



REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW

AIRDRIE, AB

ZOOM LINK: <https://rockyview.zoom.us/my/rvsboard>

APRIL 7, 2022

10:00 a.m. Regular Board Meeting

AGENDA

1. Call to Order
Rocky View Schools would like to acknowledge the land and recognize all the Indigenous Peoples whose footprints have marked these lands from time immemorial. Together, we can learn and honour the ways of knowing of Indigenous Peoples for all future generations.
2. Approval of Agenda
3. In Camera Meeting
4. Motions Arising from In Camera
5. Approval of Minutes
 - a) Regular Board Meeting – March 24, 2022
6. Exemplary Practice/ Student Showcase
 - a) RVS Online High School Leadership Class
7. Superintendent's Report
8. Chair's Report/Correspondence
9. Committee Reports
 - a) Transportation (w/motion)
 - b) Planning
10. Trustee Reports
11. New Business
12. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



EXEMPLARY PRACTICE

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Date of Meeting: April 7, 2022

Showcase Name: RVS Online High School Leadership Class

Teacher(s): Chelsea Somerville, David Smith

Student Presenters: Hamza Chaudhry (Grade 10), Ahmed Alam (Grade 10), Heather Beckett (Grade 12), Anika Kumar (Grade 10)

Project Description

RVS Online High School's (RVS OHS) Leadership class will present on the ways students can influence a school culture in an online context, which some people think has little connection. During RVS OHS' first year, students have strived to make the school a special place.

Throughout the year, the leadership class has worked together online to develop different ways to address student connection and wellness. This presentation will touch on the ways the class has tried to cultivate a unique school culture in an online environment, including a positive social media routine, online events for students, mentorship of RVS Elementary/Middle Online School students and assisting with the school's Wellness Summit.



SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF TRUSTEES

APRIL 7, 2022

AGENDA

1. Naming for Online Schools
2. Purchases Over \$200,000

ACTION

Directive
Information

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a stylized flourish at the end.

Greg Luterbach
Superintendent of Schools

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

Item: Naming for Online Schools

Date of Meeting: April 7, 2022

Background:

In August 2020, in response to the pandemic, RVS decided to provide a fully online grade 1 to 12 option to RVS families. RVS had approximately 3,000 students in our RVS Online Learning option in 2020/21. On April 1, 2021, the Board directed the superintendent to continue offering a Grade 1 to 12 online option for RVS students. On June 17, 2021, the Board approved a temporary name for the new grade 1 to 9 school of RVS Elementary / Middle Online School with our grade 10-12 online offering using the previously approved RVS Online School name and school code.

In June, we stated that “the school will engage in a process involving the community (families, students, and staff) and bring forward, for the Board’s consideration, any potential new name for use in the 2022/23 school year and beyond.”

Current Status:

RVSO (high school with approximately 200 students) and RVSEMO (grades 1 to 9 with approximately 440 students) started operations in the fall of 2021 under these temporary school names. Part of their building of a school culture and identity is the name of the school. Each school is engaging the school community to propose some options for the Board’s consideration in the spring of 2022.

Because our existing Administrative Procedure related to Naming of Facilities (AP5402) was written for traditional brick-and-mortar facilities (referencing communities and developers), we have needed to be a bit creative with this naming. School principals have formed committees and soliciting potential names. The committees will ultimately recommend at least two options for the Board of Trustees to decide in the spring of 2022.

Elementary/Middle School:

The RVS Elementary / Middle Online School began the process of finding a permanent name in late October 2021 through an Ad Hoc naming committee comprised of school staff, students, parents, and Vice-Chair Lang. School community was surveyed and asked for suggestions. Over 40 suggestions were submitted and shared with all members of the Ad Hoc Committee who were asked to spend a week reviewing the submissions and narrow them down to their top 3-5 choices. Ultimately, none of the three that were identified as having the most support from the members could be used as one was the name of a living person and therefore ineligible under the RVS procedures, the second was a name that was already in use by another RVS school, and the third was very similar to an existing RVS parent app and would cause confusion if chosen. As no other names had broad support, the committee decided to workshop the problem and brainstormed two new names based on elements suggested from the survey and the previous committee discussions.

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

The committee suggested “Skyline Digital School” and “Rocky View Digital Pathways”.

High School:

The School Council Advisory Group along with Trustee Baziuk was the team that worked on the names and the process. The SCAG is comprised of a parent and three students. As a group, the committee discussed school identity then surveyed the school community. The group utilized video connections, surveys, website, social media, and newsletters. Parents and students choose to engage with the group from the standpoint of survey connection.

The committee suggested “Rocky View Mountain Virtual Education”, “Rocky View Schools Online High School”, and “Alberta Virtual Education”.

Current Status:

The Board Planning Committee reviewed the suggestions that came forward from the two committees. They appreciated the work that went into the names and asked for additional suggestions to be developed via RVS’ Communications team after consulting with the two school principals. The Communications team shared a variety of potential names with the Board Planning Committee.

After considerable discussion, the Board Planning Committee recommended Discover Online for the elementary/middle school and Summit Online for the high school.

For Elementary/Middle School Alternatives:

Alternative I

The Board of Trustees approves the revised name of “Discover Online” for RVS’ Elementary / Middle Online School effective immediately.

Alternative II

The Board of Trustees affirms the name “RVS Elementary / Middle Online School” for RVS’ Elementary / Middle Online School.

Alternative III

The Board of Trustees approves the revised name of “Skyline Digital School” for RVS’ Elementary / Middle Online School effective immediately.

Alternative IV

The Board of Trustees approves the revised name of “Rocky View Digital Pathways” for RVS’ Elementary / Middle Online School effective immediately.

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: SUPERINTENDENT OF SCHOOLS

Alternative V

The Board of Trustees approves the revised name of “_____” for RVS’ Elementary / Middle Online School effective immediately.

Alternative VI

The Board of Trustees refers the matter back to the Board Planning Committee for further discussion.

Recommendation:

The Board of Trustees approves the revised name of “Discover Online” for RVS’ Elementary / Middle Online School effective immediately.

For High School Alternatives:

Alternative I

The Board of Trustees approves the revised name of “Summit Online” for RVS’ Online High School effective immediately.

Alternative II

The Board of Trustees affirms the name “RVS Online High School” for RVS’ Online High School.

Alternative III

The Board of Trustees approves the revised name of “Rocky View Mountain Virtual Education” for RVS’ Online High School effective immediately.

Alternative IV

The Board of Trustees approves the revised name of “Alberta Virtual Education” for RVS’ Online High School effective immediately.

Alternative V

The Board of Trustees approves the revised name of “_____” for RVS’ Online High School effective immediately.

Alternative VI

The Board of Trustees refers the matter back to the Board Planning Committee for further discussion.

Recommendation:

The Board of Trustees approves the revised name of “Summit Online” for RVS’ Online High School effective immediately.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Purchase Orders Issued over \$200,000

Date of Meeting: April 7, 2022

Background:

This information item is to provide notification, in accordance with Administrative Procedure AP5201, to the Board of Trustees of purchase orders that have been issued over the amount of \$200,000.

Current Status:

From Dec. 1, 2021 to Feb. 28, 2022 the following purchase orders were issued for an amount over \$200,000.

1. Purchase Order 101563 Issued to Bell Canada.

PO 101563, issued in the amount of \$348,126.98. This Purchase Order relates to the purchase of wireless access points and licenses.

2. Purchase Order 101585 Issued to MJS Mechanical Ltd.

PO 101585, issued in the amount of \$1,558,488.75. This Purchase Order relates to Q-22-04 for mechanical upgrades at George McDougall High School.

3. Purchase Order 101668 Issued to Insight Canada Inc.

PO 101668, issued in the amount of \$718,227.73. This Purchase Order relates to information technology software and upgrades.

Recommendation:

The Board of Trustees acknowledges receipt of the information item as presented.

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: THE TRANSPORTATION COMMITTEE

Item: 2022/23 Transportation Fees

Date of Meeting: April 7, 2022

Background:

Student transportation, and corresponding transportation fees, are governed by Policy 17 and Administrative Procedure AP5105. Each year student transportation fees are updated to reflect projected expenses and revenues of the transportation department. The fees are not implemented until approved by the Board of Trustees. Historically, fee increases have been between 0 and 30%.

The *Education Act* and the corresponding regulation for *Student Transportation (96/2019)* provides guidance to school divisions on the provision of student transportation services and potential transportation fees. The *Student Fee Regulation (95/2019)* also provides guidance on the implementation of school fees. Of note, the *Education Act* and Regulations do not require the Minister of Education approval of transportation fees.

Current Status:

Alberta Education transportation grants for 2022/23 has increased 4.6% over the 2020/21 level. The government is reviewing the school transportation system and a provincial transportation committee is studying potential new funding models for the 2022/23 school year; however, the government has indicated that the new formula may not be ready until 2023/24.

The Transportation branch continues to look for efficiencies to offset cost increases for fuel and transportation services. The branch has, over the last few years, reduced routes specific to RVS students based on updated ridership numbers as well as working with the Calgary Catholic School Division to further reduce and combine routes. RVS is once again entering a period of growth following the pandemic. Ridership is expected to increase as past students return to the transportation system and new students request service for the first time. The Transportation branch is expecting overall costs to increase due to additional routes, inflation costs of approximately 3.2% and increasing insurance and fuel costs. However, with the increased funding and a transportation reserve as a buffer, administration is recommending that transportation fees do not increase in 2022/23 and that the early registration discount incentive be increased to \$40.00 (from \$25.00) for the first two children and \$20.00 (from \$12.50) for third child and beyond.

This early registration discount incentive was well received by parents and helped RVS to pre-plan the routes for September. This early registration incentive is intended to encourage parents/guardians to register before June 24, reducing the number of last-minute transportation registrations in September, further reducing delays in the assignment of students to routes. Also, the Transportation branch will be better able to plan the routes over the summer and reduce the amount of route adjustments in September. The early partial payment provides an indication of the parents/guardian's commitment to have their children on a bus starting in September. The discounts were, last year, contingent on the fact that the children are registered and that RVS has received at least fifty percent of the total fee on or before June 24 of the prior school year. The outstanding

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: THE TRANSPORTATION COMMITTEE

balance is then collected by Oct. 31. An added benefit is the ability for parents/guardians to better manage the cash flow through two smaller payments. Any registrations after June 25 would pay fifty percent of the full fee upon registration with the remaining amount due before Oct. 31. After Oct. 31 the full pro-rated fee is due upon registration.

Attached in Appendix A are the proposed fees for 2022/23. Administrative Procedure AP5105 outlines the guidelines for transportation fees.

The proposed fee structure will require RVS to budget an estimated \$250,000 of transportation reserve support in 2022/23. Administration will continue operating transportation service in a similar manner as in the 2021/22 year. The branch will continue to look for efficiencies to keep the impact to reserves as low as possible. Minor route and time adjustments may occur to meet school schedules, student needs and enrolment changes.

Alternatives:

Alternative I

The Board of Trustees approves the proposed transportation fees in the attached Appendix A.

Alternative II

The Board of Trustees approves the transportation fees as amended.

Alternative III

The Board of Trustees refers the matter to the Transportation Committee for further investigation.

Recommendation:

The Board of Trustees approves the proposed transportation fees in the attached Appendix A.

DIRECTIVE FOR ACTION



TO: BOARD OF TRUSTEES

FROM: THE TRANSPORTATION COMMITTEE

Appendix A

2022-2023 Student Transportation Fees, for grade 1-12 students, are outlined below. Student Transportation Fees do not apply to Kindergarten children.

		Per Grade 1-12 Student (first 2 students in a family) Per Annum	Per Grade 1-12 Student (remaining children, 3+) Per Annum
2.1	Transportation fee for resident students attending their designated school	\$325.00	\$162.50
2.2	Transportation fee for resident students transported to a school other than their designated school	\$325.00	\$162.50
2.3	Transportation fee for students shuttled between Springbank Middle School and Springbank High School	\$325.00	\$162.50
2.4	Transportation fee for non-resident students accessing a school bus within the boundary of Rocky View Schools and attending either Beiseker, Kathryn, Westbrook, Indus, Crossfield Elementary or W.G. Murdoch schools	\$325.00	\$162.50
2.5	Secondary Stop Fee (ability to utilize an additional specified stop)	\$162.50	\$81.00
2.6	Transportation fee for non-resident students excepting those students outlined in point (2.4) above:		
	2.5.1 Non-resident students accessing a school bus within the boundary of Rocky View Schools	\$700.00	\$700.00
	2.5.2 Non-resident students accessing a school bus outside the boundary of Rocky View Schools	\$2,000.00	\$2,000.00
2.7	Early registration and payment incentive (by June 24 prior to the commencement of the school year).	\$40.00	\$20.00



COMMITTEE REPORT

TO: THE BOARD OF TRUSTEES

FROM: THE BOARD PLANNING COMMITTEE

Report Date: April 7, 2022

Committee Members Present:

All Trustees
Greg Luterbach, Superintendent
Larry Paul, Associate Superintendent Business & Ops
Tara De Weerd, Director of Communications
Stephanie Dove, Recording Secretary

Meeting Dates: March 24, 2022

Key Meeting Points:

- Received reports from Advocacy and Professional Development Leaves Committees
- Discussed and provided feedback on the divisional strategic plan draft development plan
- Reviewed request from ASBA Committee to consider a potential position on diploma exams and best practices for assessment
- Received information and suggestions from RVS Communications regarding naming of online schools

Future Considerations:

- The committee supports further discussion regarding best practices for assessment and the role of standardized testing as it relates to student success and accountability of the education system

Committee Recommendation(s):

- That the naming of RVS' two online schools be brought forward for the Board's consideration
- That the strategic plan development plan be implemented as presented by the working group with a minor adjustment to one meeting date.