



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD GENESIS PLACE – ROTARY ROOM  
800 EAST LAKE BLVD. NE  
AIRDRIE, ALBERTA**

**THURSDAY, OCTOBER 28, 2021**

---

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice Chair, Ward 4 Norma Lang  
Ward 1 Shali Baziuk  
Ward 2 Shelley Kinley  
Ward 3 Fred Burley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 5 Judi Hunter

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Larry Paul  
Director of Communications Tara de Weerd  
Communications Officer Ben Sherick

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 10:38 a.m.

**REGULAR BOARD MEETING AGENDA**

**#915-2021 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees approves the October 28, 2021, Regular Board meeting agenda as presented.

**CARRIED**

**MINUTES OF THE BOARD MEETING**

**#916-2021 MOTION BY TRUSTEE NORMA LANG:**

The Board of Trustees approves the minutes of the October 7, 2021, Regular Board meeting as circulated.

**CARRIED**

## **SUPERINTENDENT REPORT**

### **MODULAR REQUESTS**

#### **#917-2021 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees approves the submission to the Province for the additional 18 modular units in priority as outlined in the chart.

**CARRIED**

## **CHAIR REPORT/CORRESPONDENCE**

Chair Gilbert congratulated each trustee for being the chosen voice of their community to serve as a member of the 2021-2025 Board of Trustees. Chair Gilbert acknowledged and thanked each of the trustee candidates who put their name forward in the school board election in support of students, families, and locally elected school boards.

Chair Gilbert thanked the Board for their continued support for her in the role of Board Chair and congratulated Vice Chair Lang for being elected to serve as Vice Chair for the coming year. Chair Gilbert also thanked Trustee Baziuk for her service to the Board and division as Vice Chair for the past year.

## **BOARD COMMITTEE REPORTS**

### **PLANNING COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:**

The Board Planning Committee met on October 7<sup>th</sup> and received a high-level overview of the modular submission and the draft terms of reference for the Indigenous Advisory Committee. The committee recommended that these items be brought forward for the Boards consideration. The committee also had generative conversation on the proposed draft K-6 curriculum and recent changes to government public health protocols and restrictions.

## **TRUSTEE REPORTS** (submitted in writing)

### **Shelley Kinley, Ward Two Trustee:**

- Oct 21 Participated in Board Orientation
- Oct 25 Attended Sarah Thompson School Council meeting
- Oct 26 Participated in Board Orientation
- Oct 28 Participated in Organizational, Regular Board and Planning Committee Meetings

### **Todd Brand, Ward Three Trustee:**

- Oct 21 Participated in Board Orientation
- Oct 26 Participated in Board Orientation
- Oct 28 Participated in Board Organizational Meeting
- Oct 28 Regular Board meeting & Planning Committee meeting

### **Norma Lang, Ward Four Trustee:**

- Oct 7 Final Board meeting of the 2017-2021 Term of Office
- Oct 12 Crossfield and District Chamber of Commerce directors' meeting
- Oct 12&13 TEBA work on negotiations team
- Oct 14 TEBA 61 meeting

- Oct 19 BCS school council AGM and monthly meetings
- Oct 20 Inclement Weather meeting
- Oct 20 WGM Fall Band Concert
- Oct 21 New Board Orientation workshop
- Oct 21 WGM Annual Academic Awards Ceremony
- Oct 26 Board Orientation workshop

**Judi Hunter, Ward Five Trustee:**

- Oct 5 Attended installation of Indigenous Sculpture
- Oct 21 Orientation for new Board
- Oct 26 Orientation for new Board

**Fiona Gilbert, Ward Six Trustee:**

- Oct 7 Chaired Board and Planning Committee meetings
- Oct 12 Participated in ASBA draft curriculum feedback session
- Oct 13 Attended Fireside School Council meeting
- Oct 13 Attended Glenbow School Council meeting
- Oct 14 Attended Bow Valley High School Council meeting
- Oct 19 Attended RancheView School Council meeting
- Oct 2 Attended Elizabeth Barrett School Council meeting
- Oct 21 Participated in full day new Board orientation
- Oct 21 Attended CCA Council meeting
- Oct 25 Attended Manachaban School Council meeting
- Oct 26 Participated in full day new Board orientation

**NEW BUSINESS**

**INDIGENOUS ADVISORY COMMITTEE TERMS OF REFERENCE AND APPOINTMENTS**

**#918-2021 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves the Indigenous Advisory Committee Terms of Reference as attached.

**CARRIED**

Chair Fiona Gilbert reported that as per the terms of reference of the Indigenous Advisory Committee, the Chair or Vice-Chair and one other trustee be the Board designates for the Indigenous Advisory Committee. Chair Fiona Gilbert called for nominations or volunteers to be the Board designates on the Indigenous Advisory Committee.

Melyssa Bowen volunteered.  
 Fred Burley volunteered.  
 Fiona Gilbert volunteered as the position of Chair.

A vote to elect the committee members was conducted.

**#919-2021 MOTION BY TRUSTEE FRED BURLEY:**

The Board of Trustees appoints Fiona Gilbert and Melyssa Bowen to the Indigenous Advisory Committee.

**CARRIED**

## **STUDENT TRANSPORTATION COMMITTEE TERMS OF REFERENCE AND APPOINTMENTS**

### **#920-2021 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees refers the creation of the Student Transportation Committee and the Terms of Reference to the Planning Committee.

**DEFEATED**

### **#921-2021 MOTION BY TRUSTEE NORMA LANG:**

The Board of Trustees approves the creation of the Student Transportation Committee with the Terms of reference as attached.

### **#922-2021 MOTION BY TRUSTEE TODD BRAND TO AMEND THE TERMS OF REFERENCE:**

Area of Focus Section - item C:

To strike out the word "Policy" and replace with "Planning".

**CARRIED**

### **#923-2021 MOTION BY TRUSTEE TODD BRAND TO AMEND THE TERMS OF REFERENCE:**

Membership section:

To strike out a) and b) and insert with "all Trustees".

**DEFEATED**

### **#924-2021 MOTION BY TRUSTEE FIONA GILBERT TO AMEND THE TERMS OF REFERENCE:**

Membership section:

To strike out a) and b) and replace with "one rural Trustee, one urban Trustee and one other Trustee".

**DEFEATED**

### **VOTING ON MOTION #921-2021 MOTION BY TRUSTEE NORMA LANG:**

The Board of Trustees approves the creation of the Student Transportation Committee with the Terms of reference as amended.

**CARRIED**

Chair Fiona Gilbert reported that as per the terms of reference of the Student Transportation Committee, two trustees from rural wards and two trustees from urban wards be the Board designates for the Student Transportation Committee. Chair Fiona Gilbert called for nominations or volunteers to be the Board designates on the Student Transportation Committee.

Shali Baziuk volunteered.

Shali Baziuk nominated Shelley Kinley.

Judi Hunter nominated Norma Lang.

Fiona Gilbert volunteered.

### **#925-2021 MOTION BY TRUSTEE FIONA GILBERT:**

The Board of Trustees appoints Shali Baziuk, Shelley Kinley, Norma Lang and Fiona Gilbert to the Student Transportation Committee.

**CARRIED**

## **IN CAMERA**

### **#926-2021 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees moves into an in-camera meeting at 12:16 p.m.

**CARRIED**

Chair Fiona Gilbert recessed the meeting at 12:16p.m.  
Chair Fiona Gilbert reconvened the meeting at 12:25 p.m.

## **OUT OF IN CAMERA**

### **#927-2021 MOTION BY TRUSTEE SHALI BAZIUK:**

The Board of Trustees moves out of an in-camera meeting at 1:17 p.m.

**CARRIED**

## **ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 1:18 p.m.

---

Chair

---

Secretary-Treasurer