



## REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW

AIRDRIE, AB

**OCTOBER 22, 2020**

*10:00 a.m. Regular Board Meeting*

### AGENDA

1. Call to Order
2. Approval of Agenda
3. In Camera Meeting
4. Motions Arising from In Camera
5. Approval of Minutes
  - a) Regular Board Meeting – October 8, 2020
6. Superintendent's Report
7. Chair's Report/Correspondence
8. Committee Reports
  - a) Planning
  - b) Other
9. Trustee Reports
10. New Business
11. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



**SUPERINTENDENT'S REPORT**  
REGULAR MEETING OF THE BOARD OF TRUSTEES

**OCTOBER 22, 2020**

**AGENDA**

1. 2021/2022 Modular Request Submission

**ACTION**

Directive

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a small star-like mark above the final letter.

Greg Luterbach  
Superintendent of Schools

# DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

**Item:** 2021-22 Modular Classroom Planning

**Date of Meeting:** October 22, 2020

**Background:**

Alberta Education requires school divisions across the province to review their accommodation needs to determine the demand for additional modular units. The submission for modular units is expected to be submitted to Alberta Education for their consideration by November 1, 2020.

Rocky View Schools (RVS) typically receives a letter from Alberta Education regarding the approval of requested modular units within four months of the request.

**Current Status:**

Though enrolment at RVS declined this year the need for modular units continues. This year the need is greatest at the high school level.

The following are schools requiring additional modular units for the 2021-22 school year (Table 1).

Priority	School	Municipality	Number of Modular Units	Explanation	2019	2020	2021
1.	Bow Valley	Cochrane	7 units	Bow Valley School's enrolment is increasing. These units are required to accommodate this growth. Even if addition is approved through capital budget, these units will still be required to accommodate students during construction.	97%	107%	119%
2.	Bert Church	Airdrie	6 units	Enrolments continue to increase.	101%	109%	114%
3.	WH Croxford	Airdrie	4 units	Enrolments continue to increase.	88%	98%	106%
4.	Manachaban	Cochrane	4 units	In 2019-20 school year a decision was made to make changes to accommodation boundaries and grade structure in Cochrane. It was understood at that time, Manachaban School would require modular units to accommodate students.	88%	93%	115%
			<b>21 Units</b>				

# DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

The following is a table showing location of 'extra' modular units at school and the schools in which they could be relocated (Table 2):

Giving School	Accepting School	Number of Modular Units	Explanation
Indus	Bow Valley	4 units	Modernization of Indus to be complete June 2021. Temporary accommodation of students in modular units will no longer be required. This will reduce Bow Valley projection to ~106%.
Prince of Peace	Bow Valley	2 units	Enrolments at Prince of Peace are decreasing. Two modular units can be relocated to accommodate growth at Bow Valley.
Westbrook	Manachaban	2 units	Two units were removed from 'Old' Westbrook School, which were not required for the new school. These units are older units which connect well on the north side of Manachaban School.
		<b>8 units</b>	

Additional Relocation (Table 3):

Giving School	Accepting School	Number of Modular Units	Explanation
Indus	Manachaban	<b>1 washroom unit</b>	Washroom unit at Indus is no longer required. Location for unit is being reviewed.

### Summary:

The number of modular units required at the different schools is twenty-one (21) units; fortunately, RVS has eight (8) units which can be relocated to meet some of this need. Having these eight (8) units reduces the need for new units from the province from twenty-one (21) to thirteen (13).

New Modular Unit Priority list, taking into consideration the relocation of existing units (Table 4):

Priority	School	Number of Modular Units	Explanation for Priority
1.	Bert Church	6 units	Bert Church will be at 114% in 2021.
2.	Manachaban	2 units	Manachaban will be ~110% utilized with the two relocated units. Will require the additional units.
3.	WH Croxford	4 units	WH Croxford projected to be 106% utilized in 2021 and to be 113% in 2022.
4.	Bow Valley	1 unit	The six units brings the utilization to 100% in 2021.
		<b>13 units</b>	

# DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

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## **Alternatives:**

### **Alternative I:**

That the Board of Trustees approves the submission to the province for thirteen (13) units in priority as outlined in Table 4 and nine (9) modular unit relocations as outlined in Table 2 and 3.

### **Alternative II:**

That the Board of Trustees approves the submission to the province for thirteen (13) units in different priority than outlined in Table 4 and nine (9) modular unit relocations in different priorities than outlined in Table 2 and 3.

### **Alternative III:**

That the Board of Trustees directs administration to pursue an alternate course of action.

## **Recommendation:**

That the Board of Trustees approves the submission to the province for thirteen (13) units in priority as outlined in Table 4 and nine (9) modular unit relocations as outlined in Table 2 and 3.

# DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS



## Bow Valley High School

Year	Enrolment	Utilization Rate
2019	739	97%
2020	816	107%
2021	913	119%

Capacity: 784

Recommendation is to add seven units; six units will bring the utilization to 100%. Enrolment at Bow Valley continues to increase.

## Bert Church High School

Year	Enrolment	Utilization Rate
2019	1085	101%
2020	1172	109%
2021	1235	114%

Capacity: 1113

Recommendation is to add six units; six units will bring the utilization to below 100%.

## WH Croxford School

Year	Enrolment	Utilization Rate
2019	999	91%
2020	1101	101%
2021	1201	109%

Capacity: 1174

Recommendation is to add four units; four units will bring the utilization to below 100%.

Notes: WH Croxford is a P3 school.

## Manachaban School

Year	Enrolment	Utilization Rate
2019	419	88%
2020	442	93%
2021	550	115%

Capacity: 480

Recommendation is to add 4 units. This will enable school to be ~90% utilized; review annually to determine if additional are required.

## Prince of Peace School

Year	Enrolment	Utilization Rate
2019	421	82%
2020	378	82%
2021	355	86%

Capacity: 514 (2019); 471 (2020); ~421(2021)

Note: Utilization rate =  $\frac{[(\text{Kindergarten Enrolment} - \text{Severe Disability Kindergarten Students}) * 0.5 + (\text{Severe Disability Kindergarten Students}) * 3 * 0.5 + (\text{Grades 1-12} - \text{Severe Disability grades 1 to 12 Students}) + (\text{Severe Disability grades 1 to 12 Students}) * 3]}{\text{Capacity}}$