



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, JUNE 9, 2022**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-Chair, Ward 4 Norma Lang  
Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Fred Burley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 5 Judi Hunter

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Larry Paul  
Director of Communications Tara de Weerd  
Communications Officer Christina Waldner

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 9:30 a.m. Chair Fiona Gilbert noted that Vice-chair Norma Lang was attending a TEBA meeting and would join the meeting after the in-camera portion.

**REGULAR BOARD MEETING AGENDA**

**#1031-2022 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the June 9, 2022, Regular Board meeting agenda as presented.

**CARRIED**

**IN CAMERA**

**#1032-2022 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees moves into an in-camera meeting at 9:31 a.m.

**CARRIED**

Trustee Shelley Kinley declared a pecuniary interest due to conflict with contractor and left the meeting at 9:48 a.m.

## **OUT OF IN CAMERA**

### **#1033-2022 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees moves out of an in-camera meeting at 9:57 a.m.

**CARRIED**

Chair Fiona Gilbert recessed the meeting at 9:57 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:05 a.m. and read the RVS Land Acknowledgement Statement.

Trustee Shelley Kinley re-joined the meeting at 10:05 a.m.

Vice-Chair Norma Lang joined the meeting at 10:05 a.m.

## **ITEMS FROM IN CAMERA:**

### **APPOINTMENT TO THE AUDIT COMMITTEE**

#### **#1034-2022 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the appointment of Ms. Mary Elendu as a public member of the Audit Committee effective immediately.

**CARRIED**

### **HOLY SPIRIT SITE RE-PURCHASE**

#### **#1035-2022 MOTION BY TRUSTEE FIONA GILBERT:**

The Board of Trustees approves the re-purchase of the school facility at 129 Powell Street, Cochrane AB, as per the offer to purchase agreement with Calgary Catholic School Division dated June 28, 1993.

**CARRIED**

#### **#1036-2022 MOTION BY TRUSTEE FIONA GILBERT:**

The Board of Trustees approves the purchase of land located at Plan 4801L, Block G, Lot 1 (Municipal address 260 – 1 Street East, Cochrane, AB) from the Calgary Catholic School Division for \$512,500.

**CARRIED**

### **CHESTERMERE HIGH SCHOOL TENDER AWARD**

#### **#1037-2022 MOTION BY TRUSTEE SHELLEY KINLEY:**

The Board of Trustees award the Chestermere High School Reroofing Project to Freeze Maxwell Roofing in the amount of \$544,165.

**CARRIED**

## **MINUTES OF THE BOARD MEETING**

#### **#1038-2022 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the minutes of the May 26, 2022, Regular Board meeting as circulated.

**CARRIED**

## **EXEMPLARY PRACTICE: RECOGNITION OF STAFF ACADEMIC ACHIEVEMENT**

Each year, the Board of Trustees recognizes staff members who demonstrate leadership in learning by obtaining post-secondary degrees or professional certificates. At the same time, we recognize first year teachers who were nominated by their school for the Alberta School Board Association's Edwin Parr Award.

The Board extends its congratulations to 28 RVS staff members who have upheld the principle that building capacity increases the collective efficacy of a group to improve student learning. Please see the attached Staff Academic Achievement brochure for details on their accomplishments.

As an organization dedicated to providing world-class learning opportunities to students, RVS values lifelong learning for all staff. Through ongoing learning, collaboration and research, staff gain valuable knowledge, skills and experiences to enhance their role, innovate and share with their colleagues. Many can use these new learnings to make a difference in the lives of students.

Chair Fiona Gilbert recessed the meeting at 10:40 a.m.

Chair Fiona Gilbert reconvened the meeting at 11:10 a.m.

## **SUPERINTENDENT REPORT**

### **2022/23 CMR/IMR**

#### **#1039-2022 MOTION BY TRUSTEE NORMA LANG:**

The Board of Trustees approves the allocation of 2022-2023 IMR funds as presented.

**CARRIED**

### **AUTHORIZATION OF LOCALLY DEVELOPED COURSES**

#### **#1040-2022 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the above courses for use in Rocky View Schools for the period indicated above.

**CARRIED**

### **PURCHASE ORDERS OVER \$200,000**

The Board of Trustees acknowledges receipt of Purchase Orders Over \$200,000 as presented.

### **ADMINISTRATIVE PROCEDURE UPDATE**

The Board of Trustees acknowledges receipt of the Administrative Procedures Update as presented.

## **CHAIR REPORT/CORRESPONDENCE**

The Board of Trustees, supported by Superintendent Luterbach and Associate Superintendent Paul, attended the Alberta School Boards Association's Spring General Meeting in Red Deer, June 5-7. Trustees connected with colleagues from across the province, discussed provincial education advocacy and issues, and participated in professional learning. Thank you to the ASBA for providing this valuable opportunity for trustees and school boards from around the province.

## **BOARD COMMITTEE REPORTS**

### **POLICY COMMITTEE REPORT FROM TRUSTEE TODD BRAND:**

The Policy committee is bringing forward one revised policy to the Board for approval.

#### **#1041-2022 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees approves the attached Policy 10 – Policy Development.

**CARRIED**

### **PLANNING COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:**

The Board of Trustees acknowledges receipt of the Planning Committee Report as presented.

## **TRUSTEE REPORTS** (submitted in writing)

### **Shelley Kinley, Ward Two Trustee:**

Verbal Update: Attended Chestermere High School Great Gatsby production which was sold out all 4 nights. Attended the Celebration for Prince of Peace closure held June 3, event was well done and very uplifting.

May 26 Attend Regular Board and Planning Meeting  
May 27 Attend Northcott Prairie Grand Opening  
May 28 Attend Chestermere Graduation Ceremonies @ 10:00, 12:00 and 2:00  
May 31 Attend and participate at Parent Council Meeting @ Langdon School – Zoom  
Jun 1 Attend Orientation – Department Overviews  
Jun 1 Attend Chestermere High School Production – The Great Gatsby  
Jun 2 Attend and participate in Prince of Peace Grade 9 Farewell Graduation  
Jun 3 Meet with Amanda Deeter Schorhen – outgoing Chair of Langdon School Parent Council  
Jun 3 Attend and participate in Prince of Peace Celebration – School Closing  
Jun 5 – 7 Attend ASBA FGM Spring General Meeting in Red Deer  
Jun 7 Attend Bow Valley Ag Society Committee Meeting  
Jun 7 Attend Prince of Peace Parent Council AGM

### **Todd Brand, Ward Three Trustee:**

May 26 Participated in Board Regular & Planning Committee meetings  
May 27 Attended Northcott Prairie School Grand Opening  
May 28 Delivered Greetings at the Bert Church High School Graduation Ceremony  
May 31 Chaired Policy Committee Meeting  
Jun 1 Attended Board Orientation training  
Jun 5-7 Participated in the Alberta School Boards Association Spring General Meeting in Red Deer

### **Norma Lang, Ward Four Trustee:**

May 27 Attended the Northcott Prairie Grand Opening  
May 27 Delivered Board Greetings at the WGM Graduation  
May 28 Attended the WGM Grad Banquet  
May 30 Attended the Agenda Planning Committee Meeting  
May 30 Attended the final Kathryn School Council Meeting of the 2021/22 School Year  
May 30 Participated in the CES School Council Engagement funded by the ASCE Grant  
May 31 Attended a PDLC Meeting on Zoom  
May 31 Attended the final WGM School Council meeting of the 2021/22 School Year

Jun 1 Attended a Board PL Session day  
 Jun 1 Attended the final CES School Council meeting of the 2021/22 School Year  
 Jun 2 Attended the WGM Fine Arts Awards Evening  
 Jun 3 Attended the Audit Committee Meeting on Zoom  
 Jun 3 Delivered Board Greetings at the BCS Graduation  
 Jun 5-7 Attended the ASBA SGM Meetings in Red Deer  
 Jun 6 ELMO School Council Meeting  
 Jun 8 Chaired a Labour Relations Committee Meeting at the Education Centre

**Judi Hunter, Ward Five Trustee:**

Verbal Update: Drama teacher at Springbank High School worked with middle and high school students to put on multiple productions last week

May 26 Participated in Board Meeting  
 Jun 1 Participated in Board Orientation  
 Jun 2 Attended CLC Graduation Ceremony  
 Jun 3 Chaired Audit Committee  
 Jun 4 Participated in Springbank High School graduation  
 Jun 5-7 Participated in Alberta School Boards SGM  
 Jun 8 Attend Labor Relations Committee meeting

**Fiona Gilbert, Ward Six Trustee:**

May 26 Chaired Regular Board and Planning Committee meetings  
 May 26 Attended CCA School Council meeting  
 May 27 Participated in Grand Opening of Northcott Prairie School  
 May 30 Participated in Board Agenda Planning meeting  
 May 30 Attended Manachaban Middle School Council meeting  
 May 31 Attended Policy Committee meeting  
 Jun 1 Participated in Board Orientation session  
 Jun 1 Welcomed new kindergarten families at Fireside School Open House  
 Jun 2 Attended RVS Community Learning Centre graduation  
 Jun 3 Participated in Cochrane High School graduation ceremony  
 Jun 4 Participated in Bow Valley High School graduation ceremony  
 Jun 5-7 Attended Alberta School Boards Association Spring General Meeting  
 Jun 7 Attended Mitford School Council meeting  
 Jun 8 Attended Labour Relations Committee meeting  
 Jun 8 Attended Glenbow School Council meeting

**NEW BUSINESS**

There was no new business to report.

**IN CAMERA**

**#1042-2022 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees moves into an in-camera meeting at 11:47 a.m.

**CARRIED**

Associate Superintendent Laurie Copland joined the meeting at 11:50 a.m.

Associate Superintendent Laurie Copland left the meeting at 12:25 p.m.

## **OUT OF IN CAMERA**

### **#1043-2022 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees moves out of an in-camera meeting at 12:26 p.m.

**CARRIED**

Trustee Shelley Kinley declared a pecuniary interest due to conflict with contractor and left the meeting at 12:26 a.m.

## **ITEMS FROM IN CAMERA:**

### **GEORGE MCDUGALL HIGH SCHOOL TENDER AWARD**

#### **#1044-2022 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees award RFP Q-22-25, for the GMHS Modernization to Lear Construction Management Ltd., in the amount of \$1,524,800.

**CARRIED**

## **ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 12:28 p.m.

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Chair

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Secretary-Treasurer