



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, MARCH 7, 2024**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-chair, Ward 5 Judi Hunter  
Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Todd Brand  
Ward 4 Norma Lang

**TRUSTEES PRESENT VIRTUALLY:**

Ward 3 Fred Burley

**TRUSTEES ABSENT:**

Ward 3 Melyssa Bowen

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Mike Guindon  
Director of Communications Tara de Weerd  
Communications Officer Christina Waldner

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 9:31 a.m.

**REGULAR BOARD MEETING AGENDA**

**#1341-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the March 7, 2024, Regular Board meeting agenda as presented.

**CARRIED**

**IN CAMERA**

**#1342-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees moves into an in-camera meeting at 9:32 a.m.

**CARRIED**

Trustee Fred Burley joined the meeting at 9:32 a.m.

## **OUT OF IN CAMERA**

### **#1343-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees moves out of an in-camera meeting at 9:39 a.m.

**CARRIED**

Chair Fiona Gilbert recessed the meeting at 9:39 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:06 a.m.

Trustee Todd Brand joined the meeting at 10:06 a.m.

Trustee Fred Burley read the RVS Land Acknowledgement Statement.

## **MINUTES OF THE BOARD MEETING**

### **#1344-2024 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the minutes of the February 15, 2024, Regular Board meeting as circulated.

**CARRIED**

## **EXEMPLARY PRACTICE: HERONS CROSSING – LITERACY IN THE LEARNING COMMONS**

**Staff:** Kerry Kindermann, Jenny Owen

### **Project Description**

Staff at Herons Crossing School have created a professional learning service model that focuses on providing dedicated time and space for the literacy team to model literacy practices in the learning commons. This model is meant to build teacher capacity in literacy instruction while engaging students in purposeful, hands-on tasks.

Literacy Specialist, Kerry Kindermann and Learning Commons Facilitator, Jenny Owen will discuss how they use the learning commons as an inclusive, flexible hub to encourage access to literacy in all forms. Using this model, the school is providing consistent literacy instruction across grades for staff and students. Activities are introduced by staff and practiced by students in the learning commons, allowing for an easy transition to the classroom. A framework is also being created that can be transferred to other curricular areas.

This work directly supports the RVS Education Plan's goal of advancing students' numeracy and literacy skills.

Chair Fiona Gilbert recessed the meeting at 10:37 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:42 a.m.

## **SUPERINTENDENT REPORT**

### **ESTABLISH 2024/25 BOARD MEETING DATES**

#### **#1345-2024 MOTION BY TRUSTEE JUDI HUNTER:**

The Board approve the above schedule of Board meetings for the 2024/25 school year.

**CARRIED**

### **RVS EDWIN PARR NOMINATION**

The Board of Trustees acknowledges receipt of the Zone 5 Edwin Parr Award Nomination as presented.

Norma Lang left the meeting at 10:55 a.m.

Lori Meyer, Sherri Black and Wendy Ruzicka joined the meeting at 10:55 a.m.

### **ACCOUNTABILITY REPORT: INCLUSION**

The Board of Trustees acknowledges receipt of the Inclusion Accountability Report as information.

Lori Meyer, Sherri Black and Wendy Ruzicka left the meeting at 11:24 a.m.

Tod Tjoris joined the meeting at 11:24 a.m.

### **ACCOUNTABILITY REPORT: OPERATIONS**

The Board of Trustees acknowledges receipt of the Operations Accountability Report as information.

Tod Tjoris left the meeting at 11:49 a.m.

## **CHAIR REPORT/CORRESPONDENCE**

Provincial Budget 2024 was shared by government on Feb 29 which includes a 4.4% increase in the K-12 Education portfolio. The Board appreciates the announcement of additional funding for enrolment growth and awaits the release of the 2024/2025 provincial funding manual and individual funding profile for details on the impact for RVS.

The Board is grateful to have received approval for 5 of our highest priority school projects in this year's provincial capital plan. RVS appreciates the government's recognition of the division's urgent need for additional student spaces. We are also incredibly grateful to our communities, parents, staff, and municipal partners who helped amplify our urgent message about the critical need for new student spaces in RVS.

It was a pleasure to host Education Minister Dimetrios Nicolaidis and Airdrie MLA Angela Pitt at W.H.Croxford High School on Mar. 6. The Board will continue to engage in dialogue with the government on priorities that ensure all RVS students can achieve their absolute best.

## **BOARD COMMITTEE REPORTS**

### **BUDGET COMMITTEE REPORT FROM CHAIR FIONA GILBERT:**

The Budget committee is bringing forward a motion for the Board's consideration.

### **#1346-2024 MOTION BY TRUSTEE FIONA GILBERT:**

The Board approves the Budget Committee Terms of Reference as presented.

**CARRIED**

## **TRUSTEE REPORTS** (submitted in writing)

### **Todd Brand, Ward Three Trustee:**

Feb 15 Participated in Board Budget & Planning Committee meetings  
Feb 27 Attended Herons Crossing Council meeting  
Feb 29 Chaired Policy Committee meeting  
Mar 4 - Attended C.W. Perry Council meeting

### **Norma Lang, Ward Four Trustee:**

Feb 15 Participated in the Board and Board Planning Committee meetings  
Feb 28 Participated in TEBA / ATA central table negotiations  
Feb 29 Participated in the TEBA 61 meeting  
Mar 4 Meeting at CES  
Mar 4 Meeting at WGM  
Mar 5 Participate in RVS Principal Interviews  
Mar 6 Attend the CES monthly school council meeting

### **Judi Hunter, Ward Five Trustee:**

Feb 15 Participated in Board Meeting  
Feb 21 Attended ASBA committee meeting  
Feb 26 Attended Agenda planning meeting  
Feb 26 Attended ASBA Professional Learning Session  
Feb 27 Reviewed Edwin Parr award candidates  
Feb 28 Attended Bearspaw School Council meeting  
Feb 29 Attended School Councils Committee meeting  
Mar 1 Attended Zone 5 ASBA meeting  
Mar 5 Participated in principal interviews  
Mar 6 Attended SMS Council meeting

### **Fiona Gilbert, Ward Six Trustee:**

Feb 15 Chaired regular Board meeting  
Feb 15 Participated in Board Planning Committee meeting  
Feb 15 Attended CCA School Council meeting  
Feb 26 Participated in Agenda Planning  
Feb 26 Attended Manachaban School Council meeting  
Feb 27 Participated in Cochrane Parks & Recreation Committee meeting  
Feb 28 Attended Elizabeth Barrett School Council meeting  
Feb 29 Participated in Policy Committee meeting  
Feb 29 Met with Minister of Education Chief of Staff via Zoom  
Feb 29 Participated in embargoed Budget briefing call with Treasury Board  
Feb 29 Participated in post Budget briefing with Education Minister and Board Chairs

Mar 1            Attended ASBA Zone 5 meeting  
Mar 5            Attended Mitford School Council meeting  
Mar 6            Participated in press conference with Minister of Education and MLA Pitt  
Mar 6            Attended Fireside School Council meeting

## **NEW BUSINESS**

### **#1347-2024 MOTION BY TRUSTEE FIONA GILBERT:**

The Board cancel the scheduled March 12, 2024 Regular Board meeting.

**CARRIED**

## **ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 12:04 p.m.

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Chair

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Secretary-Treasurer