



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
ORGANIZATIONAL BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, SEPTEMBER 22, 2022**

**TRUSTEES PRESENT:**

Ward 1 Shali Baziuk  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 3 Fred Burley  
Ward 4 Norma Lang  
Ward 5 Judi Hunter  
Ward 6 Fiona Gilbert

**TRUSTEES PRESENT VIRTUALLY:**

Ward 2 Shelley Kinley

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Larry Paul  
Director of Communications Tara de Weerd  
Communications Officer Christina Waldner

**RECORDER:**

Executive Assistant Jennie Thompson

**1. CALL TO ORDER**

Associate Superintendent of Business and Operations Larry Paul called the Organizational meeting to order at 9:32 a.m.

**2. APPROVAL OF AGENDA**

**#1066-2022 MOTION BY JUDI HUNTER:**

The Board of Trustees approves the September 22, 2022, organizational meeting agenda as circulated.

**CARRIED**

**3. REQUEST FOR SECRET BALLOT FOR CHAIR AND VICE-CHAIR POSITIONS**

Larry Paul advised that in accordance with the Education Act, if requested by one or more Trustees, a secret ballot must be held for the election of the positions of Chair and Vice-Chair.

Trustee Shali Baziuk requested a secret ballot for the election of the positions of Chair and Vice-Chair.

**4. APPOINTMENT OF BALLOT COMMITTEE**

Larry Paul appointed Steve Thomas and Jenelle Weisgarber as the Ballot Committee.

**5. ELECTION OF CHAIR OF THE BOARD OF TRUSTEES FOR THE 2022/2023 SCHOOL YEAR**

Larry Paul called three times for nominations for the position of Chair of the Board of Trustees of Rocky View School Division for the 2022/2023 school year.

Shali Baziuk nominated Norma Lang.  
Norma Lang accepted the nomination.

Todd Brand nominated Fiona Gilbert.  
Fiona Gilbert accepted the nomination.

The candidate statements were made and a vote was called.

Larry Paul read section 2.14.6 of Board Policy 7, Board Operations, which outlines the process for a tie vote.

Trustee Todd Brand proposed that both scrutineers review the ballot being texted in from Trustee Shelley Kinley. Larry Paul was in agreement.

A vote by ballot to elect a chair was conducted.

Larry Paul declared Norma Lang Chair of the Board for the 2022/2023 school year.

**6. TURN OVER OF CHAIR**

Larry Paul congratulated Norma Lang and turned the meeting Chair over to her.

**7. ELECTION OF VICE-CHAIR FOR THE BOARD OF TRUSTEES FOR THE 2022/2023 SCHOOL YEAR**

Chair Norma Lang called three times for nominations for the position of Vice-Chair of the Board of Trustees of the Rocky View School Division for the 2022/2023 school year.

Judi Hunter nominated Shelley Kinley.  
Shelley Kinley accepted the nomination.

Fiona Gilbert nominated Melyssa Bowen.  
Melyssa Bowen accepted the nomination.

The candidate statements were made and a vote was called.

A vote by ballot to elect a vice-chair was conducted.  
The vote resulted in a tie. A second vote was called.

A second vote by ballot to elect a vice-chair was conducted.  
The vote resulted in a tie. A third vote was called.

A third vote by ballot to elect a vice-chair was conducted.  
The vote resulted in a tie. Both names were placed in a draw and the ballot committee randomly selected a name and presented it to the Chair.

Chair Lang declared Trustee Shelley Kinley Vice-Chair of the Board for the 2022/2023 school year.

**8. DESTRUCTION OF BALLOTS**

**#1067-2022 MOTION BY SHALI BAZIUK:**

That the ballots for the election of Chair and Vice-chair be destroyed.

**CARRIED**

Chair Norma Lang recessed the meeting at 10:02 a.m.  
Chair Norma Lang reconvened the meeting at 10:07 a.m.

Trustee Shelley Kinley left the meeting at 10:07 a.m.

Due to the outcome of the election of Chair and Vice-chair, committee membership and board representatives required changes to those slated. The proposed slate was read by Chair Norma Lang and Trustees were given the opportunity to state an objection.

### **RVS BOARD COMMITTEE MEMBERSHIP**

**A. Advocacy**

Melyssa Bowen volunteered as the Zone 5 Rep in place of Vice-Chair Shelley Kinley.

**B. Agenda Planning**

No objection.

**C. Appeals**

No objection.

**D. ASBA**

Melyssa Bowen volunteered as Zone 5 Rep in place of Vice-Chair Shelley Kinley.

**E. Audit**

Fiona Gilbert volunteered in place of Chair Norma Lang.

**F. Board Planning**

No objection.

**G. Budget**

No objection.

**H. Expulsion**

No objection.

**I. Indigenous Advisory Circle**

Vice Chair Shelley Kinley to be appointed to the committee in place of the Chair, as optioned in the Committee Terms of Reference.

**J. Labour Relations**

No objection.

**K. Policy**

No objection.

**L. School Councils**

Norma Lang volunteered as Shelley Kinley will serve in the capacity of Vice-Chair.

**M. Transportation**

No objection.

## RVS BOARD REPRESENTATIVES

Only one objection was raised:

**A. Alberta School Boards' Association (ASBA) Zone 5**

Melyssa Bowen volunteered in place of Vice-Chair Shelley Kinley.

**9. APPOINTMENTS TO COMMITTEES AND BOARD REPRESENTATIVES**

The Board of Trustees approved the 2022/2023 Committee Appointments & Representatives as amended.

RVS Board Committee Membership		
<b>A.</b>	<b>Advocacy</b>	Chair ASBA Zone 5 Rep (M. Bowen) Trustee (F. Burley)
<b>B.</b>	<b>Agenda Planning</b>	Chair Vice Chair
<b>C.</b>	<b>Appeals</b>	Three Trustees (T. Brand, S. Baziuk, F. Burley)
<b>D.</b>	<b>ASBA</b>	Three Trustees: Zone 5 Rep – (M. Bowen) Zone 5 Rep – (F. Gilbert) Trustee (S. Kinley)
<b>E.</b>	<b>Audit</b>	Trustee from previous year (F. Gilbert) Trustee (J. Hunter)
<b>F.</b>	<b>Board Planning</b>	All Trustees
<b>G.</b>	<b>Budget</b>	All Trustees
<b>H.</b>	<b>Expulsion</b>	Three Trustees (S. Kinley, F. Burley, F. Gilbert)
<b>I.</b>	<b>Indigenous Advisory Circle</b>	Voce-chair Trustee (F. Burley)
<b>J.</b>	<b>Labour Relations</b>	Three Trustees: TEBA Rep (N. Lang) Two Trustees (S. Baziuk, F. Gilbert)
<b>K.</b>	<b>Policy</b>	Three Trustees (T. Brand, F. Burley, J. Hunter)
<b>L.</b>	<b>School Councils</b>	Vice Chair Three Trustees (N. Lang, M. Bowen, F. Gilbert)
<b>M.</b>	<b>Student Transportation</b>	Four Trustees: Two Trustees – Rural (S. Kinley, J. Hunter) Two Trustees – Urban (S. Baziuk, F. Gilbert)

<b>RVS Board Representatives</b>		
<b>A.</b>	<b>Teacher Employer Bargaining Association (TEBA)</b>	Trustee (N. Lang)
<b>B.</b>	<b>Professional Development Leave (PDLC)</b>	Two Trustees (M. Bowen, N. Lang)
<b>C.</b>	<b>Alberta School Boards' Association (ASBA) Zone 5</b>	Two Trustees (M. Bowen, F. Gilbert)
<b>D.</b>	<b>Inclement Weather</b>	One Trustee Representative Per Area Chestermere/Langdon/Indus (S. Kinley) Airdrie (F. Burley) Crossfield / Kathryn / Beiseker (N. Lang) Bragg Creek / Springbank (J. Hunter) Cochrane/Westbrook/Bearspaw (F. Gilbert)
<b>E.</b>	<b>School Council Meetings</b>	One Trustee Representative Per Council (area specific, including two new online schools) Discovery Trails Online – N. Lang Summit Trails Online High School – S. Baziuk
<b>F.</b>	<b>Springbank Park for All Seasons</b>	Ward 5 Trustee (J. Hunter)
<b>G.</b>	<b>Cochrane Parks and Recreation</b>	Ward 6 Trustee (F. Gilbert)
<b>H.</b>	<b>Langdon Healthy Community Collaborative</b>	Ward 2 Trustee (S. Kinley)
<b>I.</b>	<b>RVC Joint Use/ Reserves Agreement</b>	Two Trustees (J. Hunter, S. Kinley)
<b>J.</b>	<b>Chamber of Commerce</b>	One Trustee Representative Per Area Chestermere (S. Baziuk) Langdon (S. Kinley) Airdrie (T. Brand) Crossfield (N. Lang) Bragg Creek (J. Hunter) Cochrane (F. Gilbert)

## 10. ADJOURNMENT

Chair Norma Lang adjourned the organizational Meeting at 10:17 a.m.

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Chair

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Secretary-Treasurer