



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
ORGANIZATIONAL BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, SEPTEMBER 21, 2023

TRUSTEES PRESENT:

Ward 1 Shali Baziuk
Ward 2 Shelley Kinley
Ward 3 Melyssa Bowen
Ward 3 Todd Brand
Ward 3 Fred Burley
Ward 4 Norma Lang
Ward 5 Judi Hunter
Ward 6 Fiona Gilbert

ADMINISTRATION PRESENT:

Superintendent of Schools Greg Luterbach
Associate Superintendent of Business and Operations Mike Guindon
Director of Communications Tara de Weerd
Communications Officer Christina Waldner

RECORDER:

Executive Assistant Jennie Thompson

1. CALL TO ORDER

Associate Superintendent of Business and Operations Mike Guindon called the Organizational meeting to order at 9:29 a.m.

2. APPROVAL OF AGENDA

#1 243-2023 MOTION BY TRUSTEE FRED BURLEY:

The Board of Trustees approves the September 21, 2023, organizational meeting agenda as circulated.

CARRIED

3. REQUEST FOR SECRET BALLOT FOR CHAIR AND VICE-CHAIR POSITIONS

Associate Superintendent of Business and Operations Mike Guindon advised that in accordance with the Education Act, if requested by one or more Trustees, a secret ballot must be held for the election of the positions of Chair and Vice-Chair.

Trustee Judi Hunter requested a secret ballot for the election of the positions of Chair and Vice-chair.

4. APPOINTMENT OF BALLOT COMMITTEE

Associate Superintendent of Business and Operations Mike Guindon appointed Steve Thomas and Jenelle Weisgarber as the Ballot Committee.

5. ELECTION OF CHAIR OF THE BOARD OF TRUSTEES

Associate Superintendent of Business and Operations Mike Guindon called three times for nominations for the position of Chair of the Board of Trustees of Rocky View School Division.

Norma Lang nominated Fiona Gilbert.
Fiona Gilbert accepted the nomination.

Associate Superintendent of Business and Operations Mike Guindon called for nominations to cease.

As only one nomination was put forward, the ballot committee was not required.

Associate Superintendent of Business and Operations Mike Guindon declared Fiona Gilbert Chair of the Board.

6. TURN OVER OF CHAIR

Associate Superintendent of Business and Operations Mike Guindon congratulated Fiona Gilbert and turned the position of meeting Chair over to her.

7. ELECTION OF VICE-CHAIR FOR THE BOARD OF TRUSTEES

Chair Fiona Gilbert called three times for nominations for the position of Vice-chair of the Board of Trustees of the Rocky View School Division.

Norma Lang nominated Fred Burley.
Fred Burley accepted the nomination.

Todd Brand nominated Melyssa Bowen.
Melyssa Bowen accepted the nomination.

Shali Baziuk nominated Judi Hunter.
Judi Hunter accepted the nomination.

Chair Fiona Gilbert called for nominations to cease.

The candidate statements were made and a vote was called.

Chair Fiona Gilbert read the sections of Board Policy 7 that relate to voting at the organizational meeting.

Chair Fiona Gilbert called the meeting at-ease at 9:37 a.m.
Chair Fiona Gilbert reconvened the meeting at 9:39 a.m.

#1244-2023 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees amends Policy 7, s. 2.14.6.1. to read:

In the event of a tie vote for any of the elected or appointed positions, the vote will be repeated up to an additional two times. If after three rounds of voting there is still a tie, the name of each candidate **tied for the most votes** for the position will be entered into a draw and the successful candidate will be chosen randomly by a member of the ballot committee selecting a ballot from the names in the draw.

CARRIED

A vote by ballot to elect a vice-chair was conducted.

Chair Fiona Gilbert declared Trustee Judi Hunter Vice-chair of the Board.

8. DESTRUCTION OF BALLOTS

#1245-2023 MOTION BY SHALI BAZIUK:

That the ballots for the election of Chair and Vice-chair be destroyed.

CARRIED

9. APPOINTMENTS TO COMMITTEES AND BOARD REPRESENTATIVES

I. BOARD COMMITTEE REPRESENTATIVES

#1246-2023 MOTION BY FIONA GILBERT:

The Board of Trustees directs the superintendent to appoint 3 members from senior administration to serve as the school division's representation of the Professional Development Leaves Committee.

DEFEATED

A. Teacher Employer Bargaining Association (TEBA)

Chair Fiona Gilbert called for nominations or volunteers for a board representative to the Teacher Employer Bargaining Association.

Norma Lang volunteered.

B. Professional Leave Development Committee (PDLC)

Chair Fiona Gilbert called for nominations or volunteers for two board representatives to the Professional Leave Development Committee.

Melyssa Bowen volunteered.

Norma Lang volunteered.

C. Alberta School Boards' Association (ASBA)

Chair Fiona Gilbert called for nominations or volunteers for two board representatives to the Alberta School Board Association Zone 5.

Melyssa Bowen volunteered.

Shelley Kinley volunteered.

D. Inclement Weather

Chair Fiona Gilbert called for nominations or volunteers for five board representatives (one per area) to the Inclement Weather Committee.

Shali Baziuk volunteered for the Chestermere area.

Fred Burley volunteered for the Airdrie area.

Norma Lang volunteered for the Crossfield/Kathyrn/Beiseker area.

Judi Hunter volunteered for the Bragg Creek/Springbank area.

Fiona Gilbert volunteered for the Cochrane/Westbrook/Bearspaw area.

E. School Council Meetings

Chair Fiona Gilbert declared that all Trustees serve as Board representatives at school council meetings in their area. Chair Fiona Gilbert called for nominations or volunteers for two board representatives for School Council meetings at Discovery Trails Online School and Summit Trails Online High School.

Norma Lang volunteered for Discovery Trails Online School.
Shali Baziuk volunteered for Summit Trails Online High School.

F. Springbank Park for All Seasons

Chair Fiona Gilbert declared the Springbank Park for all Seasons Committee Board representative be Ward 5 Trustee Judi Hunter.

G. Cochrane Parks and Recreation

Chair Fiona Gilbert declared the Cochrane Parks and Recreation Committee Board representative be Ward 6 Trustee Fiona Gilbert.

H. Langdon Healthy Community Collaborative

Chair Fiona Gilbert declared the Langdon Healthy Community Collaborative Board representative be Ward 2 Trustee Shelley Kinley.

I. Chamber of Commerce

Chair Fiona Gilbert called for nominations or volunteers for six board representatives (one per area) to be the Board representative at the Chambers of Commerce.

Shali Baziuk volunteered for the Chestermere area.
Shelley Kinley volunteered for the Langdon area.
Melyssa Bowen volunteered for the Airdrie area.
Norma Lang volunteered for the Crossfield/Kathyrn/Beiseker area.
Judi Hunter volunteered for the Bragg Creek/Springbank area.
Fiona Gilbert volunteered for the Cochrane/Westbrook/Bears paw area.

10. MOTION TO ACCEPT ALL BOARD REPRESENTATIVES

#1 247-2023 MOTION BY TRUSTEE FRED BURLEY:

The Board of Trustees approves all trustee representatives as outlined.

II. BOARD COMMITTEE MEMBERSHIP

#1 248-2023 MOTION BY TRUSTEE SHALI BAZIUK:

The Board of Trustees dissolves the Advocacy Committee and directs the Superintendent to draft revised terms of reference for the Board Planning Committee that includes advocacy as an area of focus for the Board's consideration on October 5, 2023.

DEFEATED

#1 249-2023 MOTION BY TRUSTEE MELYSSA BOWEN:

The Board of Trustees change the terms of reference for the Advocacy Committee to have the membership include the Chair and two trustees at large.

CARRIED

#1 250-2023 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees dissolves the Transportation Committee and directs the Superintendent to draft revised terms of reference for the Board Planning Committee that includes transportation as an area of focus for the Board's consideration on October 5, 2023.

DEFEATED

A. Advocacy

Chair Fiona Gilbert reported that as per the amended terms of reference of the Advocacy Committee, the Chair and two other trustees be the Board designates for the Advocacy Committee. Chair Fiona Gilbert called for nominations or volunteers to be the Board designates on the Advocacy Committee.

Fred Burley volunteered.
Melyssa Bowen volunteered.
Shali Baziuk volunteered.

Melyssa Bowen withdrew.

B. Agenda Planning

Chair Fiona Gilbert declared that as per the terms of reference for the Agenda Planning Committee, Chair Fiona Gilbert and Vice-chair Judi Hunter be the Board designates for the Agenda Planning Committee.

C. Appeals

Chair Fiona Gilbert called for nominations or volunteers for three Board designates to the Appeals Committee.

Fred Burley volunteered.
Todd Brand volunteered.
Melyssa Bowen volunteered.

D. ASBA

Chair Fiona Gilbert reported that as per the terms of reference for the ASBA Committee, the two Zone 5 reps and one other trustee be the board designates to the ASBA Committee. Chair Fiona Gilbert called for nominations or volunteers for the remaining trustee Board designate position.

Judi Hunter volunteered.

E. Audit

Chair Fiona Gilbert reported that as per the terms of reference for the Audit Committee, one trustee from the previous year and one other trustee be board designates to the Audit Committee. Chair Fiona Gilbert called for nominations or volunteers for the other trustee Board designate position.

Fiona Gilbert served the previous year and volunteered.
Judi Hunter served the previous year and volunteered.

F. Board Planning

Chair Fiona Gilbert reported that all Trustees are to be Board designates to the Board Planning Committee.

G. Budget

Chair Fiona Gilbert reported that all Trustees are to be Board designates to the Budget Committee.

#1251-2023 MOTION BY TRUSTEE MELYSSA BOWEN:

The Board change the terms of reference for the Indigenous Advisory Circle to have the trustee membership include two trustees at-large.

CARRIED

H. Indigenous Advisory Circle

Chair Fiona Gilbert reported that as per the amended terms of reference of the Indigenous Advisory Circle, two trustees be board designates to the Indigenous Advisory Committee. Fiona Gilbert called for nominations or volunteers for two trustee Board designate positions.

Shelley Kinley volunteered.
Fred Burley volunteered.

I. Labour Relations

Chair Fiona Gilbert reported that as per the terms of reference for the Labour Relations Committee, the TEBA rep will be a board designate to the Labour Relations Committee. Chair Fiona Gilbert called for nominations or volunteers for the remaining two Trustee Board designate positions.

Shali Baziuk volunteered.
Fiona Gilbert volunteered.

J. Policy

Chair Fiona Gilbert called for nominations or volunteers for three Board designates to the Policy Development Committee.

Todd Brand volunteered.
Shelley Kinley volunteered.
Fred Burley volunteered.

K. School Councils

Chair Fiona Gilbert reported that as per the terms of reference for the School Councils Committee, the Vice-chair will be a board designate to the School Councils Committee. Chair Fiona Gilbert called for nominations or volunteers for the remaining three Board designate positions.

Shelley Kinley volunteered.
Melyssa Bowen volunteered.
Norma Lang volunteered.

L. Student Expulsion Hearing

Chair Fiona Gilbert called for nominations or volunteers for three Board designates to the Expulsion Committee.

Norma Lang volunteered.
Judi Hunter volunteered.
Melyssa Bowen volunteered.

M. Student Transportation

Chair Fiona Gilbert called for nominations or volunteers for two urban and two rural Board designates to the Student Transportation Committee.

Rural: Shelley Kinley volunteered.
Rural: Judi Hunter volunteered.
Urban: Fiona Gilbert volunteered.
Urban: Melyssa Bowen volunteered.

11. MOTION TO ACCEPT ALL COMMITTEE MEMBERSHIPS

#1252-2023 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees accepts all Board committee memberships as outlined.

12. ADJOURNMENT

Chair Fiona Gilbert adjourned the organizational Meeting at 10:53 a.m.

Chair

Secretary-Treasurer