



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, JUNE 23, 2022

TRUSTEES PRESENT:

Chair, Ward 6 Fiona Gilbert
Vice-Chair, Ward 4 Norma Lang
Ward 1 Shali Baziuk
Ward 2 Shelley Kinley
Ward 3 Fred Burley
Ward 3 Melyssa Bowen
Ward 3 Todd Brand
Ward 5 Judi Hunter

ADMINISTRATION PRESENT:

Superintendent of Schools Greg Luterbach
Director of Finance Steve Thomas
Director of Communications Tara de Weerd
Communications Officer Christina Waldner

RECORDER:

Superintendent of Schools Greg Luterbach

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 9:49 a.m.

REGULAR BOARD MEETING AGENDA

#1045-2022 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees approves the June 23, 2022, Regular Board meeting agenda as presented.

CARRIED

IN CAMERA

#1046-2022 MOTION BY TRUSTEE SHELLEY KINLEY:

The Board of Trustees moves into an in-camera meeting at 9:50a.m.

CARRIED

Steve Thomas left the meeting at 9:50 a.m.

Chair Fiona Gilbert recessed the meeting at 10:58 a.m.

Chair Fiona Gilbert reconvened the meeting at 11:04 a.m.

OUT OF IN CAMERA

#1047-2022 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees moves out of an in-camera meeting at 12:39 p.m.

CARRIED

Chair Fiona Gilbert recessed the meeting at 12:39 p.m.

Chair Fiona Gilbert reconvened the meeting at 1:04 p.m. and read the RVS Land Acknowledgement Statement.

Steve Thomas rejoined the meeting at 1:04 p.m.

Tara de Weerd and Christina Waldner joined the meeting at 1:04 p.m.

ITEMS FROM IN CAMERA:

SUPERINTENDENT EVALUATION

#1048-2022 MOTION BY TRUSTEE FRED BURLEY:

The Board of Trustees of Rocky View Schools approves the Superintendent's evaluation report as developed during the evaluation workshop of June 17, 2022, as an accurate accounting of the Superintendent's performance for the period June 1, 2021 to May 31, 2022, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

CARRIED

#1049-2022 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the attached amended employment contract for Superintendent Luterbach, effective September 1, 2022.

CARRIED

BOARD EVALUATION

#1050-2022 MOTION BY TRUSTEE SHELLEY KINLEY:

The Board of Trustees approves the Board self-evaluation report as developed at the facilitated workshop of June 17, 2022, and that the Board Chair monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

CARRIED

SUPPORT STAFF TERMS OF EMPLOYMENT

#1051-2022 MOTION BY TRUSTEE NORMA LANG:

The Board directs the Superintendent to update the Support Staff Terms of Employment effective August 28, 2022, as presented.

CARRIED

EXEMPT STAFF SALARY GRIDS

#1052-2022 MOTION BY TRUSTEE SHALI BAZIUK:

The Board approves the updated exempt staff salary grids effective September 1, 2022, as presented.

CARRIED

MINUTES OF THE BOARD MEETING

#1053-2022 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees approves the minutes of the June 8, 2022, Regular Board meeting as circulated.

CARRIED

SUPERINTENDENT REPORT

2023/24 & 2024/25 SCHOOL CALENDARS

#1054-2022 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees approves for the 2023 – 2024 school year draft calendar 1 as presented by administration and directs the Superintendent of Schools to distribute the calendar to Rocky View Schools stakeholders.

CARRIED

#1055-2022 MOTION BY TRUSTEE FRED BURLEY:

The Board of Trustees approves for the 2024 – 2025 school year draft calendar 3 as presented by administration and directs the Superintendent of Schools to distribute the calendar to Rocky View Schools stakeholders.

CARRIED

PDLC OPERATING GUIDELINES

#1056-2022 MOTION BY TRUSTEE MELYSSA BOWEN:

The Board of Trustees approves the recommended changes to PDLC Operating Guidelines for the 2022-2023 school year.

CARRIED

DELEGATION OF TENDER AWARDS

#1057-2022 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees delegates the power to award construction contracts, related to modular classrooms, facility improvements, IMR and CMR projects previously approved by the Board, during the period of June 24, 2022 to Sept. 8, 2022, to Superintendent of Schools Greg Luterbach.

CARRIED

CHAIR REPORT/CORRESPONDENCE

On June 16, the Board of Trustees hosted our 39th and 40th Long Service and Retiree Celebration for 2020 and 2021 recipients. These events had been postponed due to public health restrictions and it was great to finally be able to honour these special RVS staff and retirees in this way. It was a wonderful evening reconnecting and celebrating together – congratulations to all.

On June 21, the Board of Trustees celebrated breaking ground at the future site of a new junior/senior high school in the hamlet of Langdon. The Board is proud and excited to mark the beginning of the construction of the new school. The need for more space for students remains critical for our growing school division, and once built, the new school will welcome hundreds of students on our division's east side. RVS is looking forward to generations of students having access to world-class learning opportunities in this new school.

As the 2021/2022 school year comes to a close, our utmost appreciation and an enormous thank you goes out to all staff across the division from the Board of Trustees. Thank you for all you do each and every day to help RVS' vision of a world-class learning organization where all students achieve their absolute best come to life.

BOARD COMMITTEE REPORTS

PLANNING COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:

The Board of Trustees acknowledges receipt of the Planning Committee Report as presented.

TRUSTEE REPORTS (submitted in writing)

Shelley Kinley, Ward Two Trustee:

Verbal Update: New Langdon park revitalization plan shared and when completed it will provide enhanced opportunities for Langdon area students.

- Jun 9 Attend Regular Board and Planning Meeting
- Jun 13 Attend and present at Sarah Thompson Parent Council Meeting
Attend and present at Indus School Parent Council Meeting – AGM
- Jun 14 Attend Synergy Presentation at Indus School
- Jun 15 Participate in Board Tours Cochrane – Day 2
Attend and present at Chestermere Athletics and Fine Arts Award Ceremony
- Jun 16 Participate in Board Tours – Cochrane Day 3
Attend RVS Long Service and Retirement Celebration
- Jun 17 Participate in Board and Superintendent Evaluation
- Jun 21 Attend Langdon School Groundbreaking Event
Attend and present at Sarah Thompson Grade 5 Farewell Ceremony
Participate in Synergy Presentation at Langdon School
- Jun 23 Participate in Regular Board and Planning Meeting
Attend and participate in Langdon School Grade 9 Farewell
- Jun 26 Attend Langdon Community Collaborative Meeting
- Jun 28 Attend and participate in Indus School Awards Ceremony
Attend and participate in Langdon Awards Ceremony
Attend end of day farewell at Prince of Peace Lutheran School

Fred Burley, Ward Three Trustee:

Verbal Update: Trustees Burley and Bowen enjoyed selecting scholarship winners at Northcott Prairie School. The scholarships were sponsored by their school council.

Todd Brand, Ward Three Trustee:

- Jun 9 Participated in Board Regular & Planning Committee meetings
- Jun 14 Participated in Ralph McCall School Council meeting
- Jun 15 Attended Board of Trustees School Tours
- Jun 16 Attended Board of Trustees School Tours
- Jun 17 Participated in Board Superintendent & Board Self Evaluations
- Jun 21 Attended Langdon High School Sod Turning ceremony
- Jun 21 Participated in R.J. Hawkey School Council meeting
- Jun 21 Attended meeting with Town of Irricana Council

Norma Lang, Ward Four Trustee:

- Jun 9 Attended the regular Board and Board Planning Committee meetings at the Education Centre
- Jun 9 Attended a TEBA Board of Directors meeting
- Jun 10 Attended a TEBA Board of Directors meeting
- Jun 10 Participated in the Town of Crossfield Pete Knights Days kick off Pancake Breakfast
- Jun 11 Participated in the Town of Crossfield annual parade day festivities
- Jun 13 Attended the RVS Agenda Planning Committee meeting via Zoom
- Jun 14 Participated in a Crossfield and District Monthly Chamber of Commerce meeting
- Jun 15 Participated in Board Tours in Cochrane area
- Jun 15 Attended the Audit Committee Meeting at the Education Centre
- Jun 16 Participated in Board Tours in Cochrane area
- Jun 16 Attended the RVS Retirement and long service celebration
- Jun 17 Attended the Board and Superintendent evaluation session
- Jun 21 Attended the Langdon ground breaking ceremony
- Jun 21 Participated in a meeting of the RVS Board and senior admin with the Irricana Town Council
- Jun 22 Participated in the Rural Women in Business conference hosted jointly by the Airdrie and Crossfield Chambers
- Jun 22 Attended a compensation meeting hosted on Zoom by the GOA Prov Bargaining Coordination Office
- Jun 23 Attended the final RVS Board and Board Planning meetings of the 2021/22 School Year

Judi Hunter, Ward Five Trustee:

Verbal Update: Thanked the community association for holding a raffle to support SCHS' drama program - \$14,000 raised.

- Jun 9 Participated in Board Meeting
- Jun 10 Participated in Bearspaw Grade 8 Awards celebration
- Jun 10 Attended ASBA Zone 5 meeting
- Attended Bearspaw Graduation
- Jun 14 Attended Bearspaw School Council
- Jun 15 Participated in Cochrane School Tours
- Jun 15 Attended Bearspaw School Council windup
- Jun 16 Participated in Board Tours
- Jun 16 Attended Long Service Award Ceremony
- Jun 17 Participated in Superintendent and Board evaluations
- Jun 17 Attended Banded Peak Grade 8 celebration
- Jun 21 Attended meeting with Irricana Town Council
- Jun 21 Volunteered at Springbank Middle School

Fiona Gilbert, Ward Six Trustee:

- Jun 9 Chaired Board and Planning Committee meetings
- Jun 13 Participated in Agenda Planning Committee
- Jun 14 Attended Building Futures – Cochrane Celebration of Learning
- Jun 15 Participated in Board tours in Cochrane and Area
- Jun 15 Attended Glenbow School Council meeting
- Jun 16 Participated in Board tours in Cochrane and Area
- Jun 16 Attended RVS' Long Service & Retiree Celebration
- Jun 17 Participated in Board and Superintendent evaluation workshops
- Jun 21 Celebrated groundbreaking for new school in Langdon

Jun 21 Participated in joint meeting with Board and Irricana Town Council
Jun 22 Attended Education sector engagement session with Provincial Bargaining
Coordination Office

NEW BUSINESS

BOARD POLICY 27

#1058-2022 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees directs the Superintendent to amend Board Policy 27 to include vision coverage for trustees and amend the Health Care Spending Account annual allocation to \$900 for trustees effective the start of the new benefit year.

CARRIED

Chair Fiona Gilbert recessed the meeting at 1:56 p.m.
Chair Fiona Gilbert reconvened the meeting at 2:04 p.m.

IN CAMERA

#1059-2022 MOTION BY TRUSTEE SHALI BAZIUK:

The Board of Trustees moves into an in-camera meeting at 2:04 p.m.

CARRIED

OUT OF IN CAMERA

#1060-2022 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees moves out of an in-camera meeting at 3:04 p.m.

CARRIED

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 3:04 p.m.

Chair

Secretary-Treasurer