



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
ORGANIZATIONAL BOARD MEETING  
HELD GENESIS PLACE – ROTARY ROOM  
800 EAST LAKE BLVD. NE  
AIRDRIE, ALBERTA**

**THURSDAY, OCTOBER 28, 2021**

**TRUSTEES PRESENT:**

Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 3 Fred Burley  
Ward 4 Norma Lang  
Ward 5 Judi Hunter  
Ward 6 Fiona Gilbert

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Larry Paul  
Director of Communications Tara de Weerd  
Communications Officer Ben Sherick  
Executive Assistant Stephanie Dove

**RECORDER:**

Executive Assistant Jennie Thompson

**1. CALL TO ORDER**

Associate Superintendent of Business and Operations Larry Paul called the Organizational meeting to order at 9:31 a.m.

**2. SWEARING IN/AFFIRMATION OF TRUSTEES**

Commissioner of Oaths Stephanie Dove swore in Trustees Judi Hunter, Norma Lang, Shali Baziuk, Shelley Kinley, and affirmed Trustees Fiona Gilbert, Fred Burley, Melyssa Bowen and Todd Brand.

**3. APPROVAL OF AGENDA**

**#912-2021 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the October 28, 2021, organizational meeting agenda as circulated.

**CARRIED**

**4. REQUEST FOR SECRET BALLOT FOR CHAIR AND VICE-CHAIR POSITIONS**

Larry Paul advised that in accordance with the Education Act, if requested by one or more Trustees, a secret ballot must be held for the election of the positions of Chair and Vice-Chair.

Trustee Shali Baziuk requested a secret ballot for the election of the positions of Chair and Vice-Chair.

**5. APPOINTMENT OF BALLOT COMMITTEE**

Larry Paul recommended Director of Finance Steve Thomas and Manager of Finance Jenelle Weisgarber as the Ballot Committee.

**6. ELECTION OF CHAIR OF THE BOARD OF TRUSTEES FOR THE 2021/2022 SCHOOL YEAR**

Larry Paul called three times for nominations for the position of Chair of the Board of Trustees of Rocky View School Division for the 2021/2022 school year.

Shali Baziuk nominated Fiona Gilbert.  
Fiona Gilbert accepted the nomination.

A vote by ballot to elect a chair was conducted.

Larry Paul declared Fiona Gilbert Chair of the Board for the 2021/2022 school year.

**7. TURN OVER OF CHAIR**

Larry Paul congratulated Fiona Gilbert and turned the meeting Chair over to her.

**8. ELECTION OF VICE-CHAIR FOR THE BOARD OF TRUSTEES FOR THE 2021/2022 SCHOOL YEAR**

Chair Fiona Gilbert called three times for nominations for the position of Vice-Chair of the Board of Trustees of the Rocky View School Division for the 2020/2021 school year.

Judi Hunter nominated Norma Lang.  
Norma Lang accepted the nomination.

A vote by ballot to elect a vice-chair was conducted.

Chair Fiona Gilbert declared Trustee Norma Lang Vice-Chair of the Board for the 2021/2022 school year.

**9. DESTRUCTION OF BALLOTS**

**#913-2021 MOTION BY TRUSTEE MELYSSA BOWEN:**

That the ballots for the election of chair and vice-chair be destroyed.

**CARRIED**

**10. APPOINTMENTS TO COMMITTEES AND BOARD REPRESENTATIVES**

**#914-2021 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees eliminates the RVC Joint Use/Reserves Agreement Committee.

**CARRIED**

**I. Board Committee Representatives**

**A. Teacher Employer Bargaining Association (TEBA)**

Chair Fiona Gilbert called for nominations or volunteers for a board representative to the Teacher Employer Bargaining Association.

Judi Hunter nominated Norma Lang.

Chair Fiona Gilbert declared Norma Lang as the Board representatives to the Teacher Employer Bargaining Association for the 2021/2022 term.

**B. Professional Leave Development Committee (PDLC)**

Chair Fiona Gilbert called for nominations or volunteers for two board representatives to the Professional Leave Development Committee.

Melyssa Bowen volunteered.  
Norma Lang volunteered.

Chair Fiona Gilbert declared Melyssa Bowen and Norma Lang as the Board representatives on the Professional Leave Development Committee for the 2021/2022 term.

**C. Alberta School Boards' Association (ASBA)**

Chair Fiona Gilbert called for nominations or volunteers for two board representatives to the Alberta School Board Association Zone 5.

Judi Hunter volunteered.  
Melyssa Bowen volunteered.

Chair Fiona Gilbert declared Judi Hunter and Melyssa Bowen as the Board representatives on the Alberta School Board Association Zone 5 for the 2021/2022 term.

**D. Inclement Weather**

Chair Fiona Gilbert called for nominations or volunteers for five board representatives (one per area) to the Inclement Weather Committee.

Shali Baziuk volunteered for the Chestermere area.  
Melyssa Bowen nominated Fred Burley for the Airdrie area.  
Norma Lang volunteered for the Crossfield/Katyrn/Beiseker area.  
Judi Hunter volunteered for the Bragg Creek/Springbank area.  
Fiona Gilbert volunteered for the Cochrane/Westbrook/Bears paw area.

Chair Fiona Gilbert declared Shali Baziuk, Fred Burley, Norma Lang, Judi Hunter and Fiona Gilbert as the Board representatives on the Inclement Weather Committee for the 2021/2022 term.

**E. School Council Meetings**

Chair Fiona Gilbert declared that all Trustees serve as Board representatives at school council meetings in their area. Chair Fiona Gilbert called for nominations or volunteers for two board representatives for the Rocky View Online High School (RVSO) and Rocky View Online Elementary Middle School (RVEMO) School Council meetings.

Shali Baziuk volunteered for the RVSO.  
Norma Lang volunteered for the RVEMO.

Chair Fiona Gilbert declared Shali Baziuk as the board representative for RVSO and Norma Lang as board representative for RVEMO for the 2021/2022 term.

**F. Springbank Park for All Seasons**

Chair Fiona Gilbert declared the Springbank Park for all Seasons Committee Board representative be Ward 5 Trustee Judi Hunter.

**G. RVS Adult Learning Advisory Board**

Chair Fiona Gilbert declared that the RVS Adult Learning Advisory Board will remain unfilled at this time.

**H. Cochrane Parks and Recreation**

Chair Fiona Gilbert declared the Cochrane Parks and Recreation Committee Board representative be Ward 6 Trustee Fiona Gilbert.

**I. Langdon Stakeholder Advisory Group**

Chair Fiona Gilbert declared the Langdon Stakeholder Advisory Group Board representative be Ward 2 Trustee Shelley Kinley.

**J. RVC Joint Use/Reserve Agreement**

Chair Fiona Gilbert called for nominations or volunteers for two board representatives to the RVC Joint Use/Reserve Agreement Committee.

Shelley Kinley volunteered.

Judi Hunter volunteered.

Chair Fiona Gilbert declared Shelley Kinley and Judi Hunter as the Board representatives on the RVC Joint Use/Reserve Agreement Committee for the 2021/2022 term.

**K. South Springbank Stakeholder Advisory Group**

Chair Fiona Gilbert declared the South Springbank Stakeholder Advisory Group Board representative be Ward 5 Trustee Judi Hunter.

**II. Board Committee Designates**

**A. Advocacy**

Chair Fiona Gilbert reported that as per the terms of reference of the Advocacy Committee, the Chair, one ASBA Zone 5 rep and one other trustee be the Board designates for the Advocacy Committee. Chair Fiona Gilbert called for nominations or volunteers to be the Board designates on the Advocacy Committee.

Melyssa Bowen volunteered as the Zone 5 rep.

Fred Burley volunteered.

Chair Fiona Gilbert declared Fiona Gilbert (Chair), Melyssa Bowen and Fred Burley to serve as the Board designates to the Advocacy Committee for the 2021/2022 term.

**B. Agenda Planning**

Chair Fiona Gilbert declared that as per the terms of reference for the Agenda Planning Committee, Chair Fiona Gilbert and Vice Chair Norma Lang be the Board designates for the Agenda Planning Committee for the 2021/2022 term.

**C. Appeals**

Chair Fiona Gilbert called for nominations or volunteers for three Board designates to the Appeals Committee.

Shelley Kinley volunteered.  
Todd Brand volunteered.  
Norma Lang volunteered.

Chair Fiona Gilbert declared Shelley Kinley, Todd Brand and Norma Lang be the Board designates to the Appeals Committee for the 2021/2022 term.

**D. ASBA**

Chair Fiona Gilbert reported that as per the terms of reference for the ASBA Committee, the two Zone 5 reps and one other trustee be the board designates to the ASBA Committee. Chair Fiona Gilbert called for nominations or volunteers for the remaining trustee Board designate position.

Shali Baziuk volunteered.

Chair Fiona Gilbert declared Judi Hunter, Melyssa Bowen and Shali Baziuk be the Board designates to the ASBA Committee for the 2021/2022 term.

**E. Audit**

Chair Fiona Gilbert reported that as per the terms of reference for the Audit Committee, one trustee from the previous year and one other trustee be board designates to the Audit Committee. Chair Fiona Gilbert called for nominations or volunteers for the other trustee Board designate position.

Judi Hunter nominated Norma Lang as the Trustee from last year.  
Judi Hunter volunteered.

Chair Fiona Gilbert declared Norma Lang and Judi Hunter be the Board designates to the Audit Committee for the 2021/2022 term.

**F. Board Planning**

Chair Fiona Gilbert reported that all Trustees are to be Board designates to the Board Planning Committee for the 2021/2022 term.

**G. Budget**

Chair Fiona Gilbert reported that all Trustees are to be Board designates to the Budget Committee for the 2021/2022 term.

**H. Expulsion**

Chair Fiona Gilbert called for nominations or volunteers for three Board designates to the Expulsion Committee.

Shali Baziuk volunteered.  
Shelley Kinley volunteered.  
Fred Burley volunteered.

Chair Fiona Gilbert declared Shali Baziuk, Shelley Kinley and Fred Burley be the Board designates to the Expulsion Committee for the 2021/2022 term.

**I. Labour Relations**

Chair Fiona Gilbert reported that as per the terms of reference for the Labour Relations Committee, the TEBA rep will be a board designate to the Labour Relations Committee. Chair Fiona Gilbert called for nominations or volunteers for the remaining two Trustee Board designate positions.

Norma Lang volunteered.  
Shali Baziuk volunteered.  
Judi Hunter volunteered.

Chair Fiona Gilbert declared Norma Lang, Shali Baziuk and Judi Hunter be the Board designates to the Labour Relations Committee for the 2021/2022 term.

#### **J. Policy**

Chair Fiona Gilbert called for nominations or volunteers for three Board designates to the Policy Development Committee.

Melyssa Bowen nominated Todd Brand.  
Melyssa Bowen volunteered.  
Fred Burley volunteered.

Chair Fiona Gilbert declared Todd Brand, Melyssa Bowen and Fred Burley be the Board designates to the Policy Development Committee for the 2021/2022 term.

#### **K. School Councils**

Chair Fiona Gilbert reported that as per the terms of reference for the School Councils Committee, the Vice Chair will be a board designate to the School Councils Committee. Chair Fiona Gilbert called for nominations or volunteers for the remaining three Board designate positions.

Judi Hunter volunteered Melyssa Bowen.  
Shelley Kinley volunteered.

Chair Fiona Gilbert declared Norma Lang, Melyssa Bowen and Shelley Kinley be the Board designates to the School Councils Committee for the 2021/2022 term, with one spot unfilled at this time.

#### **11. ADJOURNMENT**

Chair Fiona Gilbert adjourned the organizational Meeting at 10:22 a.m.

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Chair

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Secretary-Treasurer