



The Board of Trustees of Rocky View Schools values the Alberta School Council Association (ASCA) as an organization that provides benefit to our school councils through education, professional development, and networking with school councils across the province. In an effort to encourage school councils to attend the ASCA Conference & General Meeting held annually each spring, the Board has allocated funds to support school council members in attending the event.

Application guidelines:

School councils can apply for funding for council members to attend the ASCA Conference/AGM to a maximum of \$1,000 per attendee or \$2,000 per school council. The council will determine how the funding will be split amongst attendees (with no single attendee receiving more than their full costs to a maximum of \$1,000).

Funding shall only be utilized to offset the cost of registration, accommodation, or travel.

School councils can also seek funding support to support attendance at the ASCA Conference/AGM from other sources.

The application form below must be signed by the school council chair and the school Principal. A scanned copy of the form is to be submitted to SuptOffice@rockyview.ab.ca prior to the deadline.

Requests from School Councils for ASCA conference attendance funding will be adjudicated by members of the Board of Trustees.

Priority will be given to individuals who have not previously received funding.

Deadline for school councils to request funding is available on the attached application. Funding decisions will be communicated to school councils directly. Late applications will be considered if there are funds remaining. Funds will be distributed by way of reimbursement and attendees being supported will be sent further instruction for this process.

ASCA Conference/AGM attendees supported through these funds must report back to their council about the event. The council must include specific mention in their annual school council report (see Administrative Procedure 110 – School Councils) about the ASCA conference/AGM.



School Council ASCA Support

AF 110
01/2024

Please fill out one form per applicant. Ensure form is complete and signed by School Council Chair and School Principal. If application is approved, funds will be distributed by way of reimbursement (itemized receipts are required).

Application Deadline: March 8, 2024

Fund allocation: March 15, 2024

First Name:		Last Name:	
Phone Number:		Email Address:	
School:		Council Position:	
Have you attended the ASCA Conference/AGM before?			
Indicate total amount of funds requested up to \$1000 per person, to a maximum of \$2000 per school council. \$			
ITEMIZED ESTIMATE COST:			
Registration: \$	Hotel: \$	Mileage: <i>(can submit either as gas receipt or kms)</i>	

AUTHORIZED SIGNATURES

Council Chair: _____ Date: _____
 Principal: _____ Date: _____

Reference:

- AP110 School Councils