



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, NOVEMBER 16, 2023**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-chair, Ward 5 Judi Hunter  
Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Fred Burley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 4 Norma Lang

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Mike Guindon  
Director of Communications Tara de Weerd  
Communications Officer Christina Waldner

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 9:30 a.m.

**REGULAR BOARD MEETING AGENDA**

**#1284-2023 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the November 16, 2023, Regular Board meeting agenda as presented.

**CARRIED**

**IN CAMERA**

**#1285-2023 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees moves into an in-camera meeting at 9:32 a.m.

**CARRIED**

Laurie Copeland joined the meeting at 9:32 a.m.

Trustee Fred Burley declared a pecuniary interest and left the meeting at 9:33 a.m.

Laurie Copeland left the meeting at 10:01 a.m.

Trustee Fred Burley returned to the meeting at 10:01 a.m.

## **OUT OF IN CAMERA**

### **#1286-2023 MOTION BY TRUSTEE SHELLEY KINLEY:**

The Board of Trustees moves out of an in-camera meeting at 10:01 a.m.

**CARRIED**

Chair Fiona Gilbert recessed the meeting at 10:01 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:13 a.m.

Trustee Norma Lang read the RVS Land Acknowledgement Statement.

## **ITEMS FROM IN CAMERA**

Trustee Fred Burley declared a pecuniary interest and left the meeting at 10:14 a.m.

### **RATIFICATION OF RVS/ATA LOCAL #35 MEDIATED AGREEMENT**

#### **#1287-2023 MOTION BY TRUSTEE NORMA LANG:**

The Board of Trustees ratifies the agreed to items #1 listing from May 2, 2023 and the Mediator's Recommendation for Terms of Settlement, dated November 7, 2023 as presented.

**CARRIED**

Trustee Fred Burley returned to the meeting at 10:15 a.m.

### **AIRDRIE SOUTHWINDS HIGH SCHOOL SITE**

#### **#1288-2023 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees approves the transfer on subdivision plan as itemized in the Co-Owners agreement clause 4.4, with City of Airdrie and Mattamy Limited with the eventual purchase of lot 2 in the quarter section south west area of Airdrie, legally known as NW ¼-26-26-1-W5M.

**CARRIED**

## **MINUTES OF THE BOARD MEETING**

#### **#1289-2023 MOTION BY TRUSTEE UNANIMOUS CONSENT:**

The Board of Trustees approves the minutes of the November 2, 2023, Regular Board meeting as circulated.

**CARRIED**

## **EXEMPLARY PRACTICE: EMBEDDED LEARNING SPECIALISTS**

**Teachers:** Darrell Lonsberry, Jane Roberts, David Moore

## **Project Description**

Rocky View Schools' learning specialists support teachers in their overall instructional practice with the goal of improving student learning in literacy and numeracy. Recently, Learning has begun embedding learning specialists in specific schools for four-to-six-week cycles, making them available to work directly with teachers on their instruction. They offer professional learning, team teaching, co-planning, modelling, one-to-one conversations about overall practice, small group work with department or grade teams – all to explore different approaches to pedagogy and build teacher capacity.

Using an embedded model allows time throughout the day for learning specialists to work directly with teachers and students. During the first learning cycle, this team worked with five schools; they are now in the second learning cycle and working with different schools. By the end of the year, the intent is to complete six learning cycles and work with a total of 30 schools. Learning specialists are also able to work with other schools during each learning cycle so any school requesting support receives the help they need.

During the first learning cycle, Learning Specialists, Jane Roberts and David Moore worked with Springbank Community High School (SCHS). They will share about the work learning specialists do, the way the embedded approach works and their experience during the first learning cycle. SCHS Principal, Darrell Lonsberry will highlight the benefits of this embedded approach from his perspective.

Chair Fiona Gilbert recessed the meeting at 10:42 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:49 a.m.

## **SUPERINTENDENT REPORT**

### **WARD BOUNDARY REVIEW**

#### **#1 290-2023 MOTION BY TRUSTEE TODD BRAND:**

The Board authorizes a review of RVS' ward boundaries and instructs the Superintendent to retain a consultant and legal advisors, as deemed necessary, to complete the review.

Parameters to guide the ward boundary review will be consistent with Policy 29 – Ward Structure with the format and level of public consultation to be determined by the Board Planning Committee. The consultant shall report to the Board findings and recommendations by the middle of October 2024.

Trustee Norma Lang requested a recorded vote.

#### In Favour

Shali Baziuk  
Melyssa Bowen  
Todd Brand  
Fred Burley  
Fiona Gilbert

#### Opposed

Judi Hunter  
Shelley Kinley  
Norma Lang

**CARRIED**

Lori Meyer joined the meeting at 11:44 a.m.

### **ANNUAL EDUCATION RESULTS REPORT**

#### **#1291-2023 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the 2022/23 Annual Education Results Report as presented and directs administration to make any technical edits to reflect the final approved audited financial statements on page 47 of the report and then submit the report to Alberta Education by Dec. 1, 2023.

**CARRIED**

Lori Meyer left the meeting at 12:06 p.m.

### **BALANCING AIRDRIE STUDENT SPACES UPDATE**

The Board of Trustees acknowledges receipt of the Balancing Airdrie Student Spaces update as information.

### **CHAIR REPORT/CORRESPONDENCE**

Chair Gilbert reported that the Board received correspondence from the Honourable Demetrios Nicolaides, Minister of Education acknowledging receipt of our letter regarding the Balancing Airdrie Student Spaces engagement. Chair Gilbert read a portion of the letter:

*Thank you for your September 21, 2023, letter on behalf of Rocky View Schools' Board of Trustees. I appreciate you writing to update me on your division's plan to address enrolment pressures in the City of Airdrie.*

*I recognize the significant challenges posed by highly utilized schools due to rapid population growth in Airdrie, Cochrane, and Chestermere. I welcome hearing about the Balancing Airdrie Student Spaces public engagement plan, and I look forward to learning more as the engagement progresses.*

Chair Gilbert shared that with the release of new details and information on the Balancing Airdrie Student Spaces engagement today, supplemental letters will be sent to the Minister Nicolaides, Minister Guthrie, MLA Pitt, and Mayor Brown updating them on the new information that is now available on RVSEngage.com.

Chair Gilbert reminded the Board that Nov. 16 was the day that had been set aside to hear delegations from the community related to the New School in Langdon Accommodation Plan. There were no requests to present to the Board and the engagement is now closed. Administration is currently compiling the feedback received and the Board will be deliberating its decision at the public Board meeting on Dec 14, 2023.

### **BOARD COMMITTEE REPORTS**

#### **SCHOOL COUNCILS COMMITTEE REPORT FROM TRUSTEE MELYSSA BOWEN:**

The School Councils committee is bringing forward one motion for the Board's consideration.

**#1292-2023 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees approves the attached School Councils Committee Terms of Reference.

**CARRIED**

**PLANNING COMMITTEE REPORT FROM TRUSTEE JUDI HUNTER:**

The Board of Trustees acknowledged the Planning Committee report as presented.

**TRUSTEE REPORTS** (submitted in writing)

**Shelley Kinley, Ward Two Trustee:**

Verbal Update: Attended the Chestermere High School academic award ceremony; wonderful event with collaboration between culinary, band and custodial departments

Attended Chestermere Remembrance Day ceremony

Nov 2 Attend Regular Board & Planning Meeting

Nov 3 Attend Zone 5 ASBA Meeting @ Rocky View Education Centre

Nov 6 Attend and present at Indus School Parent Council Meeting

Nov 8 Attend and present at Langdon School Parent Council Meeting - zoom

Nov 8 Attend ASBA FGM prep meeting - zoom

Nov 8 Attend NSBA planning meeting - zoom

Nov 9 Attend Policy Committee Meeting

Nov 9 Attend and present at Chestermere High School Awards Night

Nov 11 Attend and participate in City of Chestermere Remembrance Day Ceremony

Nov 14 Attend Board Development PL

Nov 14 Meet with Director of Planning - Ad Hoc Naming Committee

**Fred Burley, Ward Three Trustee:**

Verbal Update: Wish to show support for Indigenous students by recognizing today as Louis Riel Day and this week as Metis week

**Melyssa Bowen, Ward Three Trustee:**

Verbal Update: Attended W.H. Croxford High School Remembrance Day ceremony which was an amazing experience and all students were very respectful.

**Todd Brand, Ward Three Trustee:**

Verbal Update: Summit Trails Online High School did an excellent job on their Remembrance Day video

Nov 2 Participated in Board Meeting & Planning Committee meeting

Nov 2 Attended Northcott Prairie School Council meeting

Nov 3 Chaired an Appeals Committee hearing

Nov 8 Attended NSBA Committee meeting

Nov 9 Chaired Policy Committee meeting

Nov 14 Attended Board Professional Learning

Nov 14 Attended Ecole Airdrie Middle School Council meeting

Nov 15 Attended Herons Crossing Council meeting

**Norma Lang, Ward Four Trustee:**

Verbal Update: Will be attending the Airdrie Chamber of Commerce panel discussion tomorrow morning with all levels of government

- Nov 2 Attended the Board and Board Planning Committee Meetings
- Nov 4&5 Participated in the Crossfield Christmas Market event as part of the Chamber volunteer group
- Nov 7 Attended the RVS staff meeting on zoom
- Nov 8 Attended the Discovery Trails Online school council meeting
- Nov 9 Attended a Kathryn school council meeting
- Nov 13 Attended an LRC meeting
- Nov 14 Attended a Board of Trustees work session
- Nov 15 Attended a Crossfield and District Chamber of Commerce meeting

**Judi Hunter, Ward Five Trustee:**

Verbal Update: Thanked Springbank Community Association for their generous \$15,000 donation of PE equipment to Springbank Community High School

- Attended Inclusion Alberta Changing Lives, Changing Communities Fundraiser Breakfast
- Rotary has an employment partnership working with kids with disabilities
- Nov 2 Participated in Board meeting
- Nov 3 Attended ASBA zone 5 meeting
- Nov 6 Attended Board planning committee
- Nov 8 Participated in ASBA committee
- Nov 14 Participated in Board Planning Committee

**Fiona Gilbert, Ward Six Trustee:**

- Nov 2 Chaired Board meeting
- Nov 2 Participated in Board Planning Committee meeting
- Nov 3 Attended ASBA Zone 5 regular meeting
- Nov 3 Attended Inlement Weather Area meeting
- Nov 6 Participated in Agenda Planning meeting
- Nov 6 Attended Cochrane High School Council meeting
- Nov 7 Attended Mitford School Council meeting
- Nov 8 Attended ASBA Committee meeting
- Nov 8 Attended Glenbow School Council meeting
- Nov 9 Attended Policy Committee meeting
- Nov 13 Participated in Labour Relations Committee meeting
- Nov 14 Participated in Board Development session
- Nov 15 Attended Elizabeth Barrett School Council meeting

**NEW BUSINESS**

There was no new business to report.

Trustees Todd Brand and Shali Baziuk left the meeting at 12:46 p.m.

Chair Fiona Gilbert recessed the meeting at 12:46 p.m.

Chair Fiona Gilbert reconvened the meeting at 1:18 p.m.

## **IN CAMERA**

### **#1293-2023 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees moves into an in-camera meeting at 1:19 p.m.

**CARRIED**

Laurie Copeland joined the meeting at 1:19 p.m.

Trustee Shali Baziuk returned to the meeting at 1:20 p.m.

Trustee Todd Brand returned to the meeting at 1:33 p.m.

Laurie Copeland left the meeting at 1:51 p.m.

## **OUT OF IN CAMERA**

### **#1294-2023 MOTION BY TRUSTEE SHELLEY KINLEY:**

The Board of Trustees moves out of an in-camera meeting at 1:52 p.m.

**CARRIED**

## **ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 1:53 p.m.

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Chair

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Secretary-Treasurer