
Purpose/Background

Planning in education is an essential part of ensuring that all students have equitable opportunities to acquire the knowledge, skills and attitudes they need to be self-reliant, responsible, caring and contributing citizens. Planning ensures resources for education are used in the best possible ways to meet the educational needs of Alberta's young people.

The Division plan outlines priorities for student learning in the Division, contributes to budget development, and forms the basis for reporting on progress and achievement.

The Division is required by Alberta Education to prepare an education plan that aligns with the Alberta Education Three Year Business Plan and focuses on student learning over a four-year period. Plans are updated annually.

Procedures

1. System Planning Guidelines

- 1.1 The vision, mission, and belief statements approved by the Board will provide overall direction for system planning.
- 1.2 The planning process will recognize local priorities identified during the planning process.
- 1.3 The actions and endeavours of the Division and its schools must be guided by sound planning processes. The planning process must provide ample opportunity for input and meaningful involvement by persons from stakeholder groups. Formal processes for the system to develop and revise its Education Plan that identify priorities, outcomes, measures, targets, strategies and timelines for task completion will be developed each year.

2. Education Plan

- 2.1 A Division education plan that meets local needs and fulfils provincial assurance requirements will be developed and implemented.
- 2.2 The plan will be kept current to ensure focused, efficient and effective change and improvements.
- 2.3 The plan will be updated annually.
- 2.4 The plan will be improvement focused and will identify areas/priorities for improvement each year.
 - 2.4.1 The plan will include the provincially mandated priority areas with strategies and measures.
 - 2.4.2 The plan may include other strategies and measures in the plan reflecting local needs.
- 2.5 The plan will outline the deployment of resources and be consistent with the provincial funding framework.

3. The Superintendent will:

- 3.1 Submit the plan to the Board for approval;
- 3.2 Ensure that the Division Education Plan/Annual Education Results Report is submitted to Alberta Education in a form and at a time that meets requirements;
- 3.3 Develop plans related to the initiatives to be undertaken during the upcoming school year;
- 3.4 Make provision for distribution of the Education Plan and its placement on the Division website; and
- 3.5 Prepare progress reports including areas of success and areas for improvement on the Division education plan, which will be presented to the Board.

Reference:

- Section 18, 33, 51, 52, 53, 55, 66, 67, 222 Education Act
- Section 16 Government Accountability Act
- School Councils Regulation
- Policy and Requirements for School Board Planning and Results Reporting
- School Authority Planning and Reporting Reference Guide
- Guide to Education ECS to Grade 12