Kindergarten – Grade 9
Year End Report Card Comments

Meaningful — Comments should be meaningful to parents/guardians and learners. Next year's teacher is a secondary audience.

Specific — All students must receive individualized report card comments in the following areas: English Language Arts, French Language Arts, Mathematics, Social Studies, Science and Competencies.

Positive — If the learner does not meet curricular standards in the specific areas, provide a comment in an area they do excel in (such as Music, PE/Wellness, Art or CTF).

Comments indicating an area of challenge may be appropriate on the final report card, however it shouldn't be the first time that parents are aware of this area of challenge. Personal communication with parents through the year is both expected and necessary to convey information that identifies significant areas of challenge.

Curriculum-Based — Comments should describe the learner's progress in relation to curricular outcomes overall including observations, conversations and products. Comments speaking to specific outcomes should be included in RTR updates throughout the year.

Personalized — The learner's name should be evident in the comment and clearly be about that learner (parents/guardians and learner quickly recognize when this isn't the case). If you use AI to support you, please be sure to personalize the comment before publishing.

Reflective — Include a strength, an area for improvement and what the learner can do to improve.

Concise — Academic/subject area comments should be no more than 4 – 5 sentences in total. Competency area comments may be longer. Comments may be in bullet points or full sentence/paragraph style.

Are not...
- A list of completed tasks or assignments.
- Information about work habits/behavior unless specified in an outcome in that subject area.
- Raw scores from standardized assessment results (PAT, Alberta Education required assessments, EICS, RVS writing assessment).
- A reference to a learner's standing "At", "Above" or "Below" grade level.