ADMINISTRATIVE PROCEDURE 240

GUIDANCE AND COUNSELING PROGRAMS

ROCKY VIEW SCHOOLS

Instructional Programs & Materials

December 2020

Purpose/Background

Guidance and Counseling programs are an essential component of a student's education. Students will have access to a Guidance and Counseling program and services, which are consistent with the standards of expectations set by Alberta Education.

Procedures

- 1. Principals shall offer school-wide programs consistent with the following Alberta Education policy and documents:
 - 1.1 From Position to Program: Building a Comprehensive School Guidance and Counseling Program
 - 1.2 Comprehensive Guidance and Counseling Programs and Services: Guidelines for Practice
- 2. School personnel will meet the qualification and competency requirements for those areas of the program that require specialist training.
- 3. School personnel shall fulfill the requirements of acceptable guidance counseling practice implicit in the documents listed in clause 1.
- 4. Principals will allocate adequate resources to satisfy Guidance and Counseling program standards.
- 5. Guidance and Counseling services provided by the schools are to meet identified needs of students in areas of educational, personal/social, and career development.

Reference:

- Section 3, 11, 18, 32, 33, 52, 53, 196, 197, 222 Education Act
- Freedom of Information and Personal Privacy Act
- Personal Information Protection Act
- Guide to Education ECS to Grade 12