



## REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW

AIRDRIE, AB

ZOOM LINK: <https://rockyview.zoom.us/my/rvsboard>

**JUNE 15, 2023**

10:00 a.m. Regular Board Meeting

### AGENDA

1. Call to Order
2. Approval of Agenda
3. In Camera Meeting
4. Return to Public Portion of the Agenda

**Chair Norma Lang**

*Rocky View Schools would like to acknowledge the land and recognize all the Indigenous Peoples whose footprints have marked these lands from time immemorial. Together, we can learn and honour the ways of knowing of Indigenous Peoples for all future generations.*

5. Motions Arising from In Camera
6. Approval of Minutes
  - a) Regular Board Meeting – June 1, 2023
7. Exemplary Practice/ Student Showcase
  - a) East Lake School – Calgary Youth Science Fair
8. Superintendent's Report
9. Chair's Report/Correspondence
10. Committee Reports
  - a) Expulsion (w/motion)
  - b) Planning
11. Trustee Reports
12. New Business
13. In Camera Meeting
14. Motions Arising from In Camera
15. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



# EXEMPLARY PRACTICE

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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**Date of Meeting:** June 15, 2023

**Showcase Name:** East Lake School – Calgary Youth Science Fair

**Teacher:** Christina Van den Eynden

**Student Presenters:** George Connolly (Grade 5), Jawad Eldessouki (Grade 5), Aiden Girard (Grade 5), Jiya Sidhu (Grade 5), Nolan Walsh (Grade 5), Ayah Hassan (Grade 6), Ashley Horiachka (Grade 6), Mahnaz Saifiddin (Grade 6), Mannat Sidhu (Grade 6), Anshveer Singh (Grade 6)

## **Project Description**

In April, a group of students from East Lake School participated in the Calgary Youth Science Fair (CYSF). During this presentation, the students will discuss the projects they completed and their experience attending the science fair.

For the past seven years, East Lake School has held a science fair for all Grade 5 and 6 students. Students choose their own project where they use the scientific method to conduct an experiment, then present their project at the fair. From there, a handful are selected to represent the school at CYSF. In completing these projects, students engage in real-world, hands-on learning and demonstrate ownership of their learning – two outcomes of Rocky View Schools' (RVS) Four-Year Education Plan.

East Lake students won numerous medals, plaques, trophies and prize money at CYSF:

- The group brought home five gold medals, one silver medal, four bronze medals and one participation medal.
- Ayah Hassan and Mannat Sidhu won several special awards including the Bhardwaj Elementary Life Sciences Award, the Haskayne School of Business Elementary Consumer Science Award and the Alberta Teachers' Association Elementary Award.
- Anshveer Singh won the CYSF Director's Award.
- East Lake School was awarded overall best elementary school with the CCSPE Elementary School Aggregate Award.



**SUPERINTENDENT'S REPORT**  
REGULAR MEETING OF THE BOARD OF TRUSTEES

**JUNE 15, 2023**

**AGENDA**

1. Locally Developed Courses Approval
2. Cobblestone Attendance Area
3. Delegation of Tender Awards

**ACTION**

Directive  
Directive  
Directive

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a small star-like mark above the letter 'i' in "Luterbach".

Greg Luterbach  
Superintendent of Schools



# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

**Item:** Authorization of Locally Developed Courses

**Date of Meeting:** June 15, 2023

**Background:**

Locally developed courses (LDCs) are developed, acquired and authorized by school authorities to provide students with unique opportunities to explore a range of interests in subject areas that complement provincial programs of study.

LDCs allow school authorities to be innovative and responsive at the local level. LDCs accommodate the special interests and abilities of students and address local, community and/or parental interests. LDCs may be used to:

- accommodate student needs and interests
- encourage and support innovative learning and teaching practices
- address unique community priorities; e.g., language, culture, labour market needs
- engage students who may be at risk of leaving school early

**Courses for Renewal**

Rocky View Schools is seeking approval to renew the following expiring Locally Developed Courses for the authorization periods indicated below. High school administrators have confirmed they would like to offer these courses for students in their schools.

Course Name	Version	Course Code	First Approved Year	Last Approved Year
Performing Arts 15	3 Credits (2023-2027)	LDC1944	2023-2024	2026-2027
Performing Arts 15	5 Credits (2023-2027)	LDC1944	2023-2024	2026-2027
Performing Arts 25	3 Credits (2023-2027)	LDC2944	2023-2024	2026-2027
Performing Arts 25	5 Credits (2023-2027)	LDC2944	2023-2024	2026-2027
Performing Arts 35	3 Credits (2023-2027)	LDC3944	2023-2024	2026-2027
Performing Arts 35	5 Credits (2023-2027)	LDC3944	2023-2024	2026-2027
Yoga 25	3 Credits (2023-2027)	LDC2449	2023-2024	2026-2027
Yoga 25	5 Credits (2023-2027)	LDC2449	2023-2024	2026-2027
Yoga 35	3 Credits (2023-2027)	LDC3449	2023-2024	2026-2027
Yoga 35	5 Credits (2023-2027)	LDC3449	2023-2024	2026-2027

**Alternatives:**

**Alternative I**

That the Board of Trustees approves the above courses for use in Rocky View Schools for the periods indicated above.

**Alternative II**



# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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That the Board of Trustees directs Administration to pursue an alternate course of action.

## **Recommendation**

That the Board of Trustees approves the above courses for use in Rocky View Schools for the periods indicated above.

# DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

**Date of Meeting:** June 1, 2023

**Item:** Cobblestone Creek Student Accommodation

**Background:**

Cobblestone Creek is a new community in southwest Airdrie, consisting of 157 acres adjacent to the community of Windsong and the community of Chinook Gate to the north. The development area will see approximately 600 students attending RVS schools during peak student generation.

On May 12, 2022 The Board of Trustees approved the following motion:

The Board of Trustees approves the designation of the attendance area for students residing in the Cobblestone Creek community starting September 2022.

English Program:

- Kindergarten to grade 4 students to AE Bowers
- Grade 5-8 students to Ecole Airdrie Middle
- Grade 9-12 students to George McDougall High School

French Immersion:

- Kindergarten to grade 5 students to AE Bowers
- Grade 6-8 students to Ecole Airdrie Middle
- Grade 9-12 students to George McDougall High School

CARRIED

**Current Status:**

Construction of housing began in the Spring of 2022 within Cobblestone Creek and RVS is starting to welcome new students from this community.

**It has since been discovered that there was an oversight on the accommodation plan specific to Grade 5 Students in the English Programming.**

English students in Cobblestone Creek are currently designated to attend A.E. Bowers, followed by Airdrie Middle and the George McDougall. The oversight is that A.E. Bowers English programming is grades K-4 and Airdrie Middle English programming is grades 6-8. Students in Grade 5 English do not have a place to attend.

The graphic below outlines the approved accommodation plan for Cobblestone Creek Students, with the issue highlight by the red X.

K	1	2	3	4	5	6	7	8	9	10	11	12
A.E. Bowers (FR)						Airdrie Middle			George McDougall			
A.E. Bowers (EN)					X	(EN/FR)			(EN/FR)			

To correct the oversight, the recommended accommodation plan is to change the English elementary school to Ecole Edwards School (K-GR5) and leave the middle and senior high school as Ecole Airdrie Middle School (GR6-8) and George McDougall High School (GR9-12). The designated French Immersion schools will remain unaffected.

# DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

K	1	2	3	4	5	6	7	8	9	10	11	12	
Edwards (EN/FR)						Airdrie Middle			George McDougall				Cobblestone English Students
A.E. Bowers (FR)						(EN/FR)			(EN/FR)				Cobblestone French Students

There are currently four students attending RVS schools from Cobblestone Creek. The change of the designated elementary school impacts two English program students.

**Alternatives:**

**Alternative I:**

The Board of Trustees approves the designation of the attendance area for students residing in the Cobblestone Creek community starting September 2023.

- Kindergarten to Grade 5 students to Ecole Edwards
- Grade 6-8 students to Ecole Airdrie Middle
- Grade 9-12 students to George McDougall High School.

And keep the French Programming as per the May 12, 2022 Board decision with

- Kindergarten to Grade 5 students to A.E. Bowers
- Grade 6-8 students to Ecole Airdrie Middle
- Grade 9-12 students to George McDougall High School

**Alternative II:**

The Board of Trustees directs the administration to pursue an alternate course of action by Board motion.

**Recommendation:**

The Board of Trustees approves the designation of the attendance area for students residing in the Cobblestone Creek community starting September 2023.

- Kindergarten to Grade 5 students to Ecole Edwards
- Grade 6-8 students to Ecole Airdrie Middle
- Grade 9-12 students to George McDougall High School.

And keep the French Programming as per the May 12, 2022 Board decision with

- Kindergarten to Grade 5 students to A.E. Bowers
- Grade 6-8 students to Ecole Airdrie Middle
- Grade 9-12 students to George McDougall High School

Attachment A: School Enrolments

Attachment B: Location of Cobblestone Creek and proposed designation

Attachment C: French Immersion Boundary



# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Attachment 1  
School Enrolments

<b>Ecole Edwards School - September 30, 2022</b>							
	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>TOTAL K@FTE</b>
English	43	41	44	61	66	69	303
French	67	74	66	43	59	60	336
<b>Total</b>	<b>110</b>	<b>115</b>	<b>110</b>	<b>104</b>	<b>125</b>	<b>129</b>	<b>638</b>

Capacity=807

<b>Ecole Airdrie Middle School - September 30, 2022</b>				
	<b>6</b>	<b>7</b>	<b>8</b>	<b>TOTAL</b>
English	78	63	69	210
French	77	86	83	246
<b>Total</b>	<b>155</b>	<b>149</b>	<b>152</b>	<b>456</b>

Capacity=536

<b>George McDougall School - September 30, 2022</b>					
	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>TOTAL</b>
English	213	206	151	167	737
French	91	70	48	45	254
<b>Total</b>	<b>304</b>	<b>276</b>	<b>199</b>	<b>212</b>	<b>991</b>

Capacity=1000



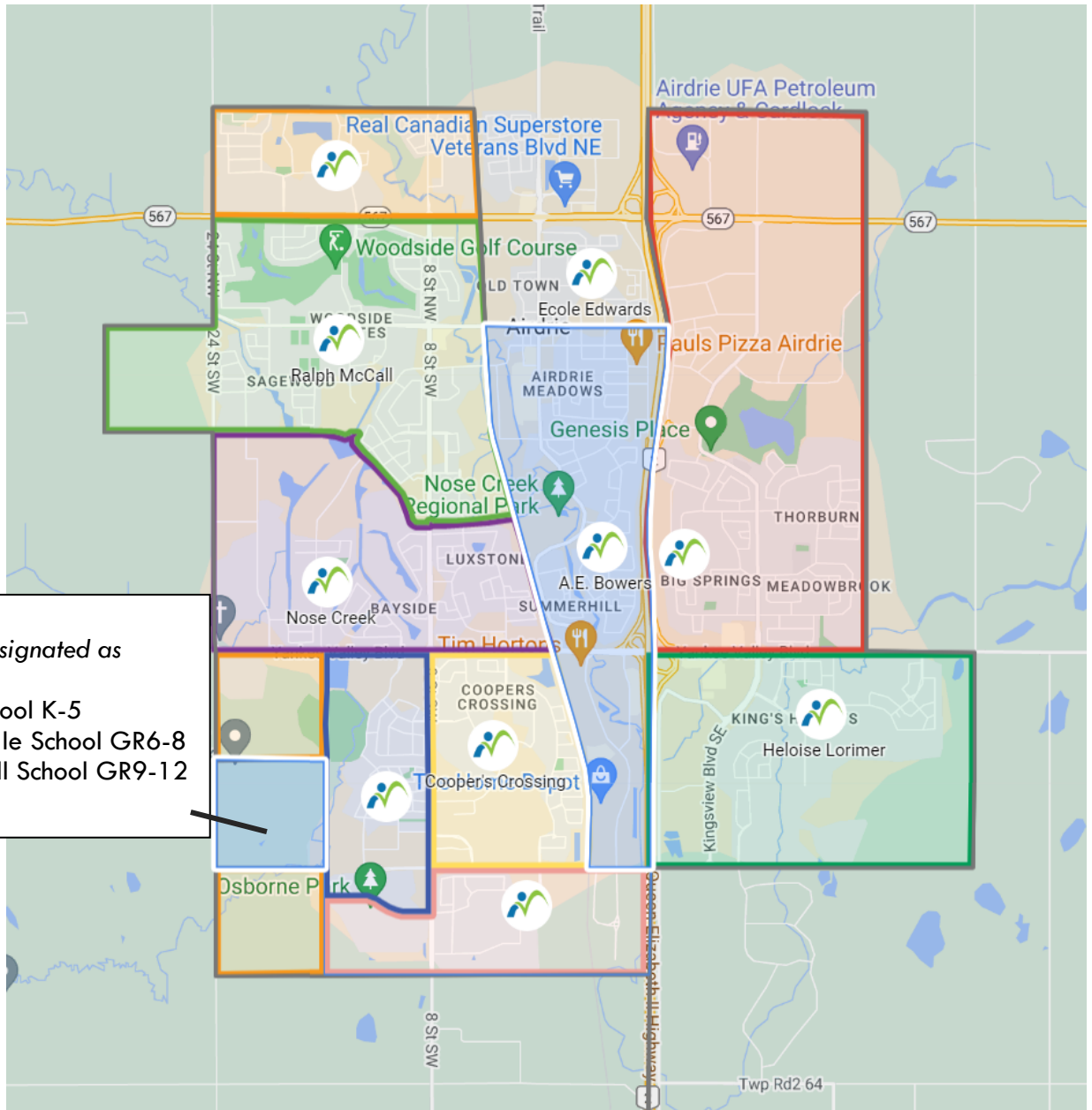


# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

## Attachment 2 Elementary Boundaries





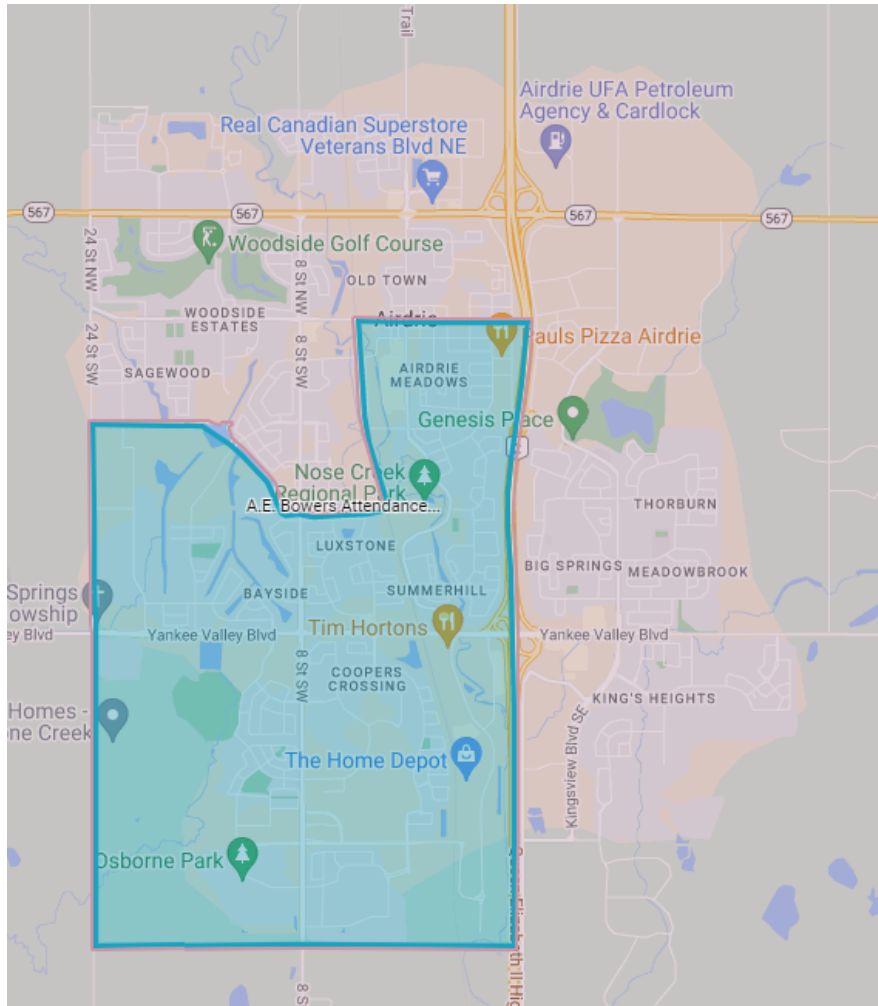
# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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## Attachment 3 French Immersion Boundary



# DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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**Item:** Delegation of Tender Awards

**Date of Meeting:** June 15, 2023

**Background:**

Administrative Procedure AP5201 outlines the requirement for Board approval on any construction project award over \$200,000.

Construction contract awards may occur over the summer months and a Board motion will not be possible to approve the tender(s) unless a special Board meeting is called. Therefore, administration is requesting that the Board delegate to the Superintendent the power to award these contracts for the period of June 16, 2023, until September 7, 2023, in accordance with Policy 11 and the Education Act which states in Section 52:

- (1) that the Board may authorize**
  - (a) any of its employees,**
  - (b) a committee of the board or a committee established by the board, or**
  - (c) a school council****to do any act or thing or exercise any power that the board may do or exercise or is required to do or exercise.**
- (2) An authorization by a board under subsection (1) must be in the form of a resolution of the board.**

**Current Status:**

Due to the timing of the potential RFPs for construction, administration is requesting that the tender selection be delegated to RVS' Superintendent of Schools, Greg Luterbach.

**Alternatives:**

**Alternative I**

The Board of Trustees delegates the power to award construction contracts, related to modular classrooms, facility improvements, IMR and CMR projects previously approved by the Board, during the period of June 16, 2023, to September 7, 2023, to Superintendent of Schools Greg Luterbach.

**Alternative II**

The Board of Trustees requests that, if needed, special Board meetings be called for the award of construction contracts during the period of June 16, 2023, to September 7, 2023.

**Alternative III**

The Board of Trustees proposes an alternate designate through Board motion.

**Recommendation:**

The Board of Trustees delegates the power to award construction contracts, related to modular classrooms, facility improvements, IMR and CMR projects previously approved by the Board, during the period of June 16, 2023, to September 7, 2023, to Superintendent of Schools Greg Luterbach.



# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE EXPULSION COMMITTEE

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**Item:** Revised Expulsion Committee Terms of Reference

**Date of Meeting:** June 15, 2023

**Background:**

The Expulsion Committee (the Committee) is a standing committee of the Board that hears representations with respect to a recommendation for a student expulsion in accordance with relevant sections of the Education Act.

The Terms of Reference (TOR) for the Committee were last updated in September 2019.

**Current Status:**

In January 2023, the Expulsion Committee reviewed and discussed the current TOR and are bringing forward some proposed changes. The changes proposed do not change the functioning or role of the Committee and are suggested to provide clarity, reflect changes to policy, and align with current practice.

The proposed changes are captured in the document attached below and include:

- Change in name to Student Expulsion Hearing Committee
- To comply with recent change to Board Policy 8 – Board Committees and Representatives, added that one trustee will serve as Committee Chair
- Added direction that the committee will meet after each Organizational meeting in addition to as needed for Expulsion Hearings
- Small adjustments to formatting and addition of language for clarity

If proposed changes are approved by the Board, technical edits will be required in Board Policy 8 – Board Committees and Representatives and Board Policy 13 – Appeals and Hearings Regarding Student Matters to reflect the revised name of the Committee.

**Recommendation:**

That the Board of Trustees approve the revised Expulsion Committee Terms of Reference as presented and directs the Superintendent to make the required technical edits to Board Policies 8 and 13 to reflect the name change of the Committee.



# Student Expulsion Hearing Committee

## Terms of Reference

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**Purpose:**

The Student Expulsion Hearing Committee will hear representations with respect to a recommendation for a student expulsion in accordance with relevant sections of the Education Act.

**Membership:**

- a) Three trustees, one of whom will serve as Committee Chair
- b) Education Centre staff as required

Any other trustee can serve as a Committee member upon the request of the Superintendent or designate if one or more of the named members are not available for any reason.

**Authority:**

The Student Expulsion Hearing Committee will make a decision to either return the student to school or expel the student.

**Areas of Focus:**

Areas of focus include:

- a) Board Policy 13 – Appeals and Hearings Regarding Student Matters
- b) Education Act in regards to student expulsion process

**Meetings:**

Members of the Committee will meet as soon as possible after each Organizational meeting to elect a Committee Chair.

Student Expulsion Hearings will be convened as required.

**Remuneration of Trustees:**

Trustees will be remunerated according to Board Policy.

**Budget:**

None.



# Student Expulsion Hearing Committee

Terms of Reference

## **Purpose:**

The Student Expulsion Hearing Committee will hear representations with respect to a recommendation for a student expulsion in accordance with relevant sections of the Education Act.

## **Membership:**

- ~~a) — Three trustees, one of whom will serve as Committee Chair (any other trustee can sit on the Committee upon the request of the~~
- ~~b) — Superintendent or designate if one or more of the named members are not available for any~~
- ~~e)a) reason~~
- ~~e)b) Education Centre staff as required~~

Any other trustee can serve as a Committee member upon the request of the Superintendent or designate if one or more of the named members are not available for any reason.

## **Authority:**

The Student Expulsion Hearing Committee will make a decision to either ~~reinstate~~ return the student to school or expel ~~a~~ the student.

## **Areas of Focus:**

Areas of focus include:

- ~~a) Follow Board Policy 13 – Appeals and Hearings Regarding Student Matters~~
- ~~e)a) Education Act in regards to student expulsion process, and~~
- ~~e)b) Education Act in regard to expulsion process.~~

## **Meetings:**

Members of the Committee will meet as soon as possible after each Organizational meeting to elect a Committee Chair.

Student Expulsion Hearings will be convened as required. As needed.

## **Remuneration of Trustees:**

Trustees will be remunerated according to Board Policy.

## **Budget:**

None.



# Expulsion Committee

## Terms of Reference

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**Purpose:**

The Student Expulsion Committee will hear representations with respect to a recommendation for a student expulsion in accordance with relevant sections of the Education Act.

**Membership:**

- a) Three trustees (any other trustee can sit on the Committee upon the request of the Superintendent or designate if one or more of the named members are not available for any reason)
- b) Education Centre staff as required

**Authority:**

The Student Expulsion Committee will make a decision to either reinstate or expel a student.

**Areas of Focus:**

Areas of focus include:

- a) Follow Board Policy 13 – Appeals and Hearings Regarding Student Matters and Education Act in regard to expulsion process.

**Meetings:**

As needed.

**Remuneration of Trustees:**

Trustees will be remunerated according to Board Policy.

**Budget:**

None.



# COMMITTEE REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE BOARD PLANNING COMMITTEE

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**Report Date: June 15th, 2023**

**Committee Members Present:**

All Trustees

Greg Luterbach, Superintendent

Larry Paul, Associate Superintendent of Business & Operations

Tara De Weerd, Director of Communications

Ashley Maroukian, Recording Secretary

**Meeting Date: June 1st, 2023**

**Key Meeting Points:**

- Board committee reports from PDLC and School Councils committees
- Discussion of Expulsion Committee Terms of Reference
- Presentation of Airdrie Accommodation Planning

**Future Considerations:**

- N/A

**Committee Recommendations/Decisions:**

- Expulsion Committee Terms of Reference to Board Meeting