrades	\$150,000	Manachaban, Glenbow, Bearspaw, Springbank High
Gym floor sand and re-line	\$100,000	Cooper's Crossing and 2 other gyms
Plumbing fixture upgrades	\$150,000	Edwards, preventative maintenance
LED upgrades	\$200,000	Elizabeth Barrett, Banded Peak, Edwards
Painting	\$100,000	A.E. Bowers, Chestermere High, Muriel Clayton, Cochrane High
Flooring replacements	\$300,000	Crossfield, Banded Peak, Cochrane High, W.G. Murdoch
Duct cleaning	\$100,000	Cochrane High, Springbank Middle, Elizabeth Barrett, Ralph McCall, Bow Valley High
Various laminate replacements	\$30,000	Throughout the school division
Barrier free entrances - door hardware	\$40,000	Beiseker, throughout the school division
Condensing units in modulars	\$150,000	Nose Creek, R.J. Hawkey, Indus, Westbrook
Asphalt	\$150,000	Elizabeth Barrett, Kathryn
Optimization of classrooms, gyms	\$170,000	Airdrie Middle, Mitford, A.E. Bowers
Emergent projects	\$378,478	Throughout the school division

Total **\$2,864,478**



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Alternatives:

Alternative I:

The Board of Trustees approves the planned allocation of 2024-2025 IMR funds as proposed.

Alternative II:

The Board of Trustees approves the planned allocation of 2024-2025 IMR funds as amended.

Alternative III:

The Board of Trustees refers the matter to Board Planning Committee for further discussion.

Recommendation:

The Board of Trustees approves the planned allocation of 2024-2025 IMR funds as proposed.



ACCOUNTABILITY REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Information Item: Technology for Learning Accountability Report

Date of Meeting: June 13, 2024

Background:

Guiding Documents:

[RVS Strategic Plan](#)

- Deliver a robust tech infrastructure responsive to the changing needs of students and staff

[RVS 4 Year Education Plan – Year 2](#)

- Providing active learning – Students have an authentic voice in their learning while being provided choice in the best ways to demonstrate their understanding
- Creating communities of inclusivity – All students are connected to each other and their larger communities, creating thriving, positive students who belong

[Alberta Education Learning and Technology Policy Framework](#)

- Student-Centred Learning – technology is used to support student-centred, personalized, authentic learning for all students
- Professional Learning – teachers, administrators and other education professionals develop, maintain, and apply the knowledge, skills and attributes that enable them to use technology effectively, efficiently, and innovatively in support of learning and teaching
- Access, Infrastructure and Digital Learning Environments – all students, teachers, administrators, and other education professionals have access to appropriate devices, reliable infrastructure, high-speed networks, and digital learning environments

Current status:

Technology Branch and Schools Evergreening Summary

Technology for Learning is committed to ensuring that both staff and students have up-to-date devices to support student-centered, personalized, authentic learning as well as a robust infrastructure to support technology that aligns with both the RVS Strategic Plan and the Alberta Education Learning and Technology Policy Frameworks:

- RVS Strategic Plan: *Deliver a robust tech infrastructure responsive to the changing needs of students and staff. Students, staff, and RVS will have their technological needs met*
- Alberta Education Learning and Technology Policy Framework – Policy Direction 6 – *Access, Infrastructure and Digital Learning Environments*



ACCOUNTABILITY REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Technology for Learning uses four categories to track the Technology needs of the division: Data Centre Core, Ed Centre Client, School Core and School Client. A breakdown of spending in these categories is as follows:

Data Centre Core

In the 2023-24 school year, we were able to bolster divisional infrastructure with the replacement of the aging devices in our core infrastructure. We also began the implementation of our new Identity Manager service, iPaaS. This change will not only consolidate our Identity Manager service within our current ITSM platform, TeamDynamix, but also provide a more current software system and provide long term cost savings.

2 x Cisco FirePower Firewalls	\$106,881
4 x Cisco Nexus Switches	\$108,000
Cisco ASR Router	\$118,480
iPaaS implementation	\$17,394
Total	\$350,755

Ed Centre Client

Divisional licensing costs include our Microsoft 365, School Engage, Dossier, Jamf, TeamDynamix and DUO licenses. Technology for Learning collaborated with Communications to develop and roll out the new divisional and school websites. Development and annual licensing costs for website support was also part of Technology for Learning's licensing costs this year.

Divisional Licensing total	\$418,809
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School Core

Access Points and Switches were not acquired during the 2023-2024 school year. However, UPS batteries, surge protectors (to replace aging UPS units), and three school servers were procured. While these acquisitions addressed immediate requirements for our school's core infrastructure, they did not fully meet our goal of annual updates necessary for maintenance.

80 UPS Batteries	\$3,841
30 surge protectors	\$3,654
3 School Servers	\$12,759
Total	\$20,254



ACCOUNTABILITY REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

School Client

During the 2023-2024 school year, Technology for Learning has facilitated the purchase of devices as part of the annual evergreening plan. In May, schools with the most urgent requirements for device replacements were pinpointed, and the subsequent purchases were carried out using the evergreening funds that had been previously frozen earlier in the academic year.

Staff and Creative Cart MacBooks	
Lease buy out of 530 centrally funded MacBooks	\$153,332
Schools purchased 40 MacBooks	\$45,750
Student Chromebooks	
Centrally funded 100 Chromebooks	\$41,432
Schools purchased 333 Chromebooks	\$132,674
iPads	
Centrally funded 260 iPads	\$172,640
Schools purchased 110 iPads	\$69,987
iMacs, Mac Minis and Monitors	
Centrally funded 28 Mac Minis and Monitors for Springbank Community High Lab	\$31,262
School purchased 10 iMacs for Bert Church lab	\$22,980
School Office Desktops	
Centrally funded 20 Desktops	\$17,752
School Projectors	
Centrally funded 31 projectors	\$55,470
Total Cost Centrally Funded	\$471,726
Total Cost School Funded	\$271,391

Application and Systems Performance

The infrastructure team monitors applications and systems performance to ensure reliable and consistent uptime, allowing teachers to deliver classroom instruction to students without interruption. The team strives to minimize downtime with scheduled and well-communicated maintenance and updates to systems.



ACCOUNTABILITY REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

System Uptime

System	Uptime Percentage
PowerSchool	100% excluding maintenance (99.914% including maintenance) *Zabbix report
Dossier	100% excluding maintenance (99.9999% including maintenance) *Zabbix report
Moodle	100% excluding maintenance (99.739% including maintenance) *Zabbix report
SuperNet	100% excluding maintenance (99.97% including vendor maintenance)
Internet	99.9999% (0.5 hour vendor outage)

Firewall Downtime Report

Date	Downtime (hours)	Reason
Apr 6, 2024	4	Core Infrastructure Maintenance Outage – Installed new Nexus Switches

- RVS Strategic Plan - *Students, staff, and RVS will have their technological needs met.*
- Alberta Education Learning and Technology Policy Framework
 - Policy Direction 4 – *build capacity within the system to leverage technology in support of student-centered learning and system efficiencies*
 - Policy Direction 5 – *All students, teachers, administrators have access to appropriate devices, reliable infrastructure, high speed networks and digital learning environments*

TeamDynamix Reports – May 1, 2023-April 30, 2024

This year, the second phase of the TeamDynamix rollout, Service Level Agreements (SLA) functionality was enabled and with this capability, the system was able to generate reports to identify the number of tickets resolved within 48 hours. Total Service desk tickets for the period was 19,733. This is an increase of 3,889 from the prior year.



ACCOUNTABILITY REPORT

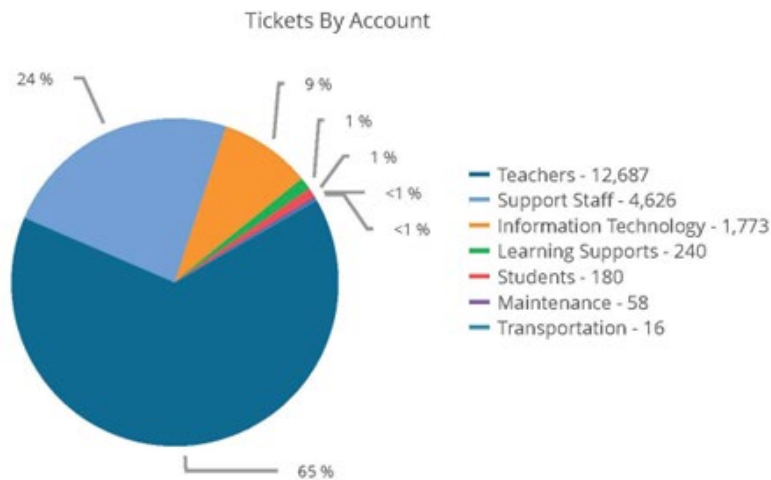
TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Description	2023-2024 of tickets	Average Response Time
Total Tickets	19,733	-
<i>General Tickets</i>	18,894	-
<i>HR Tickets</i>	837	-
General Tickets resolved in 48 hours	13,972	9:32 minutes
Average 1 st Response Time	16,667	15:58 minutes
Average Open Time – meaning the ticket status had not changed to 'In Progress, Pending or Resolved'	16,958	43:99 minutes

The graph below shows the percentage of tickets by account type:

Ticket Performance Report



Professional Learning

- RVS 4 Year Plan – Year 4 – Key Strategies – Professional Learning
- Alberta Education Learning and Technology Policy Framework – Policy Direction 3: *Professional Learning*



ACCOUNTABILITY REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Professional Learning Opportunities and At-The-Elbow Support for Teachers, Facilitated by Ed Tech Learning Specialists

Professional Learning Session Name
K-6 Computational Thinking
SAIT Digital Workshop
Integrating Artificial Intelligence
Artificial Intelligence
myBlueprint
Minecraft
Google Read&Write + Orbitnote
Engage All Learners with Lumio by SMART
PowerSchool & PowerTeacher Pro
Dossier

Learning Specialists – At-The-Elbow Support

This year, Learning Specialists supported teachers in the classroom with myBlueprint, Moodle, Generative Artificial Intelligence (GAI) and Minecraft. It also included CTF support, coding and robotics, digital citizenship and digital resources, Read & Write and assistive technologies. They also assisted with eSports, online learning, PowerSchool and PowerTeacher Pro.

Major initiatives supported by the branch Learning Specialists:

Level Up Season 3 Calgary: Parks & Portals. Level Up Season 3 Calgary: Parks & Portals. In Minecraft Education, learners reimagined a real space in downtown Calgary, focusing on creating vibrant and sustainable public areas that celebrate diversity, foster equity, and promote unity for all Calgarians. They then recorded persuasive argument videos explaining why their designs met the criteria. RVS had growth in participation this year with over 750 students participating. Learners explored Indigenous resources, researched how to make spaces inclusive, and grew in digital citizenship skills. Winners will be announced in June at a live ceremony celebrating the winners and finalists on June 11th at the Central Public Library and live streamed with the Calgary Mayor Gondek, City Councilors, and Elder Saa'kokoto in attendance.

This project aligned with several Rocky View Schools' Four-Year Plan goals. It emphasized learner excellence by developing digital citizenship skills and persuasive communication, fostered equity and inclusion by focusing on creating inclusive and sustainable public spaces, and supported instructional excellence through the integration of digital tools and professional development. Additionally, it enhanced community engagement by involving city officials and community members. The project also promoted literacy through persuasive writing, speaking, and planning within Minecraft Education. It helped students for the future by developing essential digital and problem-solving skills, focusing on career paths with city planning, and it created engaging learning experiences for all students using an interactive and creative platform.

Artificial Intelligence: The AI Pause & Play Professional Learning series was developed and is accessible through myRVS. This series was created to provide learning to Educators in using GAI in classrooms that



ACCOUNTABILITY REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

can be accessed at their own pace and comfort level. In alignment with this, the Artificial Intelligence Guidelines for Educators was also published.

Computer Science as part of new K-6 Science curriculum: Over 500 Robots were purchased using a price matching process between the school budget and government provided new curriculum funds to enrich learning opportunities. Learning Specialists supported the selection and purchase of these devices and provided several teacher PL sessions and at the elbow support to help embed the learning in meaningful ways.

PowerSchool – Office Administrative Assistant Support

The PowerSchool Team provides at-the-elbow support to school office professionals. Monthly webinars are offered, attended by new office staff as well as seasoned staff looking for a refresher or looking to learn more. We plan to continue these sessions in the coming year.

Future Direction:

Infrastructure

Many vendors have communicated that they are expecting, on average, a 7.5-10% increase on software products annually. Specialized infrastructure providers are also forecasting substantial price increases. Technology for Learning continues to look for cost savings in order to provide a robust infrastructure to the division.

To keep pace with growth and general evergreening requirements, we need to prioritize budgeted dollars to purchase Wi-Fi access points, school switches, servers, and projectors each year for a total estimated cost of \$815,000 per year for the next four years.

Technology for Learning takes a multi-pronged approach to RVS' cybersecurity, implementing various tools and platforms to ensure that all data and systems are protected from cyberattacks.

Moving forward, recommended cybersecurity initiatives include:

- Creation of separate student and staff networks. Student and personally owned (POD) devices do not have any RVS security configurations on them and because of this, they pose a risk
- Enhance identity management and password security. Our current identity management automation is done by iManager. This is a leftover program from Novel that we will be replacing with iPaaS which is the same vendor as our ITSM TeamDynamix
- Enhance monitoring on staff and student email domains
- Removal of local admin accounts on RVS provided devices

Recommendation:

The Board of Trustees acknowledges receipt of the Technology for Learning Accountability Report.

BOARD ACCOUNTABILITY REPORT



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Q3 2023-24 Purchase Orders issued over \$200,000

Date of Meeting: June 13th, 2024

Background:

This information item is to provide notification, in accordance with Administrative Procedure AP5201, to the Board of Trustees that purchase orders have been issued for the purchase of various items over the amount of \$200,000. Any order over the \$200,000 limit is to be reported to the Board of Trustees.

Current Status:

From March 1st, 2023, to May 31st, 2024, the following purchase orders were issued for an amount over \$200,000.

1. Purchase Order 105894 Issued to Bell Canada.

Purchase Order 105894, issued in the amount of \$274,298.24. This Purchase Order relates to the annual renewal and maintenance of Aruba access points, controllers, and licenses. Operational Technology for Learning Infrastructure Funds.

2. Purchase Order 105967 Issued to MJS Mechanical Ltd.

Purchase Order 105967, issued in the amount of \$1,375,500.00. This Purchase Order relates to RFP Q-24-07 Meadowbrook Mechanical Upgrades. Capital IMR Funds.

3. Purchase Order 106015 Issued to Gunnar Office Furnishings.

Purchase Order 106015, issued in the amount of \$231,601.65. This Purchase Order relates to the purchase of Horseshoe Crossing furniture in office areas, common spaces, breakout rooms, and learning commons. Capital Furniture and Equipment Funds, Horseshoe Crossing.

4. Purchase Order 106064 Issued to CDI Spaces.

Purchase Order 106064, issued in the amount of \$202,786.87. This Purchase Order relates to the purchase and installation of Horseshoe Crossing furniture, 570 student desks. Capital Furniture and Equipment Funds, Horseshoe Crossing.

Recommendation:

The Board of Trustees acknowledges receipt of the information item as presented.



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Authorization of Locally Developed Courses

Date of Meeting: June 13, 2024

Background:

Locally developed courses (LDCs) are developed, acquired and authorized by school authorities to provide students with unique opportunities to explore a range of interests in subject areas that complement provincial programs of study.

LDCs allow school authorities to be innovative and responsive at the local level. LDCs accommodate the special interests and abilities of students and address local, community and/or parental interests. LDCs may be used to:

- accommodate student needs and interests
- encourage and support innovative learning and teaching practices
- address unique community priorities; e.g., language, culture, labour market needs
- engage students who may be at risk of leaving school early

Courses for Acquisition

Rocky View Schools is seeking approval to renew four Locally Developed Courses – ESL Expository English Level 1 and 2 15, Gender Studies 15, 25, 35, Military Studies 15, 25, 35, Reading Foundations A and B 15. We would also like to acquire one Locally Developed Course – Treaties and Sovereignty 15.

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
ESL Expository English Level 1 15	5 Credits (2024-2028)	LDC1271	2024-2025		2027-2028
ESL Expository English Level 2 15	5 Credits (2024-2028)	LDC1276	2024-2025		2027-2028
Gender Studies 15	3 Credits (2024-2028)	LDC1779	2024-2025		2027-2028
Gender Studies 25	3 Credits (2024-2028)	LDC2779	2024-2025		2027-2028
Gender Studies 35	3 Credits (2024-2028)	LDC3779	2024-2025		2027-2028
Military Studies 15	3 Credits (2024-2028)	LDC1051	2024-2025		2027-2028
Military Studies 25	3 Credits (2024-2028)	LDC2051	2024-2025		2027-2028
Military Studies 35	3 Credits (2024-2028)	LDC3051	2024-2025		2027-2028
Reading Foundations A 15	3 Credits (2024-2028)	LDC1296	2024-2025		2027-2028
Reading Foundations A 15	5 Credits (2024-2028)	LDC1296	2024-2025		2027-2028



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Reading Foundations B 15	3 Credits (2024-2028)	LDC1311	2024-2025		2027-2028
Reading Foundations B 15	5 Credits (2024-2028)	LDC1311	2024-2025		2027-2028
Treaties and Sovereignty 15	3 Credits (2023-2027)	LDC1068	2024-2025		2026-2027

Alternatives:

Alternative I

That the Board of Trustees approves the above courses for use in Rocky View Schools for the periods indicated above.

Alternative II

That the Board of Trustees directs Administration to pursue an alternate course of action.

Recommendation

That the Board of Trustees approves the above courses for use in Rocky View Schools for the periods indicated above.

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Delegation of Tender Awards

Date of Meeting: June 13, 2024

Background:

Administrative Procedure AP5201 outlines the requirement for Board approval on any construction project award over \$200,000.

Construction contract awards may occur over the summer months and a Board motion will not be possible to approve the tender(s) unless a special Board meeting is called. Therefore, administration is requesting that the Board delegate to the Superintendent the power to award these contracts for the period of June 14, 2024, until September 5, 2024, in accordance with Policy 11 and the Education Act which states in Section 52:

(1) that the Board may authorize

(a) any of its employees,

(b) a committee of the board or a committee established by the board, or

(c) a school council

to do any act or thing or exercise any power that the board may do or exercise or is required to do or exercise.

(2) An authorization by a board under subsection (1) must be in the form of a resolution of the board.

Current Status:

Due to the timing of the potential RFPs for construction, administration is requesting that the tender selection be delegated to RVS' Superintendent of Schools, Greg Luterbach.

Alternatives:

Alternative I

The Board of Trustees delegates the power to award construction contracts, related to modular classrooms, facility improvements, IMR and CMR projects previously approved by the Board, during the period of June 14, 2024, to September 5, 2024, to Superintendent of Schools Greg Luterbach.

Alternative II

The Board of Trustees requests that, if needed, special Board meetings be called for the award of construction contracts during the period of June 14, 2024, to September 5, 2024.

Alternative III

The Board of Trustees proposes an alternate designate through Board motion.

Recommendation:

The Board of Trustees delegates the power to award construction contracts, related to modular classrooms, facility improvements, IMR and CMR projects previously approved by the Board, during the period of June 14, 2024, to September 5, 2024, to Superintendent of Schools Greg Luterbach.



INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Administrative Procedures Update

Date of Meeting: June 13, 2024

Current Status:

The following changes have been made to administrative procedures since December 2023:

AP161 – Communicable Diseases

Updated to reflect current Public Health practice, as well as remove unnecessary information, which are covered under separate safe work practices.

AP167 – Defibrillators

Updated process to register AED with AHS and clarify expectations for monthly preventative maintenance.

AP300 – Access to Education

Revised to improve clarity and align with current practices and the Education Act.

AP405 – Working Alone

AP 405 was updated to add an additional Appendix as a more extensive Working Alone checklist plan for school.

AP5409 – Requests of Board for Donations for Capital Projects - New

This new AP highlights the process should community groups or other forms of government make a request of the Board of Trustees to contribute to capital projects organized by external parties that may positively impact school aged children. The AP highlights criteria that may be considered when the Board considers a request and includes conditions that may be required.

Recommendation:

The Board of Trustees acknowledges receipt of the Administrative Procedures Update as presented.