



REGULAR MEETING OF THE BOARD OF TRUSTEES

RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, AB

SEPTEMBER 10, 2020

10:00 a.m. Regular Board Meeting

AGENDA

1. Call to Order
2. Approval of Agenda
3. In Camera Meeting
4. Motions Arising from In Camera
5. Approval of Minutes
 - a) Regular Board Meeting – June 18, 2020
 - b) Special Board Meeting – August 20, 2020
 - c) Special Board Meeting – August 25, 2020
6. Superintendent's Report
7. Chair's Report/Correspondence
8. Committee Reports
 - a) Other
9. Trustee Reports
10. New Business
 - a) Notice of Organizational Meeting – September 24, 2020
11. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



SUPERINTENDENT REPORT

REGULAR MEETING OF THE BOARD OF TRUSTEES

SEPTEMBER 10, 2020

AGENDA

ACTION

- | | | |
|----|---|-------------|
| 1. | Capital Maintenance Renewal Projects Update | Information |
| 2. | Westbrook School Opening Update | Information |
| 3. | School Re-entry Update | Information |

A handwritten signature in black ink, appearing to read "Greg Luterbach".

Greg Luterbach
Superintendent of Schools



INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Capital Maintenance and Renewal Projects Update

Date of Meeting: September 10, 2020

Background:

On June 4, 2020 an information item was brought forward to the Board. This item outlined the funding and criteria for Capital Maintenance and Renewal Projects as announced by the Minister on April 9, 2020.

Rocky View Schools (RVS) received approval for 18 projects totaling \$6,700,000 on May 21, 2020. A summary of these projects can be found in Appendix A.

Following the June 4, 2020 update to the Board, Alberta Education informed school divisions that all CMR projects needed to be capital in nature.

Current Status:

The bids (tenders) for some CMR projects came in lower than originally estimated. This has allowed RVS to add projects, with Alberta Education approval, in order to fully utilize the approved funding allocation. To meet the capitalization requirement of CMR projects, staff have been working with Alberta Education to shift previously approved projects between the CMR and IMR lists. These changes are reflected on the list shown in Appendix B. Alberta Education has approved the IMR and CMR project changes.

Given some concerns about project timing, Alberta Education was asked “will funding be rescinded if projects are not complete by the end of October?”. Their answer was twofold:

- Projects that have not commenced by October may be cancelled following the October report.
- Projects that are underway will be considered on a case-by-case basis.

The goal is to complete all projects by the original October completion date; however, given the tight timeline some projects may continue beyond that date. Rocky View Schools will inform Alberta Education around project status and will seek approval to extend the funding date if needed.

The current status of all projects is listed in Appendix B. Most of the projects just getting underway now, are those that were added later in the process.

Future Direction:

Staff will continue to work with the consultants and contractors. Rocky View Schools will remain in contact with Alberta Education on the status of each project and ensure that funding remains in place to complete all the approved projects. Monthly updates will be provided to the Board.



INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Recommendation:

The Board of Trustees acknowledges receipt of the Capital Maintenance Renewal Projects Update as presented.



INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Appendix A

The Rocky View School Division CMR Eligible Projects		
Eligible Projects		CMR Allocation
The Rocky View School Division	18	\$6,700,000
Asphalt Paving	2	\$400,000
Building Management System Controls	1	\$200,000
Change room Update	1	\$200,000
CO/Water Leak/Temp Monitoring	1	\$600,000
Complete Roof Replacement	2	\$2,500,000
Fire Panel	1	\$200,000
Lagoon Decommissioning	1	\$600,000
Lighting Upgrade	1	\$200,000
Mechanical Upgrade	1	\$200,000
Parking Lot Lighting Upgrade	1	\$300,000
Portable Roof Replacement	1	\$100,000
Replace Copper lines in ceiling, LED Lights, Ceiling grid	1	\$400,000
Roof Section Replacement	2	\$400,000
School Demolition	1	\$300,000
Security System	1	\$100,000



INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Appendix B

CMR STIMULUS FUNDING MONTHLY REPORT					
Jurisdiction:	The Rocky View School Division				
Report as of:	Totals up to Aug 31 2020				
Approved Allocation:	\$ 6,700,000				
Project Name	Project Description	Estimated Budget	Project Expenditures to Date	Number of Jobs Created	Additional Comments
01 - George McDougall High	Mechanical Upgrades	\$ 200,000.00	\$147,989.10	12	90% completion
05 - Beiseker Community	Mechanical Room Upgrades	\$ 850,000.00	\$686,544.20	27	80% Completion
06 - Muriel Clayton Middle	Portable Roof Replacement	\$ 110,000.00	\$0.00	11	35% Complete
06 - Muriel Clayton Middle	Rebuild 2 Make Up Air Units	\$ 60,000.00	\$ 471.68	3	95% Completion
08 - Chestermere High School	Asphalt Paving	\$ 300,000.00	\$ 3,556.00	2	Contractor selected - Starting in September
08 - Chestermere High School	Replace 3 Make Up Air Units	\$ 380,000.00	\$ 20,166.41	6	95% Completion
08 - Chestermere High School	Water System Upgrade	\$ 110,000.00	\$ 335.26	2	95% Completion
09 - Cochrane High	Boiler Replacements	\$ 600,000.00	\$504,501.20	14	95% Completion
15 - Springbank Middle	Asphalt Paving	\$ 100,000.00	\$130,217.70	2	100% Complete
17 - Westbrook School	School Demolition	\$ 634,000.00	\$442,434.11	8	100% Complete
23 - Springbank Community High	Roof Replacement	\$ 540,000.00	\$202,368.20	8	70% Completion
23 - Springbank Community High	Reroof Portables Sections 26, 27, 28, 29, 30, 31, 32	\$ 85,000.00	\$ 80,602.43	4	100% Completion
25 - W.G. Murdoch	Dust Collector Replacement	\$ 110,000.00	\$ 0.00		To start September
25 - W.G. Murdoch	Boiler Replacements	\$ 550,000.00	\$493,196.50	16	90% Completion
28 - Bert Church High	Roof Replacement	\$1,250,000.00	\$462,463.70	15	95% Completion
29 - Meadowbrook School	Building Management System Controls Upgrade	\$ 110,000.00	\$ 50,219.90	4	75% Completion



INFORMATION ITEM

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

29 - A.E. Bowers Elementary	Boiler Replacements	\$ 300,000.00	\$269,312.10	6	100% Complete
30 - A.E. Bowers Elementary	Roof Replacement	\$ 41,000.00	\$ 0.00	3	20% Completion
31 - Banded Peak	Roof Replacement	\$ 370,000.00	\$ 0.00	7	50% Completion
Total Expenditure to Date: \$ 3,494,378					
Funds Remaining: \$ 3,205,622					
Percentage of approved Funds Spent to Date: 52.15%					

INFORMATION ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: School Re-entry Update

Date of Meeting: September 10, 2020

Background:

On March 15, 2020 the Government of Alberta suspended all classes throughout Alberta as a result of the COVID-19 pandemic. At that time, RVS staff and students pivoted to at-home learning. On April 30, 2020 government announced that classes would remain suspended for the rest of the 2019/20 school year and that at-home learning would continue until the end of June. On June 10, 2020 government announced three potential scenarios that schools could operate under in 2020/21 and stated that the desire was for schools to open in the fall under scenario 1. In late June, RVS surveyed parents, students and staff to gather information to shape RVS' re-entry plans.

On July 9, 2020 RVS released detailed re-entry plans for each of the three scenarios to the public. Scenario 1 and 2 plans have been updated repeatedly throughout August and into early September.

On July 20, 2020 the Alberta Government announced that schools would re-open under scenario 1. Other important updates from government occurred on August 4th with the announcement of mandatory masking for students in grades 4-12 and staff in select circumstances and then updated scenario 1 guidance on August 20.

RVS asked families to indicate their intentions for their children starting August 14th. RVS presented options including returning for in-class instruction, homeschooling with RVS, and a new online learning option. By August 24th we received the intentions for about 19,000 students. For those we did not hear from, we assumed they would be returning for in-class instruction.

In August, the Board approved an adjustment to the 2020/21 school calendar requiring all schools to use Sept. 2, 3 and 4 as staggered entry days. This provided the opportunity for all schools to have smaller groups to walk students through various new safety protocols including school entry and exiting, traffic flow, accessing washrooms, riding the bus, and others.

RVS has kept families and communities informed throughout the summer through various letters (June 16, July 10 and 22, August 7, 14, 21, and 28). Schools were required by August 28th to provide their school daily practices template along with information about staggered entry and which cohort the students would be in should we have to go into scenario 2. Families choosing homeschooling and online have had additional communication by RVS through their designated schools.

INFORMATION ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Current Status:

In-class instruction

RVS is anticipating approximately 22,500 students returning for in-class instruction this fall. Numbers will be finalized over the weeks to come. This represents just over 85% of our projected student population for 2020/21. Staggered entry on Sept. 2, 3 and 4th was very well received by school staff. It provided an opportunity to field test some of the new procedures put in place at schools. In the classroom, it created an opportunity to get to know students at a deeper level. Parents seemed to understand the intent and were supportive of the opportunity for their children to re-enter school in smaller groups.

Administration is still in the process of hiring additional daytime caretakers to support additional cleaning and sanitizing. While we hire and onboard additional temporary caretaking staff, we are using contractors, adding hours to some part-time staff and shifting our resources to address the increased cleaning needs.

RVS Online Learning

RVS will have just over 3,000 students in our RVS Online Learning option this fall (11% of projected enrolment). It has been a massive logistical challenge to create these offerings, assign students, shift teaching staff. The trickle-down effect has required schools to reschedule their in-class learners now that online students and staff have been shifted. At the grade 1-8/9 level, we have about 8 or 9 online homerooms for each grade. Given the number of student requests, we are able to offer French Immersion online at all grade levels (grade 1 – 12) and faith-based programming online for grades 1 – 9. Grade 9/10 to 12 timetables and staffing have been shifted to reflect those requesting to go online.

On Sept. 2, 3 and 4th online teachers engaged in a series of professional learning activities to prepare them for the RVS approach being used in RVS Online Learning. Dedicated staff have been assigned to support the 120 or so online teachers. Online teachers are reaching out to students on Sept. 4th in anticipation of their first day of online classes as of Sept. 8. Additional information about RVS' Online Learning offerings were shared with online families and posted to our website on Sept. 2.

We are now in the process of looking at those requesting changes to their earlier intentions. This is being done centrally on a case-by-case basis via the Schools department. It is likely that all requests will not be able to be accommodated. The beginning of February will be the time that students can choose to return to in-class instruction or move to online instruction.

INFORMATION ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Personal Protective Equipment

RVS began the procurement of various personal protective equipment and sanitizing equipment starting in June of 2020 in anticipation of the fall. Those resources were supplemented with the Government of Alberta provided resources in August. It has been a massive team effort with resources described in the scenario 1 document (temporary masks, reusable masks, face shields, gloves, gowns, caps, plexiglass barriers, signage, sanitizers, wipes, etc.) being paid for centrally and provided to schools. A few items remain back ordered but alternative plans were made to address those items yet to arrive. Like other efforts, it was a massive undertaking with many individuals working well into evenings and weekends in order to get these resources to their required location. Once at the school, the school staff needed to get the items to the required location, in the required quantities, etc. This too was a massive logistical challenge.

Enrolment numbers

We have had about 2-3 times the usual number of homeschoolers with RVS. The number of homeschool students registered with RVS will be about 250 (or 1% of the projected enrolment). We have added some additional teaching staffing to support those families. They have been provided with the information required to register as an RVS homeschool family.

Based on feedback from the intentions form, we anticipate about 500 students will be either pass on / delay kindergarten, as it is not mandatory, or will be leaving RVS for educational opportunities offered elsewhere. This will constitute under 2% of our projected 2020/21 student enrolment.

Planning

Administration continues to monitor and adjust the re-entry plans in light of the latest decisions and information. While some activities are currently not supported, those will be reviewed routinely in light of the latest information and guidance from the province. Question and answer pages on RVS' website continue to be updated and remain a strong source of information.

Appreciation

Administration is so very appreciative for all our the RVS staff who have demonstrated resilience, dedication and commitment to a successful school re-entry for our students. All departments and all staff have been instrumental in getting us to this point. We recognize that we will face challenges throughout the year and that everything will not be perfect. Our RVS staff rise to any and all challenges.

We appreciate our students and families who had to make some challenging decisions as they looked at the various options for how they could engage in learning this year. We look forward to serving them throughout 2020/21.

INFORMATION ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Future Direction:

The year ahead will require all of us to constantly be monitoring the situation and be willing to review previous decisions in light of new information and shifting landscapes. Some jurisdictional, departmental and school initiatives will remain on hold as our focus is on supporting students and staff getting off to a great start to the school year. We will need to support our staff as we work through new challenges. Patience and understanding will be critical moving forward.

In the coming weeks, administration will bring options for the Board to consider related to the recently announced \$9.3 million resulting from the federal government's Safe Return to Class funding.

Recommendation:

The Board of Trustees acknowledges receipt of the School Re-entry Update as presented.



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September 10, 2020

The Rocky View School Division
Attn: All RVS Trustees
2651 Chinook Winds Drive SW
Airdrie, AB T4B 0B4

Hand Delivered

Re: Notice of Organizational Meeting: The Board of Trustees of Rocky View Schools

To All Rocky View School Division Trustees:

The appendix of the Education Act (Regulation 82/2019) outlines in article 1(2) that “The secretary of the board must give notice of the organizational meeting to each trustee as if it were a special meeting”. This letter serves as notice for the 2020-2021 organizational meeting.

The meeting is schedule for 9:30 a.m. on Sept. 24, 2020 in the Wildrose meeting room at the Education Centre. A board meeting will immediately follow the organizational meeting.

If you have questions or concerns, please do not hesitate to call me at 403.945.4008, or e-mail me at lpaul@rockyview.ab.ca.

Yours very truly,

Larry Paul
Associate Superintendent of
Business and Operations

LP/sd

CC Greg Luterbach, Superintendent of Schools