ADMINISTRATIVE PROCEDURE 219

LOCALLY DEVELOPED AND **AUTHORIZED COURSES**

Instructional Programs & Materials

December 2020

Purpose/Background

The Division recognizes the need to develop and authorize courses locally in order to promote and cultivate the unique interests and abilities of students, to foster educational improvement and excellence through innovation at the local level, and to meet the unique needs of a local community.

Procedures

Locally developed courses shall be consistent with Alberta Education requirements.

- 1. Approval of locally developed courses shall be by Board motion and shall be for a maximum duration of five years.
- 2. The Superintendent shall maintain a file with a written description of each locally developed course. Each description is to include all requirements as outlined by Alberta Education.
- 3. The Superintendent shall forward completed authorizations of courses (including second language courses) to Alberta Education according to the dates required.

Reference:

- Section 18, 33, 52, 53, 196, 197, 222 Education Act
- Guide to Education, ECS to Grade 12