



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, SEPTEMBER 7, 2023**

**TRUSTEES PRESENT:**

Chair, Ward 4 Norma Lang  
Vice-chair, Ward 2 Shelley Kinley  
Ward 1 Shali Baziuk  
Ward 3 Fred Burley  
Ward 3 Melyssa Bowen  
Ward 5 Judi Hunter  
Ward 6 Fiona Gilbert

**TRUSTEES PRESENT VIRTUALLY:**

Ward 3 Todd Brand

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Mike Guindon  
Director of Communications Tara de Weerd  
Communications Officer Christina Waldner

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Norma Lang called the meeting to order at 9:30 a.m.

**REGULAR BOARD MEETING AGENDA**

**#1235-2023 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the September 7, 2023, Regular Board meeting agenda as amended.

**CARRIED**

**IN CAMERA**

**#1236-2023 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees moves into an in-camera meeting at 9:31 a.m.

**CARRIED**

Trustee Judi Hunter joined the meeting at 9:42 a.m.

**OUT OF IN CAMERA**

**#1237-2023 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees moves out of an in-camera meeting at 10:05 a.m.

**CARRIED**

Chair Norma Lang recessed the meeting at 10:05 a.m.  
Chair Norma Lang reconvened the meeting at 10:10 a.m.

Trustee Shali Baziuk read the RVS Land Acknowledgement Statement.

**ITEMS FROM IN CAMERA**

**BOARD SELF-EVALUATION MOTION**

**#1238-2023 MOTION BY VICE-CHAIR SHELLEY KINLEY:**

The Board of Trustees approves the Board self-evaluation report as developed at the facilitated workshop of June 8, 2023, and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

**CARRIED**

**MINUTES OF THE BOARD MEETING**

**#1239-2023 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees approves the minutes of the June 15, 2023, Regular Board meeting as circulated.

**CARRIED**

**EXEMPLARY PRACTICE: RVS LEADERSHIP ACADEMY**

**Teachers:** Rob Kimura, Lauren Curry

**Student Presenters:** Kennedy Brown (2022 grad), Avery Clark (Cochrane High School), Taylor Krawec (2018 grad), Kenna Morrison-Ripley (2022 grad), Amber Paige (former RVS Farm), Connor Presti (Bow Valley High School), Pria Rai (Chestermere High School), Owen Stevenson (W.H. Croxford High School), Anna Turner (George McDougall High School)

**Project Description**

The mission of the RVS Leadership Academy (RVSLA) program is to empower students to deepen sense-of-self and broaden their network of connections. In RVSLA, students work on a special project with their peers around the division. In the process, they demonstrate abilities in communication, problem solving, collaboration, cultural and global citizenship, and personal growth – one of the outcomes of RVS’ Education Plan.

During this presentation, students who participated in RVSLA will share about their Year 3 project, the Rebooting Student Leadership event which featured speaker Drew Dudley. Students will highlight why and how they pulled off the event as well as the recognition they received from Mr. Dudley. Students will also reflect on what they learned through executing the project and how it made a difference for them as a person and a leader.

Trustee Todd Brand joined the meeting virtually at 10:27 a.m.

Chair Norma Lang recessed the meeting at 10:47 a.m.

Chair Norma Lang reconvened the meeting at 10:56 a.m.

## **SUPERINTENDENT REPORT**

### **ENROLMENT UPDATE**

The Board of Trustees acknowledges receipt of the Enrolment Update as presented.

Manager of Maintenance Josh Roach joined the meeting at 11:10 a.m.

### **SCHOOL FACILITY IMPROVEMENT UPDATE**

The Board of Trustees acknowledges receipt of the School Facility Improvement Update as presented.

Manager of Maintenance Josh Roach left the meeting at 11:39 a.m.

## **CHAIR REPORT/CORRESPONDENCE**

Chair Norma Lang noted that over the summer, the Board sent congratulatory letters to the newly elected and re-elected MLA's within the RVS boundary as well as Ministers of Finance, Education and Infrastructure. She also publicly acknowledged receipt of a response letter from the Minister of Education and read an excerpt of the letter.

## **BOARD COMMITTEE REPORTS**

### **ASBA COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:**

The ASBA committee is bringing forward one motion for the Board's consideration.

### **#1240-2023 MOTION BY TRUSTEE FIONA GILBERT:**

The Board of Trustees supports the submission of the nomination for the 2023 ASBA Community Engagement Award and directs the ASBA Committee to finalize and submit the nomination package to ASBA by September 15, 2023.

**CARRIED**

### **PLANNING COMMITTEE REPORT FROM TRUSTEE SHELLEY KINLEY:**

The Board of Trustees acknowledges receipt of the Planning Committee Report as presented.

## **TRUSTEE REPORTS** (submitted in writing)

### **Shali Baziuk, Ward One Trustee:**

Verbal Update: Wished to congratulate a student from Chestermere Middle school who was selected for the Minister of Education's Youth Council

### **Shelley Kinley, Ward Two Trustee:**

Jun 15 Attend Regular Board and Planning Meeting  
Jun 15 Attend Grade 9 Farewell at Langdon School  
Jun 15 Attend Grade 9 Farewell at Indus School  
Jun 16 Attend Grade 5 Farewell at Sarah Thompson School  
Jun 19 Attend Indus School Parent Council Meeting  
Jun 24 Attend Chestermere High School Graduations (10:00 am, 12:00 and 2:00 pm)  
Jun 26 Attend Langdon School Awards ceremony  
Jun 27 Attend Indus School Awards ceremony  
Jul 11 Attend and volunteer at SERV Food Bank Casino  
Aug 18 Attend ASBA Committee Meeting – zoom  
Aug 25 Attend ASBA Committee Meeting  
Aug 28 Attend and serve at Welcome Back Breakfast  
Aug 29 Attend Agenda Planning Committee Meeting  
Sep 6 School Councils Committee Meeting

### **Norma Lang, Ward Four Trustee:**

June 15 Chaired the Board meeting and attended the Board Planning Committee meeting  
June 20 Participated in an Advocacy Committee meeting  
June 20 Attended a Labour Relations Committee meeting  
June 21 Attended a Crossfield and District Chamber of Commerce Directors meeting  
June 27 Attended a WGM School Council meeting  
June 28 Visited BCS and Kathryn Schools  
June 29 Attended a TEBA 61 meeting  
July 17 Met with Mayor Brown from Airdrie  
Aug 28 Participated in the Welcome Back Breakfast at the Ed Centre  
Aug 28 Participated in a meeting with Mayor Brown and Airdrie Staff to prepare for a meeting with Ed Minister  
Aug 29 Attended an Agenda Planning Committee meeting  
Aug 30 Attended a City of Airdrie meeting with the Education Minister  
Sept 1 Attended a meeting with Sup. Luterbach and the CAO and mayor from Cochrane  
Sept 6 Participated in a School Councils committee meeting at the Ed Centre  
Sept 6 Attended an Advocacy Committee meeting

### **Judi Hunter, Ward Five Trustee:**

July 3-6 Attend Canadian School Boards Association  
Sep 6 Attended Westbrook School Council Meeting

### **Fiona Gilbert, Ward Six Trustee:**

Jun 15 Participated in Regular Board and Planning Committee meetings  
Jun 15 Attended CCA School Council meeting  
Jun 17 Attended Grand Opening Celebration of new turf field at Cochrane tri-schools  
Jun 20 Chaired Labour Relations Committee meeting  
Jun 20 Participated in Mitford School Grade 8 Farewell  
Jun 22 Chaired ASBA Committee meeting

Jun 22 Participated in RancheView School Grade 8 Farewell  
 Jun 22 Participated in CCA Grade 8 Farewell  
 Jun 28 Shared congratulatory message from the Board at CHS Graduation  
 Jun 28 Shared congratulatory message from the Board at BVHS Graduation  
 Jun 29 Attended TEBA Engagement Session  
 Jul 13 Toured new CCA school facility  
 Aug 14 ASBA Zone 5 Position Statement Advisory Committee meeting  
 Aug 18 Chaired ASBA Committee meeting  
 Aug 25 Chaired ASBA Committee meeting  
 Aug 28 Attended Welcome Back breakfast for EC staff and RVS admins  
 Sep 6 Participated in School Councils Committee meeting

## **NEW BUSINESS**

The Board of Trustees accepts hand delivered notice of the Board Organizational Meeting on September 21, 2023 at 9:30 a.m.

## **IN CAMERA**

### **#1241-2023 MOTION BY TRUSTEE SHALI BAZIUK:**

The Board of Trustees moves into an in-camera meeting at 11:54 a.m.

**CARRIED**

## **OUT OF IN CAMERA**

### **#1242-2023 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees moves out of an in-camera meeting at 12:54 p.m.

**CARRIED**

## **ADJOURNMENT**

Chair Norma Lang adjourned the Regular Board Meeting at 12:54 p.m.

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Chair

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Secretary-Treasurer