



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, SEPTEMBER 8, 2022**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-Chair, Ward 4 Norma Lang  
Ward 2 Shelley Kinley  
Ward 3 Fred Burley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 5 Judi Hunter

**TRUSTEES PRESENT VIRTUALLY:**

Ward 3 Todd Brand

**TRUSTEES ABSENT:**

Ward 1 Shali Baziuk

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Larry Paul  
Director of Communications Tara de Weerd  
Communications Officer Christina Waldner

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 9:32 a.m. and read the RVS Land Acknowledgement Statement. Chair Gilbert identified that Trustee Shali Baziuk is away today fulfilling her role as ASBA Vice President.

**REGULAR BOARD MEETING AGENDA**

**#1061-2022 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees approves the September 8, 2022, Regular Board meeting agenda as presented.

**CARRIED**

**IN CAMERA**

**#1062-2022 MOTION BY TRUSTEE SHELLEY KINLEY:**

The Board of Trustees moves into an in-camera meeting at 9:33 a.m.

**CARRIED**

Trustee Shelley Kinley left the meeting at 9:47 a.m.  
Trustee Shelley Kinley rejoined to the meeting at 9:47 a.m.

## **OUT OF IN CAMERA**

### **#1063-2022 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees moves out of an in-camera meeting at 9:53 a.m.

**CARRIED**

Chair Fiona Gilbert recessed the meeting at 9:53 a.m.  
Chair Fiona Gilbert reconvened the meeting at 10:02 a.m.

## **MINUTES OF THE BOARD MEETING**

### **#1064-2022 MOTION BY TRUSTEE SHELLEY KINLEY:**

The Board of Trustees approves the minutes of the June 23, 2022, Regular Board meeting as circulated.

**CARRIED**

## **SUPERINTENDENT REPORT**

### **PRELIMINARY ENROLMENT UPDATE**

The Board of Trustees acknowledges receipt of the Preliminary Enrolment Update as information.

### **SCHOOL FACILITY IMPROVEMENTS UPDATE**

The Board of Trustees acknowledges receipt of the School Facility Improvements Update as information.

## **CHAIR REPORT/CORRESPONDENCE**

On behalf of the Board of Trustees, welcome to all new and returning students and staff – we wish you all the best for a successful 2022/2023 school year!

The Board of Trustees was pleased to be able to again host our annual Welcome Back Breakfast in person at the Education Centre on August 26<sup>th</sup>. It was a great opportunity to thank the operations and maintenance staff who worked extremely hard over the summer months to ensure our schools were ready for students, and to welcome back central office and school-based administration. It was wonderful to be able to come together and connect as an RVS community and to kick off the 2022/2023 school year in a celebratory way.

Chair Gilbert acknowledged receipt of two letters from the Minister's Office over the summer:

1. Ministerial Boundary Adjustment Order reflecting annexed lands in the SW of the division into the boundaries of CBE and CSSD (received August 8, 2022)
2. Approval of the \$7.9 million budgeted reserve spend for the 2022/2023 school year (received August 15, 2022).

## **BOARD COMMITTEE REPORTS**

### **POLICY COMMITTEE REPORT FROM TRUSTEE TODD BRAND:**

The Policy Committee is bringing forward one motion today for the Board's consideration.

### **#1065-2022 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees approves the amended Policy 14 – Hearings on Teacher Transfers.

**CARRIED**

### **PLANNING COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:**

The Board of Trustees acknowledges receipt of the Planning Committee Report as presented.

## **TRUSTEE REPORTS** (submitted in writing)

### **Shelley Kinley, Ward Two Trustee:**

Verbal Update: New High School site progress continues, can sense the community's excitement of this new build

- Jun 23 Attend Board and Planning Meeting
- Attend and participate in Langdon School Grade 9 Farewell
- Jun 26 Attend Langdon Community Collaborative Meeting
- Jun 28 Attend and participate in Indus School Awards Ceremony
- Attend and participate in Langdon School Awards Ceremony
- Aug 22– 24 Attend and participate in Strategic Plan Working Sessions
- Aug 26 Attend and serve at the Welcome back breakfast at the Education Centre
- Aug 30 Participate in RVC Social Needs Assessment at RVC Office
- Aug 31 Visit Indus School, Chestermere High, Langdon School, and Sarah Thompson School to Welcome Administration back to the new School year.
- Sep 6 Attend Langdon Community Collaborative Meeting

### **Fred Burley, Ward Three Trustee:**

Verbal Update: Thank you to the staff who organized a successful Welcome Back Event for Education Centre staff and administrators

### **Todd Brand, Ward Three Trustee:**

- Jun 23 Participated in Board Regular & Planning Committee meetings
- Jun 29 Participated in ASBA Governance Task Force meeting
- July 6-8 Attended CSBA Annual Congress - virtual
- July 20-21 Participated in ASBA Governance Task Force meetings
- Aug 11 Participated in ASBA Governance Task Force meeting
- Aug 22-24 Participated in Board-Staff Strategic Planning
- Aug 26 Served breakfast at annual RVS Leadership Breakfast

### **Norma Lang, Ward Four Trustee:**

Verbal Update: Excited to announce that a play structure is being installed at W.G. Murdoch

- July 11 Attended a TEBA zoom meeting with the PBCO
- Aug 15 Participated in a strategic planning preparation meeting
- Aug 22-24 Participated in a strategic planning retreat
- Aug 29 Attended an agenda planning meeting
- Sept 6 Attended a strategic plan engagement prep meeting

**Judi Hunter, Ward Five Trustee:**

Verbal Update: Twenty-five people were in attendance at the Springbank Middle School Council meeting last night to meet the new Principal and see the new classroom space

- Aug 22-24 Participated in Board Planning Meetings
- Aug 26 Participated in a Welcome Back
- Sept 7 Attended Springbank Middle School Council meeting

**Fiona Gilbert, Ward Six Trustee:**

- Jun 23 Chaired Board and Planning Committee meetings
- Jun 24 Participated in Advocacy Committee meeting
- Jun 28 Attended Cochrane Parks and Recreation Committee meeting
- Jul 7 Participated in Strategic Plan Working Group session
- Jul 11 Participated in Education Sector consultation with Provincial Bargaining Coordination Office
- Jul 21 Attended provincial Board Chairs meeting hosted by ASBA
- Jul 26 Participated in Cochrane Parks and Recreation Committee
- Aug 15 Participated in Strategic Plan Working Group session
- Aug 17 Participated in Strategic Plan Working Group session
- Aug 22-24 Attended Board Strategic Plan Workshop
- Aug 26 Hosted Board Welcome Back Breakfast at Education Centre
- Aug 29 Participated in Agenda Planning Committee meeting
- Aug 30 Participated in Advocacy Committee meeting
- Sep 2 Attended BVHS Welcome Back Assembly
- Sep 6 Participated in Strategic Plan Working Group session
- Sep 6 Attended Mitford School Council meeting

**NEW BUSINESS**

The Board of Trustees accepts hand delivered notice of the Board Organizational Meeting on September 22, 2022 at 9:30 a.m.

**ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 11:08 a.m.

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Chair

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Secretary-Treasurer