

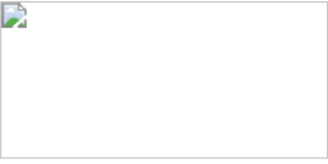
Expense Reimbursement Authorization

Attached Documents

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEE EXPENSE REIMBURSEMENT FORM

Task ID - Created 07-Mar-2022 12 21.28 PM - By Shali Baziuk - Processed 07-Mar-2022 12 21.28 PM - By Shali Baziuk

 Rocky View Schools																																																																																																																																																																																																																																																																																																																																																					
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Enter GL Coding / Tax Amounts:

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
		68.64	1	3.27
		42.64	1	2.03
Total Without Taxes				105.98
Tax Total				5.30
Total With Taxes				111.28

GL DISTRIBUTION ENTRY WITH APPROVAL

Task ID - Created 07-Mar-2022 12 21.28 PM - By Shali Baziuk - Processed 08-Mar-2022 06 55.19 AM - By Norma Lang

Action Taken: No Objection

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
		68.64	1	3.27
		42.64	1	2.03
Total Without Taxes				105.98
Tax Total				5.30
Total With Taxes				111.28

Comment:

ACCOUNTS PAYABLE CLERK SECTION

Task ID Created 08-Mar-2022 06 55.19 AM - By Norma Lang - Processed 10-Mar-2022 01 03.47 PM - By Jenelle Weisgarber

Action Taken: Approve Expense

Period: 202207

Vendor Number: - Baziuk, Shali

Invoice Number:

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
		68.64	1	3.27
		42.64	1	2.03
Total Without Taxes				105.98
Tax Total				5.30
Total With Taxes				111.28