



## REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW

AIRDRIE, AB

ZOOM LINK: <https://rockyview.zoom.us/my/rvsboard>

**OCTOBER 6, 2022**

*10:00 a.m. Regular Board Meeting*

### AGENDA

1. Call to Order  
*Rocky View Schools would like to acknowledge the land and recognize all the Indigenous Peoples whose footprints have marked these lands from time immemorial. Together, we can learn and honour the ways of knowing of Indigenous Peoples for all future generations.*
2. Approval of Agenda
3. In Camera Meeting
4. Motions Arising from In Camera
5. Approval of Minutes
  - a) Organizational Board Meeting – September 22, 2022
  - b) Regular Board Meeting – September 22, 2022
6. Exemplary Practice/ Student Showcase
  - a) Schoolwide Numeracy Games at Elbow Valley Elementary School
7. Superintendent's Report
8. Chair's Report/Correspondence
9. Committee Reports
  - a) School Councils
  - b) Planning
10. Trustee Reports
11. New Business
12. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



# EXEMPLARY PRACTICE

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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**Date of Meeting:** Oct. 6, 2022

**Showcase Name:** Numeracy Games at Elbow Valley Elementary School

**Teachers:** Deanna Morris, Katie Gibson, Christi White, Alanna Berger, Brendan Trinca

## **Project Description**

During the 2021/22 school year, Elbow Valley Elementary School used Learning Disruption Funds to curate and introduce a variety of numeracy games to its Grade 1-3 classes. This idea was generated through discussions between the school's Numeracy Committee and RVS learning specialists. Each week, a new game was rolled out to students, and an improvement in student learning was observed.

Building on that success, the school has inserted a block into the timetable this year for numeracy games every day for all grades. Learning support and administration teams join classes during this block to help model, teach and improve students' number sense. Many teachers have adopted Peter Liljedahl's concept of creating visibly random groups to remove social barriers, increase student engagement and build collaboration skills for students.

The school has found this is a creative, sustainable and effective way to maximize instructional time and gains in learning. The numeracy games ensure students are actively practicing skills like subitizing, ordering numbers and being flexible with numbers. Parents have expressed appreciation for the engaging ways they can address math practice with their children using items as simple as dice and cards.



**SUPERINTENDENT'S REPORT**  
REGULAR MEETING OF THE BOARD OF TRUSTEES

**OCTOBER 6, 2022**

**AGENDA**

1. Enrolment and Utilization Update
2. Purchase Orders Over \$200,000

**ACTION**

Information  
Information

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a small star-like mark above the letter 'i'.

Greg Luterbach  
Superintendent of Schools



# INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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**Information Item:** September 30, 2022 Enrolment Summary

**Date of Meeting:** October 6, 2022

**Background;**

Annually, Rocky View Schools reviews September 30<sup>th</sup> enrolments.

**Current Status:**

- Total RVS enrolments for September 30, 2022 have increased by 990 students (+3.72%) to a total of 27,612 students.
- In February 2022, the projected September enrolment sent to Alberta Education was 27,563 students; there were no big swings or large changes at any specific grade level. The most notable differences from projection are the kindergarten numbers (-142) and the online schools (-238).
- Please see attachments for school-by-school enrolments and utilization rates, five-year historical trends by grade, and enrolments by area.

**Recommendation:**

The Board of Trustees acknowledges receipt of the September 30, 2022 Enrolment Summary as information.

RVS Enrolments - September 30, 2022

ROCKY VIEW SCHOOLS	Grade Structure	Sept. 30, 2022	Sept. 30, 2021	Difference (2022-2021)	Sept. 30, 2022	PreK	K	Gr1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Gr9	Gr10	Gr11	Gr12	Sept. 30, 2022	2022 Planning Projected Enrolment	Sept 30 Variance to Planning Projection	2022/2023 Capacity*	2022 Preliminary Utilization Rate**	
<b>Airdrie Schools</b>																									
A E Bowers	K-4	468	430	38	468		35	41	29	37	50										192	173	19	508	88%
A E Bowers - FI	K-5						50	53	57	39	42	35									276	253	23		n/a
Cooper's Crossing	K-5	448	456	-8	448	19	51	68	68	77	86	79									448	484	-36	607	71%
Edwards	K-5	693	666	27	693		43	41	44	61	66	69									324	303	21	807	83%
Edwards - FI	K-5						67	74	66	43	59	60									369	344	25		n/a
Hérons Crossing	K-8	914	872	42	914		95	113	106	103	108	88	104	87	110						914	898	16	899	101%
Nose Creek Elementary	K-4	559	589	-30	559		107	117	105	118	112										559	587	-28	616	87%
Northcott Prairie	K-8	888	743	145	888		76	94	86	84	58	84	133	136	137						888	870	18	853	103%
Ralph McCall	K-4	537	468	69	537		116	99	102	104	116										537	488	49	618	81%
Ecole Airdrie Middle	6-8	456	464	-8	456								78	63	69						210	203	7	536	87%
Ecole Airdrie Middle - FI	6-8												77	86	83						246	242	4		n/a
Heloise Lorimer	K-5	699	666	33	699		113	130	115	124	118	99									699	669	30	830	81%
Muriel Clayton	5-8	673	628	45	673							171	158	180	164						673	643	30	730	94%
CW Perry	5-8	524	562	-38	524							102	138	124	160						524	515	9	894	61%
R.J.Hawkey	K-5	468	445	23	468	19	48	45	25	64	47	55									303	283	20	494	91%
RJ Hawkey - Christian Program	K-5						23	32	23	36	24	27									165	159	6		n/a
Meadowbrook	6-8	599	548	51	599								164	188	161						513	480	33	542	115%
Meadowbrook - Christian Program	6-8												27	32	27						86	79	7		n/a
Windsong Heights	K-8	856	821	35	856		76	103	94	93	100	116	94	90	90						856	825	31	888	96%
George McDougall	9-12	991	833	158	991											213	206	151	167		737	711	26	1000	102%
George McDougall - FI	9-12															91	70	48	45		254	272	-18		n/a
Bert Church High	9-12	1276	1200	76	1276											329	320	344	283		1276	1222	54	1341	99%
WH Croxford	9-12	1356	1175	181	1356											414	370	307	265		1356	1346	10	1292	109%
<b>Subtotal</b>		<b>12405</b>	<b>11566</b>	<b>839</b>	<b>12405</b>	<b>38</b>	<b>900</b>	<b>1010</b>	<b>920</b>	<b>983</b>	<b>986</b>	<b>985</b>	<b>973</b>	<b>986</b>	<b>1001</b>	<b>1047</b>	<b>966</b>	<b>850</b>	<b>760</b>	<b>12405</b>	<b>12049</b>	<b>356</b>	<b>13455</b>	<b>92%</b>	
<b>Chestermere / Indus / Langdon</b>																									
Prairie Waters	K-6	619	573	46	619		69	92	80	84	88	108	98								619	586	33	624	95%
Rainbow Creek Elem	K-6	538	533	5	538		67	62	69	79	75	87	99								538	532	6	631	83%
Sarah Thompson	K-5	343	348	-5	343		43	62	55	70	56	57									343	340	3	409	82%
East Lake	K-6	804	637	167	804	20	43	58	55	71	74	77	88								486	420	66	827	93%
East Lake - FI	K-6						34	35	35	32	33	33	19								221	212	9		n/a
East Lake - Christian	K-6						9	14	15	16	16	10	17								97	100	-3		n/a
Indus	K-9	197	200	-3	197		21	14	14	27	20	16	23	23	16	23					197	199	-2	284	67%
Langdon	K-9	569	568	1	569		31	27	25	27	32	45	101	75	103	103					569	567	2	702	82%
Chestermere Lake	7-9	880	749	131	880										245	252	297				794	760	34	797	110%
Chestermere Lake - FI	7-9														33	24	4				61	73	-12		n/a
Chestermere Lake - Christian	7-9														15	10					25	29	-4		n/a
Chestermere High	10-12	981	943	38	981												365	347	269		981	959	22	1026	97%
<b>Subtotal*</b>		<b>4931</b>	<b>4876</b>	<b>55</b>	<b>4931</b>	<b>20</b>	<b>317</b>	<b>364</b>	<b>348</b>	<b>406</b>	<b>394</b>	<b>433</b>	<b>445</b>	<b>391</b>	<b>405</b>	<b>427</b>	<b>365</b>	<b>347</b>	<b>269</b>	<b>4931</b>	<b>4777</b>	<b>154</b>	<b>5300</b>	<b>92%</b>	
<b>Cochrane / Westbrook / Bears paw</b>																									
Elizabeth Barrett	K-4	480	476	4	480		36	69	58	56	57										276	277	-1	542	86%
Elizabeth Barrett - FI	K-4						27	40	45	40	52										204	226	-22		n/a
Glenbow	K-4	515	494	21	515		50	80	73	83	62										348	348	0	548	91%
Glenbow - FI	K-4						33	42	33	28	31										167	172	-5		n/a
Westbrook	K-8	161	157	4	161		16	17	14	19	16	21	15	23	20						161	162	-1	227	67%
Bears paw	K-8	529	536	-7	529		35	43	58	52	56	68	86	74	57						529	504	25	688	77%
Manachaban	5-8	560	554	6	560								56	62	82	91					291	247	44	520	109%
Manachaban - FI	5-8											70	70	72	57						269	255	14		n/a
Mitford	5-8	319	274	45	319							86	67	84	82						319	272	47	650	108%
Cochrane Christian	K-8	367	348	19	367		46	46	52	44	55	41	30	26	27						367	367	0		n/a
Fireside	K-8	812	788	24	812		70	110	109	105	94	93	84	75	72						812	831	-19	808	98%
RancheView	K-8	645	635	10	645	18	63	67	78	78	77	59	92	58	55						645	653	-8	857	74%
Bow Valley High	9-12	901	833	68	901											260	233	221	187		901	858	43	920	102%
Cochrane High	9-12	1013	909	104	1013											194	210	203	197		804	764	40	994	105%
Cochrane High - FI	9-12															90	41	49	29		209	225	-16		n/a
<b>Subtotal</b>		<b>6302</b>	<b>6004</b>	<b>298</b>	<b>6302</b>	<b>18</b>	<b>376</b>	<b>514</b>	<b>520</b>	<b>505</b>	<b>500</b>	<b>494</b>	<b>506</b>	<b>494</b>	<b>461</b>	<b>544</b>	<b>484</b>	<b>473</b>	<b>413</b>	<b>6302</b>	<b>6161</b>	<b>141</b>	<b>6754</b>	<b>94%</b>	
<b>Bragg Creek / Springbank</b>																									
Banded Peak	K-8	287	271	16	287		19	32	23	37	32	35	39	35	35						287	278	9	410	70%
Elbow Valley	K-4	517	506	11	517		45	79	60	68	84										336	324	12	710	70%
Elbow Valley - FI	K-4						30	40	44	30	37										181	162	19		n/a
Springbank Middle	5-8	576	537	39	576							116	84	95	112						407	378	29	571	103%
Springbank Middle - FI	5-8											33	58	36	42						169	172	-3		n/a
Springbank High	9-12	715	727	-12	715											150	170	170	159		649	657	-8	905	81%
Springbank High - FI	9-12															26	18	14	8		66	85	-19		n/a
<b>Subtotal</b>		<b>2095</b>	<b>2041</b>	<b>54</b>	<b></b>																				

RVS Enrolments - September 30, 2022

ROCKY VIEW SCHOOLS	Grade Structure	Sept. 30, 2022	Sept. 30, 2021	Difference (2022-2021)	Sept. 30, 2022	PreK	K	Gr1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Gr9	Gr10	Gr11	Gr12	Sept. 30, 2022	2022 Planning Projected Enrolment	Sept 30 Variance to Planning Projection	2022/2023 Capacity*	2022 Preliminary Utilization Rate**
W.G.Murdoch	6-12	400	365	35	400								58	66	56	57	70	42	51	400	367	33	414	98%
<b>Subtotal</b>		<b>704</b>	<b>668</b>	<b>36</b>	<b>704</b>	<b>0</b>	<b>42</b>	<b>58</b>	<b>48</b>	<b>42</b>	<b>62</b>	<b>52</b>	<b>58</b>	<b>66</b>	<b>56</b>	<b>57</b>	<b>70</b>	<b>42</b>	<b>51</b>	<b>704</b>	<b>678</b>	<b>26</b>	<b>781</b>	<b>89%</b>
<b>Beiseker / Kathryn</b>																								
Beiseker	K-12	277	272	5	277		12	17	17	14	12	15	24	20	25	25	34	30	32	277	269	8	413	69%
Kathryn	K-8	147	140	7	147		15	16	20	28	12	17	12	13	14					147	147	0	305	50%
<b>Subtotal</b>		<b>424</b>	<b>412</b>	<b>12</b>	<b>424</b>	<b>0</b>	<b>27</b>	<b>33</b>	<b>37</b>	<b>42</b>	<b>24</b>	<b>32</b>	<b>36</b>	<b>33</b>	<b>39</b>	<b>25</b>	<b>34</b>	<b>30</b>	<b>32</b>	<b>424</b>	<b>416</b>	<b>8</b>	<b>718</b>	<b>61%</b>
<b>Subtotal</b>		<b>26861</b>	<b>25567</b>	<b>1294</b>	<b>26861</b>	<b>76</b>	<b>1756</b>	<b>2130</b>	<b>2000</b>	<b>2113</b>	<b>2119</b>	<b>2180</b>	<b>2199</b>	<b>2136</b>	<b>2151</b>	<b>2276</b>	<b>2107</b>	<b>1926</b>	<b>1692</b>	<b>26861</b>			<b>29604</b>	<b>91%</b>
<b>Other</b>																								
Learning Centres		336	406	-70	336			6	8	12	15	8	6	11	11	8	12	37	202	336	232	104		
Discovery Trails Online	1-9	159	409	-250	159			7	10	8	9	10	17	27	38	33				159	607	-448		
Summit Trails Online	10-12	210	198	12	210												63	60	87	210	0	210		
Colonies		46	42	4	46		2	4	7	3	7	4	4	3	2	7	2	1		46	46	0		
<b>Subtotal</b>		<b>751</b>	<b>1055</b>	<b>-304</b>	<b>751</b>	<b>0</b>	<b>2</b>	<b>17</b>	<b>25</b>	<b>23</b>	<b>31</b>	<b>22</b>	<b>27</b>	<b>41</b>	<b>51</b>	<b>48</b>	<b>77</b>	<b>98</b>	<b>289</b>	<b>382</b>				
<b>RVS TOTAL</b>		<b>27612</b>	<b>26622</b>	<b>990</b>	<b>27612</b>	<b>76</b>	<b>1758</b>	<b>2147</b>	<b>2025</b>	<b>2136</b>	<b>2150</b>	<b>2202</b>	<b>2226</b>	<b>2177</b>	<b>2202</b>	<b>2324</b>	<b>2184</b>	<b>2024</b>	<b>1981</b>	<b>27243</b>				

\*Capacity includes modular units added/subtracted during the 2021/2022 school year. Best information available is provided.

\*\*Utilization rate = [(Kindergarten Enrolment - Severe Disability Kindergarten Students)\*0.5 + (Severe Disability Kindergarten Students)\*3] / Capacity

Notes: RVS Utilization including Online students is 92%

Chestermere 2021 Subtotal includes 325 students from Prince of Peace. Not shown on chart.

## RVS 5-Year Historical Enrolment by Grade

	2018	2019	2020	2021	2022
<b>Kindergarten</b>	<b>2,008</b>	<b>1,918</b>	<b>1,527</b>	<b>1,907</b>	<b>1,832</b>
Grade 1	2,033	2,082	1,893	1,933	2,130
Grade 2	2,072	2,062	1,954	2,005	2,013
Grade 3	1,933	2,123	2,017	2,021	2,100
<b>Summary</b>	<b>6,038</b>	<b>6,267</b>	<b>5,864</b>	<b>5,959</b>	<b>6,243</b>
Grade 4	2,038	2,019	2,035	2,091	2,119
Grade 5	2,115	2,108	1,962	2,072	2,180
Grade 6	1,979	2,178	2,093	2,037	2,199
<b>Summary</b>	<b>6,132</b>	<b>6,305</b>	<b>6,090</b>	<b>6,200</b>	<b>6,498</b>
Grade 7	1,863	2,005	2,117	2,086	2,136
Grade 8	1,750	1,894	1,986	2,105	2,151
Grade 9	1,770	1,815	1,953	2,073	2,276
<b>Summary</b>	<b>5,383</b>	<b>5,714</b>	<b>6,056</b>	<b>6,264</b>	<b>6,563</b>
Grade 10	1,666	1,723	1,764	1,921	2,107
Grade 11	1,569	1,626	1,675	1,704	1,926
Grade 12	1,474	1,541	1,638	1,612	1,692
<b>Summary</b>	<b>4,709</b>	<b>4,890</b>	<b>5,077</b>	<b>5,237</b>	<b>5,725</b>
<b>Sub Total</b>	<b>24,270</b>	<b>25,094</b>	<b>24,614</b>	<b>25,567</b>	<b>26,861</b>
Colonies	52	42	46	42	46
CLC's	392	503	629	406	336
Online Schools				607	369
<b>Total</b>	<b>24,714</b>	<b>25,639</b>	<b>25,289</b>	<b>26,622</b>	<b>27,612</b>
<i>Difference</i>	<i>4.00%</i>	<i>3.70%</i>	<i>-1.36%</i>	<i>5.27%</i>	<i>3.72%</i>
	944	923	-348	1,333	990

## RVS 5-Year Historical Enrolment by Area

	2018	2019	2020	2021	2022
Airdrie	10,516	11,075	11,101	11,566	12,405
<i>Difference</i>	614	559	26	465	839
Cochrane/Westbrook/Bearspaw	5,450	5,788	5,693	6,004	6,302
<i>Difference</i>	264	338	-95	311	298
Chestermere/Indus/Langdon	5,110	5,054	4,781	4,876	4,931
<i>Difference</i>	67	-56	-273	95	55
Bragg Creek/Springbank	2,112	2,050	1,986	2,041	2,095
<i>Difference</i>	-36	-62	-64	55	54
Beiseker/Kathryn	443	458	392	412	424
<i>Difference</i>	-37	15	-66	20	12
Crossfield	639	669	661	668	704
<i>Difference</i>	-12	30	-8	7	36
Colonies	52	42	46	42	46
<i>Difference</i>	8	-10	4	-4	4
CLCs	392	501	629	406	336
<i>Difference</i>	76	109	128	-223	-70
Online School	n/a	n/a	n/a	607	369
<i>Difference</i>	n/a	n/a	n/a	n/a	-238
<b>Total</b>	<b>24,715</b>	<b>25,637</b>	<b>25,289</b>	<b>26,622</b>	<b>27,612</b>
	(+4.0%)	(+3.7%)	(-1.4%)	(+5.3%)	(+3.7)



# BOARD ACCOUNTABILITY REPORT



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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**Item:** Q4 2022 Purchase Orders issued over \$200,000

**Date of Meeting:** October 6, 2022

**Background:**

This information item is to provide notification, in accordance with Administrative Procedure AP5201, to the Board of Trustees that purchase orders have been issued for the purchase of various items over the amount of \$200,000. Any order over the \$200,000 limit is to be reported to the Board of Trustees.

**Current Status:**

From June 1<sup>st</sup>, 2022 to August 31<sup>st</sup>, 2022 the following purchase orders were issued for an amount over \$200,000.

- 1. Purchase Order 102570 Issued to Lear Construction Management Ltd.**  
PO 102570, issued in the amount of \$1,549,196.80. This Purchase Order relates to the George McDougall High School CTS Modernization. IMR Funds.
- 2. Purchase Order 102668 Issued to Freeze Maxwell Roofing (Calgary) Ltd.**  
PO 102668, issued in the amount of \$558,571.24. This Purchase Order relates to the partial re-roofing at Chestermere High School. Maintenance Operational Funds.
- 3. Purchase Order 102850 Issued to Insight Canada Inc.**  
PO 102850, issued in the amount of \$366,481.51. This Purchase Order relates to the purchase of Unified Computer System (servers), to replace aging equipment. Technology Infrastructure Funds.
- 4. Purchase Order 102949 Issued to Wilco Contractors Southwest**  
Purchase Order 102949, issued in the amount of \$2,595,742.42. This Purchase Order relates to the construction of an artificial turf field at Cochrane High School. Maintenance Sport Field Funds. (Donations and Fund Raising)

**Recommendation:**

The Board of Trustees acknowledges receipt of the information item as presented.



# COMMITTEE REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE SCHOOL COUNCILS COMMITTEE

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**Date:** October 6<sup>th</sup>, 2022

**Committee Members:**

Melyssa Bowen, Committee Chair  
Norma Lang  
Shelley Kinley  
Fiona Gilbert

**Key Meeting Points:**

- School Council Orientation & Bylaw Workshop:
  - scheduled for October 6<sup>th</sup>, 2022 6:30 – 8:00pm via Zoom



# COMMITTEE REPORT

TO: RVS BOARD

FROM: THE RVS PLANNING COMMITTEE

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**Report Date:**                   **October 6, 2022**

**Committee Members Present: Norma Lang, Fiona Gilbert, Judi Hunter, Todd Brand, Shali Baziuk, Melyssa Bowen, Fred Burley, Greg Luterbach, Larry Paul**

**Committee Meeting Date:**   **September 22, 2022**

**Key Meeting Points:**

- Reviewed and revised the Space for Students Advocacy Infographic
- Reviewed for information a report on Learning Disruption Assessments presented by the Learning Department
- Received a presentation from Finance about the 2022 Audit Service Plan
- Discussed the RVS whistleblower procedure and practice