

Purpose/Background

A teacher may appeal his/her teaching assignment when he/she believes the demands of the assignment are excessive. Appeals are best resolved at the school level.

Procedures

1. All matters pertaining to such appeals shall be dealt with in a confidential, fair and objective manner.
2. At each level of appeal, those hearing the appeal shall gather additional information as needed to make an informed decision.
3. Teachers and principals are encouraged to resolve assignment differences at the local level through mutual discussion.
4. When a teacher believes the demands created by his/her teaching assignment are excessive, the teacher may appeal in writing to the Principal who will hear the appeal and respond in writing within five (5) working days from receipt of the appeal letter.
5. Should the teacher be in disagreement with the decision of the Principal, the teacher may appeal in writing to the Associate Superintendent responsible for the school in which the teacher works, who will review the appeal and respond in writing within five (5) working days from receipt of the appeal letter.
6. Should the teacher be in disagreement with the decision of the Associate Superintendent, the teacher may appeal in writing to the Superintendent who will review the appeal and respond in writing within five (5) working days from receipt of the appeal letter.

Reference:

- School Act Section 18, 20, 60, 61, 96, 104, 105, 107, 109, 109.1, 110, 113, 116, 117, and 133
- Employment Standards Code
- Labour Relations Act
- Collective Agreement