



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, SEPTEMBER 24, 2020**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-Chair, Ward 1 Shali Baziuk  
Ward 2 Patty Sproule  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 3 Jim Forrest  
Ward 4 Norma Lang  
Ward 5 Judi Hunter

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Larry Paul  
Director of Communications Tara de Weerd  
Communications Officer Erlene Gococo

**RECORDER:**

Executive Assistant Jennie Thompson

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 10:07 a.m.

**REGULAR BOARD MEETING AGENDA**

**#676-2020 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees approves the September 24, 2020, Regular Board meeting agenda as presented.

**CARRIED**

**MINUTES OF THE BOARD MEETING**

**#677-2020 MOTION BY TRUSTEE JIM FORREST:**

The Board of Trustees approves the minutes of the September 10, 2020, Regular Board meeting as circulated.

**CARRIED**

## **SUPERINTENDENT'S REPORT**

### **SCHOOL STARTUP UPDATE**

The Board of Trustees acknowledges receipt of the School Startup Update as presented.

Colette Winter joined the meeting at 10:43 a.m.

### **NORTHCOTT PRAIRIE SCHOOL OPENING**

The Board of Trustees acknowledges receipt of the Northcott Prairie School Opening as presented.

Colette Winter left the meeting at 11:13 a.m.

Chair Fiona Gilbert recessed the meeting at 11:13 a.m.

Chair Fiona Gilbert reconvened the meeting at 11:18 a.m.

## **CHAIR REPORT/CORRESPONDENCE**

The Board held the Organizational Meeting earlier today and elected a Chair, Vice Chair and populated the 2020/2021 board committees and representative appointments. Chair Gilbert extends congratulations to Trustee Baziuk on being elected to the role of Vice Chair for the 2020/2021 year, and sincerely thanks Trustee Bowen for her work and commitment to the board and to the role of Vice Chair this past year. Chair Gilbert also thanks trustees for their commitment to the work of the Board by taking on the additional responsibilities of serving on various committees, and for their continued support for her in her role as Board Chair for this coming year. Together, the Board of Trustees is committed to good and effective governance and the continuous improvement of our system for the betterment of Rocky View Schools students and staff, communities and constituents.

## **BOARD COMMITTEE REPORTS**

### **POLICY COMMITTEE REPORT FROM TRUSTEE TODD BRAND:**

The Policy committee met on September 15, 2020 and reviewed several existing policies. The committee is bringing forward recommendations to update legal references on 12 policies and rescind one existing policy for the Board's approval.

### **#678-2020 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees rescind Board Policy 20 – Emergency Closure of Schools and School Programs at Off Site Facilities and directs the Superintendent to develop one or more administrative procedures to define RVS practices for the emergency closure of schools.

**DEFEATED**

### **#679-2020 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees rescind Board Policy 20 – Emergency Closure of Schools and School Programs at Off Site Facilities and replace it with the attached new Board Policy 20 – Inclement Weather and directs the Superintendent to adjust associated administrative procedures to be in alignment with the new policy.

### **#680-2020 MOTION BY TRUSTEE TODD BRAND TO AMEND THE PROPOSED BOARD POLICY:**

In section 1.3, strike the words "appointed local area Trustee, and the"

Trustee Jim Forrest requested a recorded vote.

In Favour  
Todd Brand  
Shali Baziuk  
Judi Hunter  
Fiona Gilbert

Opposed  
Melyssa Bowen  
Patty Sproule  
Norma Lang  
Jim Forrest

**DEFEATED**

**#681-2020 MOTION BY TRUSTEE PATTY SPROULE TO AMEND THE PROPOSED BOARD POLICY:**

Change section 1.3 to read:

The decision to close one or more schools, will be made by 5:30 a.m. by the Superintendent or designate after consultation with designated Principals and Trustees.

**CARRIED**

**VOTING ON MOTION #679-2020 AS AMENDED:**

The Board of Trustees rescind Board Policy 20 – Emergency Closure of Schools and School Programs at Off Site Facilities and replace it with the amended new Board Policy 20 – Inclement Weather and directs the Superintendent to adjust associated administrative procedures to be in alignment with the new policy.

Melyssa Bowen requested a recorded vote.

In Favour  
Patty Sproule  
Fiona Gilbert  
Shali Baziuk  
Jim Forrest  
Judi Hunter

Opposed  
Todd Brand  
Melyssa Bowen  
Norma Lang

**CARRIED**

Chair Fiona Gilbert recessed the meeting at 12:55 p.m.  
Chair Fiona Gilbert reconvened the meeting at 1:32 p.m.

Patty Sproule rejoined the meeting at 1:34 p.m.

**#682-2020 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees approves updating policies 1, 10, 14, 15, 16, 17, 18, 19, 21, 22, 23, and 25 as attached.

**CARRIED**

**ADVOCACY COMMITTEE REPORT FROM TRUSTEE PATTY SPROULE:**

The Advocacy committee met several times from May through early September to update and revise the Board's advocacy priorities which they are bringing forward today for the Board's approval.

**#683-2020 MOTION BY TRUSTEE PATTY SPROULE:**

The Board of Trustees approves the updated Board Advocacy Priorities as presented.

**#684-2020 MOTION BY JIM FORREST TO AMEND THE PROPOSED ADVOCACY PRIORITIES:**

Add the word "diversity" to the item *Student Health and Wellness*, so that the item reads:

Additional supports need to be provided both provincially across ministerial departments and locally through community policies, Family and Community Support Services and not-for-profit organizations, to support the increasing number, complexity and diversity of student needs.

**CARRIED**

**VOTING ON MOTION #683-2020 AS AMENDED:**

The Board of Trustees approves the updated Board Advocacy Priorities as amended.

**CARRIED**

**PLANNING COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:**

The Planning Committee met on September 10, 2020. Agenda items included discussion on trustee interest for 2020/2021 committees, an overview of the Board self-evaluation process for this year, clarification on communication protocols for RVS in light of COVID-19 and a high level review of the recent work of the Policy and Advocacy Committees.

**TRUSTEE REPORTS** (submitted in writing)

**Patty Sproule, Ward Two Trustee:**

Sep 10 Participated in Board and Planning Meetings  
Sep 10 Attended Chestermere World Suicide Prevention Candlelight Walk  
Sep 15 Participated in Langdon Joint Use Site Committee Meeting  
Sep 15 Attended Chestermere High School Council Meeting  
Sep 17 Attended ASBA Special General Meeting  
Sep 23 Participated in Chestermere Mental Health Coalition Meeting  
Sep 24 Participated in Board/Organizational/Planning Meetings

**Todd Brand, Ward Three Trustee:**

Sep 14 Participated in Coopers Crossing School Council meeting  
Sep 15 Chaired Policy Committee meeting  
Sep 17 Attended ASBA Special General meeting  
Sep 17 Participated in Muriel Clayton School Council meeting

**Jim Forrest, Ward Three Trustee:**

- Jul 29 Participated in a School Councils meeting (via Zoom)
- Aug 06 Participated in a Special Board Planning (via Zoom)
- Aug 10 Participated in a School Councils Committee meeting (via Zoom)
- Aug 20 Participated in a Special Board meeting and Planning Committee meeting (via Zoom)
- Aug 25 Participated in a Special meeting of the board (via Zoom)
- Aug 27 Attended a Joint Board/School Council meeting (via Zoom)
- Sep 01 Participated in a School Councils Committee meeting (via Zoom)
- Sep 04 Participated in a School Councils Committee meeting (via Zoom)
- Sep 08 Attended Ralph McCall's School Council meeting (via Zoom)
- Sep 10 Attended a regularly scheduled Board and Planning meeting (In-person)
- Sep 15 Attended R.J. Hawkey's School Council meeting (via Zoom)
- Sep 17 Attended an ASBA Special Meeting (In-person)
- Sep 17 Attended Bert Church School Council (via Zoom)
- Sep 22 Attended Meadowbrook School Council (via Zoom)

**Norma Lang, Ward Four Trustee:**

Verbal Update: Real issue in smaller communities with access to COVID testing. Encourage the Board to draw attention to the issue with our municipal partners.

- Sep 10 Participated in the regular board and planning committee meetings at the Ed Centre
- Sep 12 Helped out with the WGM Band bottle drive
- Sep 14 Participated in a TEBA 61 Board meeting on Zoom
- Sep 15 Attended the Beiseker Community School Council meeting on Zoom
- Sep 16 Attended the Crossfield Elementary School Council meeting via Zoom
- Sep 17 Attended with the board a special meeting of ASBA at the Ed Centre (via Zoom)
- Sep 21 Visited a field trip of the RVS Farm program at the Crossfield Garden of Hope
- Sep 22 Participated in a TEBA Board of Directors meeting in Edmonton
- Sep 22 Attended the Crossfield Municipal By-Election Candidates Forum

**Judi Hunter, Ward Five Trustee:**

- Sep 10 Attended Board Meeting
- Sep 14 Tour of Banded Peak School
- Sep 17 Attend ASBA Meeting
- Sep 22 Participated in Elbow Valley School Council Meeting
- Sep 23 Participated in Banded Peak School Council Meeting

**Fiona Gilbert, Ward Six Trustee:**

- Jul 9 Participated in Planning Committee meeting
- Jul 21 Participated in School Councils Committee meeting
- Jul 30 Participated in provincial zoom meeting with Minister of Education
- Aug 6 Chaired Planning Committee meeting
- Aug 10 Participated in School Councils Committee meeting
- Aug 14 Participated in provincial Board Chairs meeting hosted by ASBA
- Aug 20 Chaired Planning Committee meeting
- Aug 25 Chaired Planning Committee and Special Board meetings
- Aug 27 Hosted Joint Board School Councils meeting
- Aug 31 Participated in provincial Board Chairs meeting hosted by ASBA
- Aug 31 Participated in Agenda Planning Committee meeting
- Sep 1 Participated in School Councils Committee meeting
- Sep 4 Chaired ASBA Zone 5 monthly meeting and RVS Zone 5 Committee meeting
- Sep 8 Participated in ASBA Zone Chairs meeting

- Sep 8            Attended via Zoom Mitford School Council meeting
- Sep 9            Attended via Zoom part of Fireside School Council meeting
- Sep 9            Attended via Zoom part of Glenbow School Council meeting
- Sep 10           Chaired Board and Planning Committee meetings
- Sep 10            Attended via Zoom BVHS School Council meeting
- Sep 14            Participated in Agenda Planning Committee meeting
- Sep 14            Attended via Zoom CHS School Council meeting
- Sep 15            Participated in Policy Committee
- Sep 15            Attended via Zoom RancheView School Council meeting
- Sep 16            Attended via Zoom Elizabeth Barrett School Council meeting
- Sep 22            Attended Cochrane Parks and Recreation Committee meeting

**NEW BUSINESS**

There was no new business to report.

**IN CAMERA**

**#685-2020 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees moves into an in-camera meeting at 1:53 p.m.

**CARRIED**

**OUT OF IN CAMERA**

**#686-2020 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board of Trustees moves out of an in-camera meeting at 2:36 p.m.

**CARRIED**

**ITEMS FROM IN CAMERA:**

**LANGDON HIGH SCHOOL JOINT USE AGREEMENT WITH ROCKY VIEW COUNTY**

**#687-2020 MOTION BY TRUSTEE PATTY SPROULE:**

The Board of Trustees approves the Langdon High School Joint Use Agreement as presented, and as shown in Appendix A.

**CARRIED**

**ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 2:38 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer